

TENDER SUMMARY

Contract No: NRSOPA20404

Contract Name: Development of Access and Inclusion Guidelines

Agency: Sydney Olympic Park Authority
Level 8, 5 Olympic Boulevard
Sydney Olympic Park NSW 2127

Contact Officer Name: Mantej Singh
Position: Manager, Community Engagement and Social Outcomes
Telephone: 02 9714 7318
Mobile: 0466 804 473
Email: Mantej.Singh@sopa.nsw.gov.au

Description: Sydney Olympic Park Authority intends to engage a suitably qualified, experienced and resourced organisation to develop innovative Access and Inclusion Guidelines that guide the design and development of the built environment, strategic planning, customer experience and ongoing operations at Sydney Olympic Park.

The project scope includes community and stakeholder engagement.

The Guidelines' aim is to help Sydney Olympic Park to be a world-leading inclusive and accessible place for people from all backgrounds and abilities, built on the legacy of the Sydney 2000 Olympic and Paralympic Games and the 2018 Invictus Games.

For more information on access and inclusion at Sydney Olympic Park, and to access our current Access Guidelines and our Disability Inclusion Action Plan 2019-22, please visit: <https://www.sopa.nsw.gov.au/About-Us/Accessibility-and-Inclusion> .

Procurement Method:

Open / Public Tender

Timeframe for Delivery:

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| 1. Contract commencement | 1 February 2021 |
| 2. Develop and finalise Community and Stakeholder Engagement strategy | 1 – 15 February 2021 |
| 3. Implement Community and Stakeholder Engagement strategy | 15 February – 20 March 2021 |
| 4. Submit first Draft of Access and Inclusion Guidelines | 30 March 2021 |

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| 5. Review first draft and provide feedback (Principal) | 15 April 2021 |
| 6. Undertake any additional community and stakeholder engagement (if necessary) | 15 – 30 April 2021 |
| 7. Submit final Access and Inclusion Guidelines | 30 April – 30 May 2021 |

Requirements: Submit all completed Tender Schedules as a single combined pdf file.

Submit all supporting information as a single combined pdf file.

Submit tenders and supporting information via www.tenders.nsw.gov.au only.

Hard copy tenders will not be accepted.

DO NOT SEND TENDERS TO ANY SOPA OFFICER, INCLUDING E-MAIL COPIES

Refer to tender document for project details and tendering conditions.

Pre Tender Meeting:

No pre-tender meeting will occur

Tender Closing Date and Time:

Tuesday 22 December 2020 at 2:00 p.m.