



# **REQUEST FOR PROPOSAL (RFP)**

## **RFP: NSWSES000401**

### **PART A**

### **RFP OVERVIEW**

**Design, Construction, fit out and Delivery of  
Specialised Vehicles for the NSW State  
Emergency Service (NSW SES); and/or**

**Mid-Life Upgrade of Specialised Vehicles for the  
NSW SES**

# Contact Officer

Proponents should refer requests for information or advice regarding this RFP to:

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Any information given to a Proponent to clarify any aspect of this RFP will also be included in Addenda provided to all Proponents if in the opinion of the Principal it would be unfair not to do so.

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## 1 Background

- 1.1 State Emergency Service New South Wales (NSW SES) established under the State Emergency Service Act 1989 (NSW), ABN: 88 712 649 015 of 93-99 Burelli Street, Wollongong NSW 2500.
- 1.2 The NSW State Emergency Service (SES) is an emergency and rescue service dedicated to assisting the community. It is made up almost entirely of volunteers (9,000+) within units located throughout New South Wales.
- 1.3 The NSW SES currently maintains a centrally managed fleet of vehicles. These vehicles provide NSW SES volunteers with the means to perform their operational duties. 400+ vehicles are targeted for replacement over the next 10 years and it is intended, that via the procurement process, the NSW SES will build upon the fleet to better serve the needs of the NSW community.
- 1.4 The NSW SES's major responsibilities are for tsunamis, flood and storm operations. The SES also provides the majority of general rescue efforts in rural parts of the state. This includes road accident rescue, vertical rescue, bush search and rescue, evidence searches (both metropolitan and rural) and other forms of specialist rescue that may be required.
- 1.5 The RFP process will be managed by NSW SES Procurement.

## 2 Objectives and Required Benefits

- 2.1 The objectives and required benefits of the RFP include, but are not limited to, the following:
  - a. reduce total cost;
  - b. provide requirements which are commercially competitive;
  - c. establish a panel of suppliers with the capability to deliver the requirements when required without any financial commitment until the execution of a specific order/contract;
  - d. best practice through continual review of methodology;
  - e. effective management of risk;
  - f. compliance with applicable laws, standards, codes and policies;
  - g. a sustainable, mutually beneficial supply chain partnership;
  - h. savings and efficiency gains;
  - i. reduced costs to the NSW Government by value-engineering its methodology; and
  - j. transparency of all transactions, including performance measurement, pricing and reporting.

## 3 Minimum Requirements/Statement of Work/Functional Specification

- 3.1 Subject to the placement of specific orders/contracts by NSW SES with the successful Proponent/s, the requirements are to be supplied under the proposed SOHA and the specific order/contract under the standing offer panel arrangement in accordance with NSW SES specifications.
- 3.2 A description of the requirements is contained in the RFP documents Part B Conditions, Part D the Standing Offer Head Agreement (SOHA) and Part E Minimum Requirements/Part F Statement of Work (SOW) and Part G Functional Specification..

- 3.3 NSW SES intends to appoint more than one Proponent to the panel of suppliers.

## 4 Design and Development

- 4.1 Following the execution of a specific order/contract and prior to the commencement of any services and no more than 6 weeks after the specific order/contract is signed, the successful Proponent will provide the following to NSW SES for approval:
- (a) GA & 3D viewable concept drawings of the final proposed overall services;
  - (b) GA & 3D viewable concept drawings of the final proposed and body design;
  - (c) GA & 3D viewable concept drawings of the final proposed locker layout (shelving and brackets); and
  - (d) Details of projected axle weights.

**Note:** NSW SES does not consider any drawings submitted as being the final design drawings for the contract unless agreed by NSW SES in writing. NSW SES Fleet Project Team will provide input on design and stowage layout.

## 5 Term of Deed

- 5.1 It is envisaged that the SOHA will be in place for an initial term of three (3) years from the date of execution, with two (2) options to extend, each for a term of 12 months at the sole discretion of the Principal.

## 6 RFP Structure

- 6.1 This RFP invitation documents are comprised of the following:
- Part A – RFP Overview
  - Part B – RFP Conditions
  - Part C1 – RFP Response – Non-Price
  - Part C2 – RFP Response – Functional Specification and Price
  - Part D – Standing Offer Head Agreement (SOHA)
  - Part E – Minimum Requirements – All NSW SES Specialised Vehicles
  - Part F – Statement of Work (SOW) – Mid-Life Upgrade of NSW SES Specialised Vehicles
  - Part G – Functional Specification – High Clearance Flood Response Vehicle (HCV)
- Part B, Part C1/C2 Part D, Part E, Part F, Part G and all related Annexure/Attachments form the RFP response (response).
- 6.2 Proponents are invited to submit their response for inclusion on the panel of Suppliers for:
- a) Design, Construction, fit out and Delivery of NSW SES Specialised Vehicles; and/or
  - b) Mid-Life Upgrade of NSW SES Specialised Vehicles.
- 6.3 The requirements noted above in 6.2 are offered as separable portions and have been provided in Part C1 for submission by Proponents as follows:
- a) Design, Construction, fit out and Delivery response  
Sections 1 and 2; and/or
  - b) Mid-Life Upgrade response  
Sections 1 and 3;and/or
  - c) Both of the above  
Sections 1, 2 and 3

Parts C1/C2 RFP Response **MUST** be included with your RFP response.

- 6.4 NSW SES intends to engage one (1) member of the panel to Design, Construct, fit out and Deliver six (6) High Clearance Flood Response Vehicles as a result of this RFP process. Proponents wishing to be considered for the High Clearance Flood Response Vehicles must complete the Part C1 Sections 1 and 2 as above and the Design, Construction, fit out and Delivery pricing TAB as well as the High Clearance Flood Response Vehicle pricing TAB included in Part C2.

**\*\*NB** the format of the documents must not be amended please submit documents unprotected and do not convert the excel file to PDF or other.