



NSW Government

Department of Water & Energy

DEPARTMENT OF WATER AND ENERGY

CALL FOR EXPRESSIONS OF INTEREST

KOONDROOK-PERRICOOTA FOREST FLOOD ENHANCEMENT WORKS

ENVIRONMENTAL CONSULTANCY TO UNDERTAKE ENVIRONMENTAL ASSESSMENT

January 2009

Expression of Interest No: 0900013

Application Closing Date: 9.30 am Tuesday 24th February 2009

Contact Officer:



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Call for Expressions of Interest

Koondrook-Perricoota Forest Flood Enhancement Works

Environmental Consultancy to undertake Environmental Assessment

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1 PURPOSE

The NSW Department of Commerce, on behalf of the Department of Water and Energy, call for expressions of interest for Environment Consultancy for Koondrook-Perricoota Forest Flood Enhancement Works.

The purpose of this document is to invite Expressions of Interest (EOI) from Consultants who wish to pre-qualify to tender for the Environmental Assessment for Koondrook-Perricoota Forest Flood Enhancement Works.

This document provides:

- background information for the project;
- general description of the scope of works that may be included in the contract;
- details of the EOI process;
- selection criteria; and
- details to be submitted as part of the EOI process.

2 THE PROJECT

2.1 LOCATION AND ECOLOGICAL ASSET

The Gunbower Koondrook-Perricoota River Red Gum Forest is one of the six Icon Sites identified under the Living Murray Initiative, established by the Murray Darling Basin Ministerial Council (MDBMC) in response to concerns about the environmental and economic health of the River Murray System.

The River Red Gum forests of Gunbower Koondrook-Perricoota are located west of Echuca and cover approximately 50,000 ha of River Murray floodplains. It is the second largest River Red Gum Forest in Australia and is recognised for its many environmental, social and economic values. The Forest is an important breeding ground for colonial waterbirds and is home to many threatened flora and fauna species.

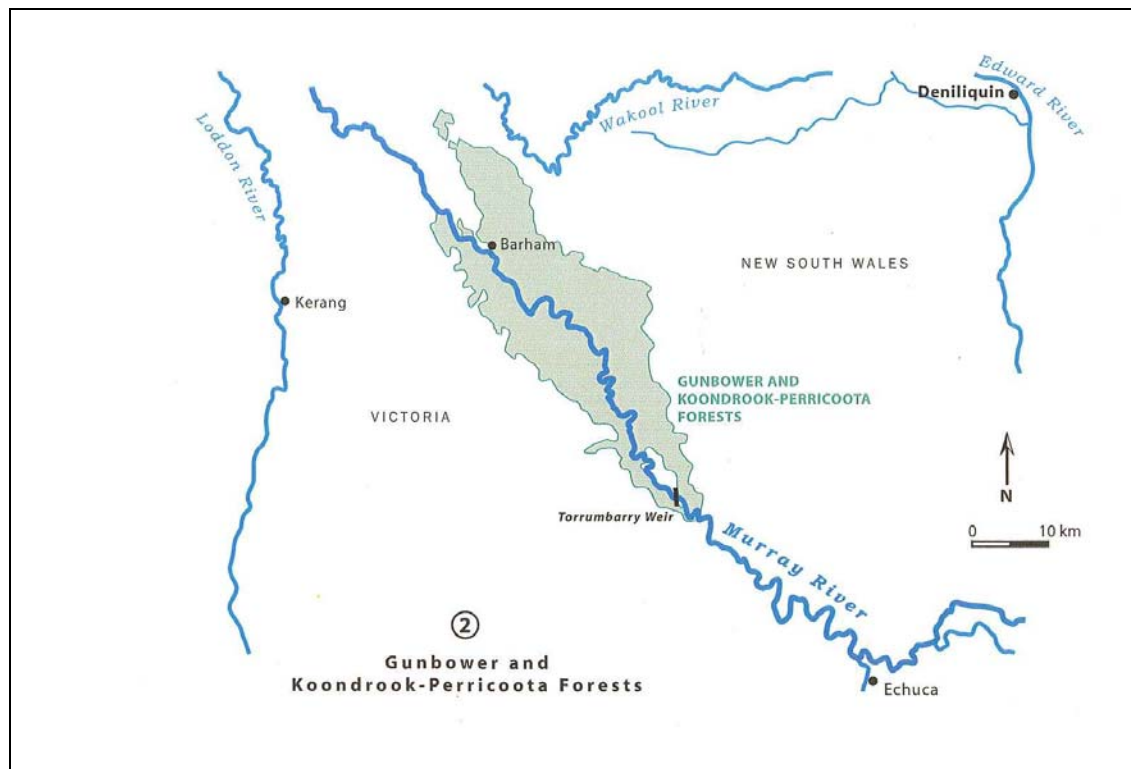
Changing flow regime of the river is altering the ecological character of the Gunbower Koondrook-Perricoota Forest. This has contributed to a significant reduction in the frequency, duration and extent of flooding of the Forest. The modification of the natural flood cycle has resulted in adverse impacts on the ecological health of the forest.

Although the Gunbower Koondrook-Perricoota Forest forms one Icon Site, the Forest has been separated by its jurisdictional boundary to reflect the differing site conditions and management issues affecting the two areas. The Gunbower Forest is under the jurisdiction of the Victorian Department of Sustainability and Environment and the Koondrook-Perricoota Forest is managed by Forests NSW (part of the NSW Department of Primary Industries). This project and the Expressions of Interest document relate to the Koondrook-Perricoota Forest only.

Figure 2-1: Locality of Icon Sites



Figure 2-2: Locality of Koondrook-Perricoota Icon Site



2.2 ECOLOGICAL ASSET

Significant ecological assets for the combined Koondrook-Perricoota Forest is summarised as follows. These values are identified by the Interim Blueprint and Investment Proposal prepared for the forest.

Enironmental values

- Together with Gunbower, it is the second-largest River Red Gum Forest in Australia;
- Forms part of the Ramsar listed Central Murray State Forests;
- Provides habitat for five globally threatened fauna listed by the World Conservation Union on the IUCN Red List (2000). This includes the Australasian Bittern (*Botaurus poiciloptilus*), Silver Perch (*Bidyanus bidyanus*) and the Regent honeyeater (*Xanthomyza Phrygia*) listed as vulnerable and the Murray Hardyhead (*Craterocephalus fluviatilis*) and Trout Cod (*Maccukochella macquariensis*) listed as endangered;
- Contains at least 3 Species listed in migratory bird agreements between Australia and Japan (JAMBA) and five species listed under China (CAMBA);
- Contains records of several threatened fauna species and flora species listed under NSW threatened species legislation.

Economic Values

- Provides a perpetual and sustainable source of timber for a range of products;
- Supports local harvesting, hauling and processing industries;
- Provides for grazing of domestic stock;
- Source of nectar for honey production;
- Facilitates and encourages tourism in the region.

Social/Cultural Values

- Provides opportunities for recreation;
- Source of domestic firewood;
- Indigenous community has an historical and ongoing association with the land;
- Contains indigenous cultural artefacts;
- Has historic value to the general community.

Indigenous Values

- Traditional homelands of the Barapa Barapa, Wamba Wamba and Yorta Yorta people;
- Cultural sites include scarred trees from which canoes or shields have been cut, sacred or significant sites, middens, ovens, burial sites, shell deposits, mounds, sub-surface cultural deposits and hearths (MDBC, 2007b).

2.3 CURRENT CONDITION OF THE FOREST

The Murray Darling Basin Commission published The Living Murray Icon Site Condition Report in October 2007, outlining the change in condition of Icon Sites since the First Step Decision. The report is based upon available monitoring and investigations and observations at Icon Sites. The condition of the Gunbower Koondrook–Perricoota Forest Icon Site was addressed in terms of the Interim Objectives in the report.

A survey conducted across the Icon Site in early 2007 indicated that there had been a decline in River Red Gum Health since the previous survey in 2005. The results from the forest health survey indicate that of the forest:

- 19% is healthy
- 59% is unhealthy
- 22% is severely stressed/dead

The Black Box and Grey Box stands are generally much healthier than River Red gum stands. Overall the majority of the River Red gum sites (87%) have an unhealthy or average health status.

There is evidence of tree death across large areas of the Koondrook-Perricoota Forest. This includes large dominant trees, as well as dense regrowth areas. Only isolated areas are in a relatively healthy condition. Signs of severe stress have been evident in a large portion of River Red Gums for several years, including dead and dying limbs, loss of leaf cover, and epicormic growth. Recent observations of the forest canopy reveal some leaf growth following small rain events, but overall condition remains poor and is continuing to decline.

2.4 PROJECT OBJECTIVES

As part of the First Step for the Living Murray, the Murray-Darling Basin Ministerial Council set interim ecological objectives and expected outcomes for each of the Icon Sites. Whilst the broad objective is to have a healthy forest, the interim objectives and outcomes for the Koondrook-Perricoota Icon Site are:

- 80% of permanent and semi-permanent wetlands in healthy condition;
- 30% of River Red Gum forest in healthy condition;
- Successful breeding of thousands of colonial waterbirds in at least three years out of ten;
- Healthy populations of resident native fish in wetlands.

A draft set of refined ecological objectives for Gunbower Koondrook-Perricoota Icon Site have been developed by the Technical Advisory Committee in May 2007 and are listed as follows.

- Objective 1: Protect and enhance a diverse range of healthy wetlands.
- Objective 2: Protect and enhance diverse, healthy vegetation communities
- Objective 3: Provide for successful waterbird breeding and recruitment events
- Objective 4: Protect and enhance viable native fish communities

2.5 PROPOSED FLOOD ENHANCEMENT WORKS

The proposed flood enhancement works is presented in the Investment Proposal and Concept Design Report.

The poor health of the forest can be addressed through a return to more frequent and effective flooding. The key ecological objective is to provide an adequate water regime to a representative area of River Red Gum forest that has, or historically supported, a flood-dependent understorey.

A range of specific management interventions have been considered and evaluated to achieve the environmental objectives, the preferred management option has been developed to reinstate the critical process of flooding for forest health. The presence of the Torrumbarry Weir at the northern end of the forest provides an opportunity for water to be diverted at the upstream end of the forest, so that it can take a similar course to natural floodwaters through the forest. The scheme will be operated so as to mimic, as best as possible and feasible, a natural flood event and as such has been designed to allow flooding of the forest every three to four years for a period of approximately 100 days.

The proposed scheme would be specifically designed to be flexible to be able to operate with a range of flows. This ensures that it is able to deliver effective and measurable environmental outcomes across a broad range of available water. This is particularly important in delivering environmental outcomes following the impact of climate change on water availability.

To enable the flow of water into the forest from the Torrumbarry Weir pool an excavated channel is required to connect Bullock Head Creek and the Burrumbury Creek System to the weir pool. In summary the works include:

- Upstream structures to allow diversion of water into the forest from Torrumbarry Weir and escape regulators at Swan Lagoon to prevent flows re-entering the River Murray; and
- Downstream structures to prevent water leaving the forest and to maximize return flows back to the River Murray. This will include a return channel to allow return flow back to the River Murray and a floodway to increase water returns to the River Murray. Downstream stoplog regulators will be implemented to control the flow of the water out of the forest.
- A levee around the downstream perimeter of the forest is required to protect adjoining properties from flooding.

Figure 2-3 below provides a schematic representation of the proposed structures for the Koondrook-Perricoota Flood Enhancement Works.

Figure 2-3: Schematic representation of the proposed structures for the Koondrook-Perricoota Flood Enhancement Works (Source: Investment Proposal, October 2008)



3 SCOPE FOR CONSULTANCY ENGAGEMENT

3.1 ENVIRONMENTAL CONSULTANCY

The consultancy for Environmental Impact Assessment covered by this Expression of Interest will include the preparation of the Environmental Assessment for the Koondrook-Perricoota Flood Enhancement Works including the preparation or management of relevant specialist studies, site investigations and agency consultation.

Based on a review of relevant environmental planning instruments, it has been determined that the project will proceed under Part 3A of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and an Environmental Assessment report will be required. It is noted however that the Part 3A application has not been submitted and therefore the Department of Planning have not confirmed that the project will be assessed under Part 3A. The Part 3A application is currently being prepared.

The Environmental Assessment document will need to meet the Department of Planning and other agency requirements, all relevant legislation (State and Commonwealth) requirements and be suitable to obtain any additional environmental approvals.

3.2 SCOPE OF WORKS SUBJECT TO THE ENVIRONMENTAL ASSESSMENT

Summary of Works

A summary of the works for the proposed Koondrook-Perricoota Forest Flood Enhancement project are provided below. It is noted that the project is subject to a detailed design process and as a result some aspects of the project may be refined or modified.

- Construction of a 3.8 km long earth channel extending north from the Torrumbarry Weir pool on the Murray River to Bullock Head Creek;
- Construction of a gated regulator structure and a fishway within the channel approximately 200 m from the Murray River;
- Construction of an access bridge across the channel at River Road;
- Erosion protection works at Bullock Head Creek;
- Two escape regulators and associated works at Swan Lagoon;
- Five downstream stop log regulators at Barbers, Barbers overflow, Cow, Calf and Thule Creeks;
- Two regulators at Little Barbers Creek;
- Construction of a new return channel from Crooked Creek to allow return flow back to the Murray River;
- A gated regulator structure and potential fishway within the return channel from Crooked Creek to the Murray River;
- Floodway to enhance return flows to the River Murray.
- Provision of a new levee around the downstream perimeter of the Forest and connecting four of the above regulators (Barbers, Barbers overflow gully, Cow and Calf Creeks).
- A drop down structure and potential fishway at the entry of the drainage channel with the Murray River.

A number of studies have been completed to provide baseline data and assist in the preparation of the environmental assessment process. These include;

- *Koondrook-Perricoota Flood Enhancement Project – Ecological Objectives Report (Forest NSW, 2008)*
- *Koondrook-Perricoota Forest Shallow Drilling Completion Report Assessment of (Salient Solutions, 2008)*
- *Assessment of salinity impacts of enhanced flooding in the Koondrook-Perricoota Forests on the Wakool and Murray Rivers (Salient Solutions Australia 2007)*
- *Koondrook-Perricoota Flood Enhancement Project – Hydraulic Modelling (DECC, 2008).*

Environmental Assessment Requirements

The environmental assessment will need to meet NSW Department of Planning and other agency requirements. It is likely that the following key issues will need to be addressed;

- Wetland significance - Being a listed Ramsar wetland site, consultation with the Department of Environment, Water, Heritage and the Arts and management of the referral process under the Commonwealth EPBC Act will be required.
- Vegetation clearing and management – the proposal will involve clearing of an estimated 200 ha of forest vegetation for the construction of the works. There will be some opportunity for revegetation.
- Spoil management – It is estimated that up to 1,230,000 m³ of material will be excavated for the construction works.
- Soil erosion due to construction and operation of the works.
- Water quality, including an assessment of the potential for blackwater events and blue-green algae.
- Potential impacts to the aquatic species due to water quality or other factors.
- Potential for non-native aquatic species or weeds to invade the forest.
- Assessment of cultural heritage values.
- Potential for salinity issues.
- Beneficial impacts resulting from the works.
- Other key environmental issues associated with the construction and operation of the project such as flora and fauna, noise, dust, traffic etc.
- Changed flood pattern on landscape.

Additional indicative requirements may include but not limited to the following;

- Submission of a comprehensive work plan
- Liaison with the Principal, design engineers and Stakeholders
- Liaison with NSW Planning and relevant authorities
- Undertake site investigations

- Review existing information and agency requirements to define the scope of specialists studies necessary to fully assess the impacts, including;
 - Flora and fauna impact assessment
 - Native fish habitat values impact assessment
 - Indigenous and non-indigenous cultural heritage assessment
 - Water quality impact assessment
 - Groundwater impact assessment
 - Salinity impact assessment
 - Social and economic impact assessment
- Provide an interface to community consultation.
- Preparation and issue of preliminary draft, draft and final Environmental Assessment.
- Provide response to submissions raised on the Environmental Assessment and issue of final report.
- Preparation of Project Environmental Management Plan
- Preparation of monthly progress reports

4 PROCUREMENT DETAILS

The consultancy engagement for the EIS will be delivered under the NSW Department of Commerce Consultancy Engagement Conditions. The contract period is expected to be approximately 32 weeks. The Principal for the consultancy is the NSW Department of Water and Energy.

From the Applicants expressing an interest in tendering a short-list of suitably qualified and available Consultants will be selected to tender.

A minimum of three (3) and maximum of five (5) applicants will be selected. The pre-qualified list will be valid for twelve (12) months from the close of expressions of interest.

5 PROJECT PROGRAM

An indicative program for the work, with key dates is as follows:

- | | |
|--|--------------------|
| • Advertise EOI for Environmental Consultancy | End January 2009 |
| • Close EOI for Environmental Consultancy | Late February 2009 |
| • Call tenders for Environmental Consultancy | Mid March 2009 |
| • Close tenders for Environmental Consultancy | Early April 2009 |
| • Award Contract for Environmental Consultancy | End April 2009 |
| • Obtain Project Environmental Approval | End December 2009 |

Note the above timetable for calling of tenders is indicative and reliant on the granting of all relevant approvals and consents. The indicative completion date in obtaining project environmental approval is dependent on meeting NSW Department of Planning and other agency requirements.

6 RELATED DOCUMENTS

The following documents on CD media format will be available for a non-refundable fee of \$110 including GST from the contact person.

- Koondrook-Perricoota Flood Enhancement Works Investment Proposal which includes:
 - Investment Proposal Report
 - Implementation Plan
 - Concept Design
 - Hydraulic Modelling
 - Ecological Assessment
 - Groundwater and Salinity Assessment

7 PRE-QUALIFICATION

7.1 CONDITIONS OF PRE-QUALIFICATION

The purpose of this EOI process is to select a panel of 3-5 Consultants who have best demonstrated the appropriate assessment criteria to be given the opportunity to tender for Environmental Consultancy for Koondrook-Perricoota Flood Enhancement Works.

Applicants who wish to be considered for pre-qualification are required to complete and return the enclosed Returnable Schedules (Appendix A).

The Department of Water and Energy (DWE), Department of Commerce and other stakeholders will treat all information submitted with the Application, as confidential.

For the purpose of pre-qualification the Assessment Panel may make enquires to establish the past performance of the Applicants on similar projects. This may also involve a search as necessary to verify that the Applicants are a bona fide registered company or business.

Contracts will only be made with recognised and acceptable legal entities with appropriate financial assets. Proposals will not be considered from unincorporated businesses such as sole traders, partnerships, business names, trusts or firms trading under a trust arrangement.

Applicants may be required to provide evidence of their legal entity, by submitting a copy of an official document such as:

- Company registration and names of office bearers issued by the Australian Securities and Investments Commission, or
- A statement confirming the legal entity signed by a practicing solicitor.

7.2 SUBMISSION FORMAT

In order to facilitate the prompt and equitable assessment of all Applicants, submissions require formatting and are to be indexed per Appendix A Schedules in the following order:

- Schedule 1 – Applicant's Details
- Schedule 2 – Applicant's Experience and Capability
- Schedule 3 – Internal and External Resources
- Schedule 4 – Project Understanding

7.3 ASSESSMENT FOR PRE-QUALIFICATION

Assessment for pre-qualification will be based on the quality and the completeness of the information provided with the application.

7.3.1 EOI SELECTION CRITERIA

The EOI applications will be assessed against the following criteria. Each criterion carries pre-determined weightings. The criteria are not listed in any order of weightings. Particular attention will be given to the Applicant's recent demonstrated performance.

Schedule 1 – Applicant's Details

- The Applicant must complete the formal application form to be eligible as an applicant.

Schedule 2 – Applicant's Experience and Capability

- Verifiable evidence of the extent of the Applicant's experience in preparing Environmental Impact Assessments. List areas of specialist expertise.
- Provide details of the Applicant's experience in assessments and investigations into complex water management projects. Particular emphasis on the investigation and environmental assessment of river works and water regulation structures in Australia.
- Provide a list of comparable projects in the last five years. Include names and telephone numbers of the Client's Project Representative, a description of the work performed, the value of the work, the time taken to complete the work, and names of sub-consultants
- Demonstrated successful delivery of projects.
- Demonstrated timely delivery of projects.
- Applications will not be accepted from Applicants established for a period of less than 2 years.
- Certification by an approved certification body of a quality system which conforms to AS/NZS ISO 9001:2000.

Schedule 3 - Internal and External Resources

Demonstrate experience and qualification of internal and external resources to successfully address activities under this environmental consultancy (Refer Section 3 of EOI):

- Proposed Organisation Chart for the project including key personnel and their role within the project team.
- Provide details of the key internal personnel for the consultancy to demonstrate competence, qualifications, experience, current workload, proposed role on this project and availability.
- Provide an outline of work packages for which sub-consultants will be sought.
- Provide details of the key external consultants for the consultancy to demonstrate competence, qualifications, experience, current workload, proposed role on this project and availability.

Schedule 4 – Project Understanding

- Demonstrate Applicant's understanding of the work associated with the environmental assessment and approval process.
- Identify the major risks associated with the delivery of the environmental assessment and the impact they might have on the Part 3A approval process.
- Outline the delivery methodologies relevant to this project, and improvements that could be implemented to deliver the environmental assessment within the indicative program.
- Demonstrate attributes of the proposed project team which distinguishes them from their competitors and will add genuine value to this project.

7.4 CHANGES TO APPLICANT

Pre-qualified Applicants are required to advise the Department of Commerce immediately of any substantial change in their financial or technical capacity or change in their ownership as well as changes in their key personnel.

It is expected that key personnel indicated in the Application Form and on which the Application is assessed, will be utilised in the capacity indicated during the Contract.

7.5 NSW GOVERNMENT CODE OF PRACTICE FOR PROCUREMENT (JULY 2004)

Compliance

All Expression of Interest Applicant must comply with the NSW Government Code of Practice for Procurement. The ability of an Applicant to demonstrate compliance with the Code is an essential condition.

Lodgement of an Expression of Interest will itself be an acknowledgement and representation by the tenderer that it is aware of the requirements of the Code, that the tenderer will comply with the Code and that the tenderer agrees to provide periodic evidence of compliance with the Code and access to all relevant information to demonstrate compliance for the duration of any contract that may be awarded.

If an Applicant fails to comply with the Code, this failure will be taken into account by the Client when considering its tender or any subsequent tender and

may result in this or any subsequent tender being passed over without prejudice to any other rights or action or remedies available to the Client.

Copies of the NSW Government Code of Practice for Procurement may be obtained from:

- Construction Agency Coordination Committee , Level 23, McKell Building, 2-24 Rawson Place, Sydney, 2000; or
- the Treasury's Office of Financial Management Internet web site at http://www.treasury.nsw.gov.au/procurement/pdf/code_of_practice.pdf
- the Construction Agency Coordination Committee web site at:

<http://www.construction.nsw.gov.au/codes.htm>

7.6 ASSESSMENT

The evaluation process will comply with the Department of Commerce Code of Conduct for the Tendering Process.

Prior to receipt of Expressions of Interest submissions:

- An Assessment Panel will be established comprising members from the Department of Water and Energy, Department of Commerce and major stakeholders;
- A Management Plan for the Evaluation of Expressions of Interest will be prepared before the closing date for submission of applications, which will define the procedures and methodology employed, including scoring.

After receipt of Expressions of Interest submissions:

- The Assessment Panel on behalf of the Client may request further information from some or all proponents to clarify their EOI submissions.

To be pre-qualified to tender for the Environmental Impact Assessment consultancy for Koondrook-Perricoota Flood Enhancement Works, Applicants must meet the selection criteria.

7.7 NOTIFICATION

Informing Successful and Unsuccessful Applicants

The Assessment Panel will advise successful and unsuccessful Applicants of the outcome of the EOI processes by letter.

Debriefing Unsuccessful Applicants

The Assessment Panel will arrange a mutually convenient time for the debriefing of unsuccessful Applicants that request such a debriefing. The Assessment Panel Chairperson and one other Assessment Panel member will be present at such a briefing. The Assessment Panel will provide unsuccessful Applicants with general comments and feedback regarding the EOI submission and the process. Unsuccessful Applicants will not be provided with information specifically comparing their EOI submission with those from other Applicants, and no rating data will be provided.

7.8 DISCLAIMER

The decision to select Applicants is at the absolute discretion of the Assessment Panel.

The Department of Commerce, Department of Water And Energy, and other members of the Assessment Panel shall not be held liable for any costs or damages incurred in the exercise of such discretion.

7.9 APPLICANT'S ACKNOWLEDGMENT

In applying for pre-qualification, the Applicant is deemed to have accepted these conditions.

7.10 PUBLICITY

Applicants who become pre-qualified are not to advertise, promote or publish in any form their pre-qualification without the written consent of the Department of Commerce.

8 LODGEMENT OF APPLICATION

8.1 LODGEMENT OF APPLICATION

Submit the Application Form, Tender Schedules and supporting documents by the date and time given in the advertisement or invitation, by any of the following methods:

- eTendering,
- Tender Box,
- Facsimile.

Address the submission to the Secretary of the Tender Board and mark the Expression of Interest "Expression of Interest for Koondrook-Perricoota Forest Flood Enhancement Works - Environmental Consultancy".

If more than one tender submission is made, mark each submission clearly as to whether it is a copy, an alternative tender, or whether the submission supersedes another submission.

Submit when requested, by the date, time and method stipulated in the request, Tender Schedules marked 'Submit when requested' and any other information required to allow further consideration of the Tender. Failure to meet this requirement may result in the Tender being passed over.

The closing time and date for submission is 9.30 am on Tuesday 24th February 2009.

Three copies of all submissions shall be provided.

It is preferred that submission be made in PDF format through eTenders.

8.2 ETENDERING

Tenderers are encouraged to obtain Requests for Tenders (RFT) and submit tenders through NSW Government online eTendering at:

<https://tenders.nsw.gov.au>.

Legal status

Tenders submitted electronically will be treated in accordance with the *Electronic Transactions Act 2000* (NSW), and given no lesser level of confidentiality, probity and attention than tenders submitted by other means.

Tenderers, by electronically submitting a tender, are taken to have accepted any conditions shown on the NSW Government eTendering web site.

The Principal may decline to consider for acceptance, tenders that cannot be effectively evaluated because they are incomplete or corrupt.

Electronic Format for Submissions

Tenders submitted electronically must be in a file format that can be read, formatted, displayed and printed by Microsoft Word 97, or any format required by the RFT.

File Compression

Tenderers may compress electronic tenders in any format that can be decompressed by WinZip. Tenderers must not submit self-extracting (*.exe) zip files.

Change of Tender Form Text

Tenderers must not change existing text in electronic tender forms other than to insert required information.

8.3 TENDER BOX

The Tender may be submitted in the Tender Box at:

NSW Department of Commerce

4 Coleman Street, Wagga Wagga

Submit the Tender in a sealed envelope addressed to the Secretary of the Tender Opening Committee and marked with "Expression of Interest for Koondrook-Perricoota Forest Flood Enhancement Works - Environmental Consultancy" and the closing date and time.

8.4 FACSIMILE

The Tender may be submitted to the following facsimile number:

(02) 6925 1241

Address the Tender to the Secretary of the Tender Opening Committee and mark the first page of the facsimile with "Expression of Interest for Koondrook-Perricoota Forest Flood Enhancement Works - Environmental Consultancy" and the closing date and time.

Tenders sent by facsimile and not completely received by the close of tenders may be excluded from consideration for acceptance even if transmission or receipt is delayed due to the receiving facsimile machine being engaged, faulty or otherwise inoperative.

8.5 ALTERNATIVE TENDER BOX AND FACSIMILE NUMBER

If in doubt that the Tender will reach the Tender Box, facsimile or eTendering website before close of tenders, the Tender may be submitted to:

NSW Department of Commerce

Bathurst Regional Office,

140 William Street,

P.O Box 143, Bathurst NSW 2795

Fax: (02) 6332 6520

8.6 LATE TENDERS

In accordance with the NSW Government *Code of Practice for Procurement*, available on the Internet at:

www.treasury.nsw.gov.au/procurement/cpfp_ig

late tenders will not be accepted, except where the integrity and competitiveness of the tendering process will not be compromised.

APPENDIX A

Calling For Expressions of Interest Koondrook-Perricoota Forest Flood Enhancement Works Environmental Consultancy to undertake Environmental Assessment

SCHEDULES

- 1 APPLICANT'S DETAILS
- 2 APPLICANT'S EXPERIENCE AND CAPABILITY
- 3 INTERNAL AND EXTERNAL RESOURCES
- 4 PROJECT UNDERSTANDING

SCHEDULE 1 – APPLICANT’S DETAILS

Application form

Business Name of Applicant:

Address:

Contact Person:

We hereby apply for selection as an applicant with the Department of Commerce for the Koondrook-Perricoota Flood Enhancement Works, Environmental Consultancy. We authorise Department of Commerce, or its authorised representatives to conduct any investigations to verify the statements, documents and information submitted and to clarify the financial and technical aspects of this application. For this purpose, we hereby authorise any public official, engineer, bank, depository, manufacturer, distributor, or any other person or firm to furnish pertinent information deemed necessary and requested by Department of Commerce to verify statements and information provided in this application or regarding our competence and standing

We certify all details submitted in this application form are correct and agree to abide by the conditions of pre-qualification.

We agree that the decision of the Department of Commerce and clients in accepting or rejecting this application shall be final and binding to us.

PRINCIPAL(S) NAME(S): -----

SIGNATURE(S): -----

DATE: -----

DETAILS:

Applicant's Name:		
<p>Dept of Commerce registers/contracts only with acceptable legal entities having appropriate financial assets and does not register/contract with entities such as a business name, trust or firm trading under a trust arrangement. Applicants are required to provide evidence of their legal entity either by providing a copy of an official document such as company registration and names of office bearers issued by the Australian Securities Commission or a statement confirming the legal entity signed by a practicing solicitor.</p> <p>Legal entity of above for Registration/Contracting (Tick as applicable):</p> <p>Sole Trader <input type="checkbox"/> Partnership <input type="checkbox"/> Company <input type="checkbox"/> Holding Co. <input type="checkbox"/> Subsidiary Co <input type="checkbox"/></p> <p>Evidence of Legal Entity attached <input type="checkbox"/></p>		
Business Address:		
Postal Address:		
Telephone Number:		
Facsimile Number:		
Australian Business Number (A.B.N.).		
Date When Business Commenced Operation:		
Contact for Further Information:	<u>Technical</u>	<u>Financial</u>
Name:		
Telephone:		
Facsimile:		
Email:		

<p>Membership(s) of Industry Associations:</p>	
<p>Is Company involved in any trust relationship?</p> <p>If yes give full details.</p>	
<p>If a subsidiary Company, state names of divisions and/or subsidiaries.</p>	
<p>State trading names.</p>	

Applicant's Signature: _____

SCHEDULE 2 – APPLICANT’S EXPERIENCE AND CAPABILITY

- Verifiable evidence of the extent of the Applicant’s experience in preparing Environmental Impact Assessments. List areas of specialist expertise.
- Provide details of the Applicant’s experience in assessments and investigations into complex water management projects. Particular emphasis on the investigation and environmental assessment of river works and water regulation structures in Australia.
- Provide a list of comparable projects in the last five years. Include names and telephone numbers of the Client’s Project Representative, a description of the work performed, the value of the work, the time taken to complete the work, and names of sub-consultants
- Demonstrated successful delivery of projects.
- Demonstrated timely delivery of projects.
- Applications will not be accepted from Applicants established for a period of less than 2 years.
- Certification by an approved certification body of a quality system which conforms to AS/NZS ISO 9001:2000.

LIST OF COMPARABLE ENVIRONMENTAL ASSESSMENTS

Provide details of Environmental Assessment projects currently in hand or completed in the last five years that are relevant to the application.

Project Name	Project Description	Client (Name of Contact Person and Phone Number)	Value \$	Expected Date of Completion or Date Completed	Time taken to Complete (weeks) or Percentage Completed to Date	Names of Sub-consultants

SCHEDULE 3 – INTERNAL AND EXTERNAL RESOURCES

Demonstrate experience and qualification of internal and external resources to successfully address activities under this environmental consultancy (Refer Section 3 of EOI):

- Proposed Organisation Chart for the project including key personnel and their role within the project team.
- Provide details of the key internal personnel for the consultancy to demonstrate competence, qualifications, experience, current workload, proposed role on this project and availability. Details to be provided for each staff member include.

NAME:

POSITION:

QUALIFICATIONS & AFFILIATIONS:

PROPOSED WORK:

LENGTH OF TIME ON THIS PROJECT:

AVAILABILITY:

CURRICULUM VITAL:

RECENT SIMILAR WORK IN PROGRESS OR COMPLETED:

- Project:
- Client:
- Project Value:
- Role:

- Provide an outline of work packages for which sub-consultants will be sought.

Work Package	Sub-consultant

- Provide details of the key external consultants for the consultancy to demonstrate competence, qualifications, experience, current workload, proposed role on this project and availability. Details to be provided for each staff member include.

NAME:

WORK PACKAGE:

QUALIFICATIONS & AFFILIATIONS:

PROPOSED WORK:

LENGTH OF TIME ON THIS PROJECT:

AVAILABILITY:

CURRICULUM VITAL:

RECENT SIMILAR WORK IN PROGRESS OR COMPLETED:

- Project:
- Client:
- Project Value:
- Role:

SCHEDULE 4 – PROJECT UNDERSTANDING

- Demonstrate Applicant's understanding of the work associated with the environmental assessment and approval process.
- Identify the major risks associated with the delivery of the environmental assessment and the impact they might have on the Part 3A approval process.
- Outline the delivery methodologies relevant to this project, and improvements that could be implemented to deliver the environmental assessment within the indicative program.
- Demonstrate attributes of the proposed project team which distinguishes them from their competitors and will add genuine value to this project.