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To participate in this tender process you **MUST** first download or order a full copy of the Request for Tender (RFT) documents, including the responsible components, and any addenda issued to date.

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Facilities Management is a Business Unit of the NSW Department of Commerce

**Commerce invites this RFQ for and on behalf of the
NSW Government State Contracts Control Board**

REQUEST FOR QUOTATION - RFT 0602411
Provision of
Static Guard Services for Schools in the Greater
Sydney Metropolitan Areas of NSW

For Department of Education and Training

Under SCCB Contract 0302682

Issue Date: 27TH October 2006
Tender Briefing: 7th November 2006
Closing Date: 15th November 2006
Closing Time: 9:30am Sydney Time

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1. CONTEXT AND BACKGROUND

1.1 General Information

The mission of the Safety and Security Directorate, Department of Education and Training, is to work in partnership with schools to achieve greater levels of safety for staff and students. This is achieved by improving the physical security of schools, implementing crime prevention strategies and supporting schools through serious incidents involving violence, weapons, illegal drugs or major criminal behaviour.

1.2 Background to Requirement

NSW Department of Education and Training is seeking quotations in accordance with the terms and conditions of NSW State Contracts Control Board Contract No. 0302682, for the provision of Security Services to nominated Education Facilities in Greater Sydney Metropolitan Region in New South Wales.

This Request For Quotation (RFQ) is invited from a selected number of Service Providers listed under the Panel for Whole of Government Security Contract No. 0302682, that are suitably qualified to provide Security Services for Static Guard services on a regular basis twenty four (24) hours per day 7 days a week.

Tenderers are to indicate in the pricing schedule a per hour flat fee including GST. Should the tenderers price be accepted the above mentioned fee would be paid fortnightly in arrears regardless of the number of services. Full details of the required deliverables are provided in the Specifications in this RFQ.

In the event that the Security Officer fails to arrive at the site within this period, the Contractor will be deducted a \$40 fee of the total service requested in the Departmental Order to compensate the Department of Education in undertaking additional management services.

The Contractor will be responsible for coordinating the requirement and provision of all Static Guard services on an as REQUIRED BASIS and will inform the Department of Education and Training Central Monitoring Station of all services placed directly by the school prior to the service commencing.

2. CONSTRAINTS AND CONDITIONS OF QUOTATION

2.1 Where to Obtain this RFQ

A respondent may obtain either a hard copy or an electronic copy of this Request for Quotation (RFQ).

NSW Department of Commerce has adopted an electronic submission system using the Internet that has the capacity to view, download, order the RFQ and for the lodgement of responses of quotes.

RFQ Hard Copy may be either:

1. Viewed (at no charge) between 8:30 am and 4.30 pm Monday to Friday (except public holidays) at:
Tenders Office
NSW Department of Commerce
(by arrangement - telephone 02 9372 8900)
McKell Building
2-24 Rawson Place
Sydney NSW
2. Ordered by telephoning (02) 93728900. A fee of \$110.00 is charged for a hard copy and delivering by post.
3. Ordered through the NSW Department of Commerce Tendering website at <https://tenders.nsw.gov.au/commerce> and following the instructions on the site for a hard copy at a cost of \$110.00.

An electronic copy of the RFQ may be viewed or downloaded from the Internet at the NSW Department of Commerce Tendering website at <https://tenders.nsw.gov.au/commerce> at no cost.

A respondent is encouraged to obtain the RFQ and lodge a response electronically through the NSW Department of Commerce Tendering website.

In order to download an electronic copy of the RFQ, a respondent must first register as a site user.

RFQ electronic version:

A Respondent should follow the instructions on the site to view a Quote. To locate and view a Quote and its Quote Summary, follow the instruction on the NSW Department of Commerce eTendering website:

1. First locate the RFQ '0602411' by using the Tendering Search, or the Current Tender Listings screen where the additional Search function may also be used.
2. You may view some details of the RFQ by accessing them through the 'Viewable Copy' button. This function is provided to assist in making a decision to obtain a 'Responsible Copy' of the Quote.
3. Download the 'Responsible Copy' files from the website by selecting the 'Download Soft Copy' link and then follow the steps and the instruction on the NSW Department of Commerce Tendering website.

2.2 Submission of Quotations

The submission of quotations on time is essential and no time extensions will be given. Quotations must be received by the closing date and time.

Quotations should be submitted electronically (d. below), or by:

- a. By delivery into the Tender Box at Tenders Office,
Department of Commerce
Level 3, McKell Building
2-24 Rawson Place
Sydney NSW
- b. By post, addressed to Tender Box,
Tenders Office, Department of Commerce
Level 3, McKell Building
2-24 Rawson Place
Sydney NSW 2000
- c. By facsimile to (02) 9372 8974
- d. By electronic communication to the Commerce Tenders website
at <https://www.tenders.nsw.gov.au/Commerce/>

If a respondent intends to submit by facsimile or electronically, it must consider the following:

- a. The facsimile machine and Commerce Tenders website are at their peak on the morning when tenders and quotations close. Due to the volume received on closing dates, the State Contracts Control Board (SCCB) cannot guarantee access to these facilities at that time.

Respondents ensure that completed submission by fax or through the Commerce Tenders website is done before closing time.

- b. The facsimile machine and the Commerce Tenders website may experience difficulties in accepting large submissions. Therefore, Respondents may submit supporting documents such as statutory declarations, company brochures, and press clippings as hard copies. The complete response, including supporting documents, must be submitted by closing date and time;
- c. It is recommended that quotations be submitted 12-24 hours before the closing date and time.

2.3 Submission By Hand Or By Post

Receipts are only provided for electronic lodgment.
Hard copy Quotations must be delivered between 7:30 a.m. and 6:00 p.m.

The following must be clearly printed on the package:

RFQ: 0602411 / 0302682

Subject: Provision of Static Guard Services

For: NSW Department of Education

Closing: 9:30am, 15th November 2006

2.4 Submission By Facsimile

If the quotation is submitted by facsimile facility, the original hard copy of the response must be submitted within three working days after the closing date. In the event of any inconsistency between the facsimile and the original hard copy, the latter will be treated as the definitive version. If the inconsistency is not an obvious typographical error and the hard copy is submitted after the closing date and time, the quotation will be treated as a late quotation.

Respondents should note that usage of the Tenders Office facsimile machine is generally at its peak on the morning when tenders and quotations close. The Board cannot guarantee access to the facsimile for the purpose of submitting tenders or quotations. It is the responsibility of the Respondent to determine whether submission by facsimile is appropriate.

2.5 Copies

If the quotation is not submitted electronically, the Respondent must submit:

- a. 1 copy of the quotation; and
- b. Full version of the quotation response on a CD-ROM or an IBM compatible 1.44MB floppy disk in a file format that can be read, formatted, displayed, manipulated and printed by Microsoft Word 97. In the case of any inconsistency, the hard copy will be treated as the definitive version.

2.6 Electronic Quotations To The Commerce Tendering Website

Respondents are strongly encouraged, although not required, to lodge their quotation electronically through the Commerce Tendering website at <https://tenders.nsw.gov.au/commerce>. Quotations submitted electronically will be treated in accordance with the NSW Electronic Transactions Act 2000.

The Respondent, by electronically submitting its quotation, is taken to have accepted the conditions shown herein and on the Commerce Tenders website.

The SCCB may decline to consider for acceptance any quotations that cannot be effectively evaluated because they are incomplete or corrupt.

A Respondent must observe the following format for submissions:

- a. Electronically submitted quotations must be submitted in a file format, which can be read, formatted, displayed and printed by Microsoft Word 97;
- b. Electronically submitted quotations should be below 7 Megabytes (MBs) in total size. The Commerce Tenders website may not be able to accept all submissions above this size at the time of lodgement;
- c. Respondents may, optionally, compress electronically submitted quotations in any format that can be decompressed by WinZip. Respondents must not submit self-extracting (*.exe) zip files;
- d. Respondents must not change existing text in the RFQ other than to insert the required information.

Signatures are not required for quotations submitted to the Commerce Tenders website. Respondents must ensure that quotations are authorised by the person or persons who may do so on behalf of the Respondent and appropriately identify the person and indicate the person's approval of the information communicated.

Electronically submitted quotations may be made corrupt or incomplete, for example by computer viruses. The SCCB may decline to consider for acceptance any quotations that cannot be effectively evaluated because they are incomplete or corrupt. Note that:

- a. To reduce the likelihood of viruses, Respondents must not include any macros, applets or executable code or files in the quotations;
- b. Respondents should ensure that electronically submitted files are free from viruses by checking the files with an up to date virus checking program before submission;
- c. Respondents are encouraged, after virus checking and before submission, to verifiably archive files to be electronically submitted, for example on a CD-ROM or remote archive site; or use a Trusted Third Party Timestamp to verify files completed before the closing date and time.

If a Respondent experiences any difficulty with the Commerce Tenders website in submitting a quotation or otherwise, it is encouraged to advise the Contact Officer. Respondents should note:

- a. There are usually alternative quotation lodgement methods described in the RFQ. It is always the Respondent's responsibility to lodge the quotation response by closing date and time.
- b. If there is a defect or failure of the Commerce Tenders website and the SCCB is advised, the RFQ closing date and time may be extended provided that, in the view of the SCCB, the quotation process is not going to be compromised by such an extension.

An electronic quotation will be considered received at the time when the electronic communication of the quotation is securely in the Commerce electronic tendering system, via the Commerce Tendering website upload.

When a quotation is received in the Commerce Tenders website, a unique receipt acknowledgment number will be displayed on the screen and an e-mailed official receipt of the quotation will be sent to the e-mail address in the Tenderer's registration on the system.

For reasons of security, Commerce staff are prevented from interrogating the electronic system to ascertain whether quotations have been received or for any other reason, until the closing date and time. The e-mail confirming receipt is the only evidence of submission available.

2.7 Enquiries

All other enquiries in relation to this RFQ must be directed to:

Joseph Nassif
Contract Officer
Office of Public Works and Services
Department of Commerce
2-24 Rawson Place
Sydney NSW 2000
Tel: (02) 9372 7578
Fax: (02) 9372 7552
Email: joea.nassif@commerce.nsw.gov.au

Any information given to a respondent to clarify any aspect of this RFQ will also be given to all other respondents if in the Board's opinion the information would unfairly favour the inquiring respondent over other respondents.

Questions/clarifications are to be forwarded formally via the tender website in the form of an addenda.

2.8 Nature and duration of Agreement

The Requirement is to be met by means of an Agreement between the Department of Education and the successful tenderer in accordance with the terms and conditions of NSW State Contracts Control Board Contract 0302682 – Provision of Security Guard Services and Professional Security Advisory Services

The Agreement will be for a term of one (1) year plus option to extend the contract for a further 3 x 1 year periods.

The agreement will be subject to the conditions of the prevailing State Contracts Control Board Contract for the supply of Security Guard Services and Professional Security Advisory Services, where the successful respondent is on the panel of Contractors for Contract No. 0302682. The conditions, and terms other than price, of Contract No. 0302682 will apply.

2.9 Variation to the SCCB Contract

No variations to the contract

2.10 Basis of Quote Selection / Award of Agreement

Quotes are invited for the Provision of Static Guard Services to comply with the specification detailed in Section 4 of this RFQ.

The successful supplier will be determined from an evaluation of Quote responses in accordance with the Selection Criteria detailed in Section 3.

2.11 Eligibility to Quote

Suppliers contracted under the NSW State Contracts Control Board Contract No. 0302682 – Provision of Security Guard Services, ONLY can submit quotations.

2.12 Late quotations

In accordance with the NSW Government Code of Tendering, late quotations will not be accepted, except where the integrity and competitiveness of the quotation process has not been compromised.

Late quotations will generally not be considered for acceptance if they are:

- Hand delivered, including courier deliveries;
- Received through Australia Post unless the envelope is clearly postmarked or time stamped with a date or time and date before the time and date of quotation closing;
- Received by electronic communication and the dispatch of the electronic communication of the quotation has occurred after the time and date of quotation closing.

Quotations which are sent by facsimile and which are not completely received at the specified location by the close of quotations may be excluded from consideration for acceptance even if transmission or receipt is delayed due to the receiving facsimile machine being engaged, faulty or otherwise inoperative.

2.13 Extension of the Closing Date and Time

The State Contracts Control Board may, in its discretion, extend the Closing Date and Time.

2.14 Disclaimer

The NSW Government is not committed contractually in any way to those organisations whose registrations are accepted. The issue of this Quote

does not commit or otherwise oblige the Government to proceed with any part or step of the process.

2.15 Ownership

All information submitted in response to the Quote by any Respondents shall become the property of the State Contracts Control Board (SCCB). All ownership in such documentation shall vest entirely with the SCCB.

2.16 Disclosure of Information

No potential Respondent shall disclose any information relating to this Quote process or the required services via any media release or any other publication without prior written consent of State Contracts Control Board.

State Contracts Control Board has no objection to the potential Respondent copying the Quote document only for internal working purposes in preparing the response.

2.17 Corruption or Unethical Conduct

If a Respondent or any of its officers, employees, agents or sub-contractors is found to have:

1. Offered any inducement or reward to any public servant or employee, agent or subcontractor of Public Works and Services, the Client Agency, or the NSW Government in connection with this Quote or the response.
2. Engaged in corrupt conduct within the meaning of the Independent Commission Against Corruption Act 1988.
3. A record or alleged record of unethical behaviour.

This may result in the Quote not receiving further consideration.

The SCCB is under no obligation to do so, but may, in its discretion; invite a relevant Responder to provide written comments within a specified time before Public Works and Services excludes the Respondent on this basis.

2.18 Site Inspection

Site inspections would be conducted as follows:

A tender briefing session for all interested parties will be held at the School Security Unit of the Department of Education and Training, 164, Walters Road, Blacktown NSW 2148 at 9.00 am on 7th November 2006

Attendance by tenderers at the tender briefing including the existing contractor is highly desirable.

Representatives from Department of Education and Training and Commerce will be available at this time to answer any queries.

Attendance at the briefing will be limited to a maximum of two (2) senior representatives from each organisation.

It is also necessary for tenderers proposing to participate in the tender briefing to register their intention to participate to ensure sufficient seating capacity is provided.

Registrations can be made and further information obtained on the program by contacting:

Osman Ahmet
Department of Education & Training
School Security Unit
164 Walters Road
Blacktown NSW 2148

Telephone: (02) 9672 2035
Fax: (02) 9622 5740

Attendance at the Site Inspection is highly desirable.

Should any matters related to the Specification require clarification as a result of the Site Inspection, the matter must be referred in writing to the office of Public Works and Services.

No information given verbally during the Site Inspection will be binding on the Department of Education and Training or Public Works and Services.

2.19 Clarification

During the quotation invitation period, respondents may seek clarification of the quotation requirement through the nominated contact officer. Where a clarification given to one (1) respondent provides significant information about the quotation, this information will be sent to all other potential respondents.

2.20 Withdrawal of Services

NSW Department of Education and Training reserves the right to source an alternate supplier if the successful respondent no longer provides a competitive price or quality service providing value for money.

2.21 Termination

Termination of the Customer Contract will be in accordance with the terms and conditions of NSW State Contracts Control Board Contract 0302682.

2.22 Pricing

Quoted rates shall be fixed rates for the first twelve months of the Customer Contract, shall be in Australian dollars and quoted as inclusive of GST.

Price basis and settlement discount will be in accordance with the terms and conditions of NSW State Contracts Control Board Contract 0302682.

Individual items not described separately in the Pricing Schedules and necessary for the completion of the works, or any part thereof, shall be deemed to be included in those items listed in the Pricing Schedules.

The Respondent shall satisfy herself / himself as to the meaning of every item in the Pricing Schedules, and the prices included in these schedules shall be deemed to cover all the Respondent's obligations in the undertaking, completion of the requirement. No claim for additional payment will be allowed for any error or misunderstanding by the Respondent in this respect.

The Respondent shall be deemed to have:

- Examined the RFQ and any other information made available in writing by the Customer or its Consultant for the purpose of quoting;
- Examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Response which is obtainable by the making of reasonable inquiries; and
- Satisfied themselves as to the correctness and sufficiency of their Responses including quoted prices that shall be deemed to cover the cost of complying with all the conditions of the RFQ, State Contracts Control Board Tender 302682 and of all matters necessary for the due and proper performance and completion of the work described in this Request for Quotation.
- The Contractor has made allowance to pay the Principal a Management Fee (3% of the value of deliverables) in accordance with clause 6.11 of the SCCB 302682

2.23 Price Variation

Price variation methodology should be in accordance with the Contract No. 0302682, however with prejudice the following applies:

The Contractor may at any time propose 'value added' services.

2.24 Quote Processing and Acceptance

The procedures set out by the State Contracts Control Board will be followed regarding opening of Quotes, their evaluation, approval and notification of result. Quote responses shall remain the property of Public Works and Services.

Public Works and Services is not bound to accept any Quotation and may accept part or parts of a Quotation.

The lowest priced Quotation will not necessarily be accepted since Public Works and Services is committed to seeking value for money.

2.25 Agreement

The Agreement governing the RFQ is the SCCB Panel Contract 0302682 – Provision of Security Guard Services.

Where there is any inconsistency between the head Contract and the RFQ, conditions in the RFQ shall take precedence.

2.26 Security and Confidentiality

This document is to be regarded as Commercial-in-Confidence and the NSW Department of Education and Training requirement and other associated reference documents should be considered as confidential.

The respondent is not to disclose any information contained in this RFQ, or to make any public statements in relation to this RFQ or to the subsequent awarding of any Contract pursuant to this RFQ without the prior written authorisation of Department of Education and Training.

The respondent and/or the respondent's staff must observe the requirements of the Privacy and Personal Information Protection Act 1998 and ensure that the activities of Department of Education and Training and its personnel remain strictly confidential.

3. EVALUATION

3.1 Request for quotation

Indicatively, any non-conforming response will not be considered for selecting a supplier. Where there is no response to a condition of the tender document the tenderer shall be deemed not to comply with the stated requirement for evaluation purposes.

3.2 Evaluation Criteria

In addition to common Selection Criteria listed in SCCB Contract No. 0302682, the criteria listed here also apply to this RFQ.

The evaluation of the responses will be based on compliance to non-price mandatory selection criteria listed in this RFQ. These criteria as well as the quoted prices will be used to determine the quote that represents the best value for money.

Contractors on the panel are advised to respond clearly to all the evaluation criteria listed in this RFQ.

Failure to fully comply with the below given mandatory criterion will result in automatic exclusion without further consideration.

3.3 Mandatory Selection criteria

- (a) Rates for the services
- (b) Names and contact details of three (3) referees at sites where the Contractor has previously provided these services.
- (c) Demonstrated capacity in terms of resources and ability to service the contract. Photographic evidence of uniforms and vehicle markings, along with photos of other relevant supporting criteria is sought to enable the evaluation committee to quickly and reliably quantify the tenderers application.
- (d) The Department of Education and Training reserves the right to appoint an independent auditor to inspect books, records and accounts, etc., of the tenderer's company to determine the accuracy of the information provided in the tender application and undergo a satisfactory Site Inspection, if required.
- (e) The company must be prepared to lodge a security deposit in the form of an unconditional Bank Guarantee for the value of \$10,000.00. The Bank Guarantee will be required to be in the form prescribed by the NSW State Contracts Controls Board. This security cover will then act as a cover against damages and will be returned at the end of the contract.

- (f) The Company must have relevant insurance cover as stated in the SCCB contract 302682 tender document.
- (g) The Company must comply with all statutory requirements and award conditions
- (h) Evidence of written procedures or documentation relating to existing management and safety systems.

The criteria detailed above is not in any particular order and not necessarily exhaustive or to be given equal weight. Many factors will contribute to the assessment. Information supplied in response to the various sections of the Request for Tender will be taken into account in the evaluation against each criterion.

Assessment of tenders will be undertaken by an Evaluation Committee, which may comprise of representatives from the Department of Education, Department of Commerce, Specialists agency and representatives from the Parents & Citizens Association of NSW.

The Evaluation Committee reserves the right to consult nominated referees to further satisfy itself as to the suitability of the Tenderer. Tenderers may be called upon at their expense to make a presentation of their proposal to the committee as part of the evaluation process.

Tenderers are advised that should evaluation of tender pricing reveal any inconsistency in the level of pricing against the various categories or any other matter considered appropriate the Evaluation Committee reserves the right to enter into formal discussions with the tenderer to clarify any such inconsistencies

The Department of Commerce and the Department of Education and Training reserves the right to appoint a Contractor for any one (1) or a combination of schools listed in the SCCB Contract 302682.

4. SPECIFICATION AND OPERATIONAL REQUIREMENTS

4.1 Scope of work

- 1) The NSW Department of Education and Training is seeking to establish a contract with a supplier(s) to provide the following security services:
 - a) Static Guards

School locations are attached in attachment 2.
- 2) The requirement for above security services will be on continuous basis for twenty four (24) hours a day, 7 days a week including Saturday, Sunday and Public Holidays.
- 3) The RFQ can be submitted for one (1) or more sites; provided the nominated site/sites are within the regions the supplier is contracted under the Head Contract No. 0302682.
- 4) The contract shall operate for a period commencing from 1st December 2006 to 30th November 2007 with an option to extend the contract for a further 3 x 1 year periods.

The Contractor must provide contract staff able to perform security services at the highest standard.

The Contractor will supply and ensure their staff wears the company Photographic Identification Card at all times while on duty.

The Contractor is to ensure that their security staff are thoroughly conversant with all security instructions, standing order and arrangements within the Department of School Education sites and all staff comply with these arrangements at all times.

Support Services: The contractor must after acceptance of Quotation and within 21 days prior to the commencement date of the contract:

- (i) Establish a staffed Control Room other than a paging, answering or mobile phone message bank service twenty four (24) hours per day, seven days per week by at least one (1) person, which is accessible by telephone and or radio and capable of coordinating the response to a call for emergency contract security services.
- (ii) Ensure that all staff has adequate continuous training to provide the security services and that they have any approvals required to

operate any security equipment used or installed in the
Department of Education and Training designated sites.

Security Staff

The Contractor must:

- (1) Provide officers who are physically fit, qualified, mentally alert and able to perform the service at the highest level and perform the following functions:
 - Be capable of performing the walking component;
 - Bend, stoop or work with hands above shoulder level
 - Talk intelligently in the English language over the telephone, radio and be understood by the public;
 - Complete reports and Police statements when required in legible, intelligible handwritten English language without assistance;
- (2) Ensure that each and every member of staff does not use slang or offensive language and is aware of the requirement to maintain self-control and remain courteous to the public;
- (3) Ensure that each and every member of staff is alert, courteous, helpful, efficient and conscientious;
- (4) Ensure that each and every member of staff is fully conversant with the physical environment in which he or she works;
- (5) Ensure that the reputation and character of each and every member of staff is beyond reproach and that they possess an abundance of common sense to enable them to cope with any situation, which may arise in the course of their duties.
- (6) Ensure that each and every member of staff carry out his or her duties in a disciplined and business like manner including ensuring that each and every member of staff must not keep his or her hands in their pockets, lean against walls or poles, generally lounge around in public view or wear sun glasses when communicating with other people.
- (7) Ensure that the staff maintains continual surveillance of the area for which they are responsible and be alert to any unusual or abnormal occurrences, including anticipation of an accident or the possible commission of an offence or criminal activity.
- (8) Ensure that staff do not smoke on NSW Department of Education and Training premises or consume alcohol during rostered periods of duty and ensure that they do not have blood alcohol level in excess of 0.05 ppmol on commencement of rostered duty.
- (9) Ensure that no unauthorised or unlicensed persons accompany officers in the performance of their duties.

- (10) Ensure that at least there is one staff member on each rostered shift (if applicable).
- (11) Ensure that no staff work longer than a twelve (12) hour shift, and each staff member shall have a minimum eight (8) hour rest before commencing on site. No change to the officer's minimum rest period and maximum hours per shift shall be permitted without prior agreement in writing of the Principal's Representative.
- (12) Ensure that no staff performs any duties on NSW Department of Education and Training property in excess of sixty (60) hours in a 168-hour period.
- (13) Ensure that no staff takes prescribed drugs prior to or during the shift that adversely affects an Officer's ability to perform the required duties in the required manner.

INFORMATION TO BE PROVIDED TO THE DEPARTMENT OF EDUCATION AND TRAINING AND OR ITS AUTHORISED REPRESENTATIVE

The Contractor shall:

- (a) Upon request make available to the Department of Education and Training representative at any time between 9.00 am and 5.00 pm, Monday to Friday, the following records for inspection, in order to verify compliance with the contract:-
 - (i) all staff rosters;
 - (ii) all staff pay and allowance records;
 - (iii) all Security (Protection) Industry Act Licences;
 - (iv) all Company Registration documents;
 - (v) all Business Name Registration documents;
 - (vi) all log sheets kept in respect of services provided pursuant to the contract;
 - (vii) all insurance policies;
 - (viii) all drivers licences, vehicle registration, vehicle insurances and road worthiness certificates; and
 - (ix) (a) any other documentation requested by the Department of Education and Training relevant to the Contractor's performance of the contract.
(b) upon request, supply any other information the Department of Education and Training may require to verify compliance with the contract; and
- (c) ensure that any information supplied to the Department of Education and Training by the Contractor at any time is true and correct

to the best of the Contractor's knowledge
and belief.

FIREARMS

Firearms are NOT permitted to be carried or used in the provision of this service.

FIRES

The Contractor shall immediately notify, through the "000" emergency number, the Fire Brigade and immediately thereafter notify Department of Education and Training Central Monitoring Station whenever the Contractor or the Contractor's Security personnel discover a fire or are informed of a fire at the School.

The Contractor's Control Room staff will complete a Fire Report supplied by the NSW Department of Education and Training and forward this report via facsimile to the Departments Central Monitoring Station prior to the security officer departing the site.

INJURED PERSONS

The Contractor shall immediately notify, through the "000" emergency number, the Ambulance Service and immediately thereafter notify the Department of Education and Training Central Monitoring Station whenever the Contractor or any of the Contractor's security personnel discover a person injured on property occupied by the Department of Education and Training.

APPREHENDED PERSONS

The Contractor shall:

- (i) immediately notify Police and at the earliest time notify the Department of Education and Training, School Security Unit Central Monitoring Station where any person is apprehended by the Contractor as a result of the performance of the contract.
- (ii) only effect an apprehension on any person or number of persons where the Contractor has a lawful power to do so;
- (iii) ensure that any force used to effect an apprehension is lawful in terms of degree, and that any force used on a person during an apprehension will be no more than absolutely necessary, to effect the apprehension; and
- (iv) ensure that the apprehended person is told the reason for that person's apprehension at the time of the apprehension being made.

- (v) Report the persons name, address, date of birth and description to the Department of Education and Training representative, and record this information on the Departmental issued Static Guard Log Sheet.

QUESTIONING OF PERSONS

The Contractor shall:

- (i) not apprehend any person merely for questioning, unless an offence has been committed, in respect of which the person can be lawfully apprehended;
- (ii) not put any question to a person who has not attained the age of 18 years, or obtain any statement, admission or confession from such a person except in accordance with the laws in force in the State of New South Wales;
- (iii) not put any threat, promise or inducement to any person in an effort to obtain any statement, admission or confession from that person; and
- (iv) ensure that the strictest truthfulness and honesty is always exercised by the Contractor's security personnel in respect of evidence obtained by those officers pursuant to the operation of the contract.

Use Of Canine

The Contractor is permitted to use canines however these canines must be appropriately security trained and the Contractor must have insurance to cover the use of these canines. At no time are the canines to be left unsupervised. The Contractor must provide the Principal's Representative acceptable evidence that the canines and proposed handler have undergone suitable training prior to their use.

Hazardous Situations

Security Officers are not to place themselves in a situation, which could, in the Security Officer's opinion, be hazardous. Such hazardous situations could include, but are not limited to proximity to electricity wires, investigating objects considered by the Security Officer to potentially contain explosive or incendiary material, fires, flammable or toxic fumes or gases, or any other situation which is considered by the Security Officer to present a hazard.

**SCHOOL SECURITY UNIT
DEPARTMENT OF EDUCATION AND TRAINING
CONTRACTOR INSPECTION / CHECK SCALE
(5 Points = highest score / 1 Point = lowest score)**

- | | | | |
|-----|---|----------------|--------------|
| 1. | Accurately record arrival/departure times on the DET Static Guard Log Sheet | Yes – 5 points | No – 1 Point |
| 2. | Security Officer Uniformed. | Yes – 5 points | No – 1 Point |
| 3. | School Access Keys and Site Plans available. | Yes – 5 points | No – 1 Point |
| 4. | School Access Keys being conveyed securely as per the contract specifications. | Yes – 5 points | No – 1 Point |
| 5. | Security officer is stationed at the correct area as per the service orders. | Yes – 5 points | No – 1 Point |
| 6. | Security Officer is aware of the reasons for being onsite. | Yes – 5 points | No – 1 Point |
| 7. | DET Static Guard Log Sheet checked with events recorded in chronological order. | Yes – 5 points | No – 1 Point |
| 8. | Security Licence Accreditation. | Yes – 5 points | No – 1 Point |
| 9. | Security Officer has good verbal and written communication | Yes – 5 points | No – 1 Point |
| 10. | Satisfactory / Unsatisfactory overall perceived performance. | | |

10 9 8 7 6 5 4 3 2 1

TOTAL POINTS:

PERFORMANCE SCALE: 40 Points or greater = Good; 18 Points or less = Poor.

Note: Poor performance ratings will require a written explanation from the contractor within (3) three working days. Any more than three (3) poor performance reports in a calendar month may result in Termination of the Contract.

GENERAL

The Contractor shall:

- (i) Take all reasonable action necessary to ensure the property occupied by the Department of Education and Training is secure and free from loss / risk of damage or theft;
- (ii) Take all reasonable action necessary to ensure that persons using the property occupied by the Department of Education and Training are not exposed to loss, risk of injury or death;
- (iii) Take all reasonable action necessary to ensure that persons committing offences involving property occupied by the Department of Education and Training and/or offences against persons lawfully on or using property occupied by the Department of Education and Training are dealt with according to law;
- (iv) Ensure that no unauthorised or unlicensed persons accompany security officers in the performance of the contract;
- (v) Ensure the Contractor's security personnel are equipped with two-way radio communications or mobile telephones capable of communicating with the Contractor's Control Room at any time during a shift of duty;
- (vi) Ensure that all vehicles used are clearly marked with the Contractor's company logo and name, unless otherwise agreed to by the Department of Education and Training.
- (vii) Ensure the Contractor's security personnel are familiar with the layout of the site nominated in the tender, particularly having regard to the location of fire appliances and areas of highest security risk;
- (viii) Ensure the Contractor's security personnel are familiar with which keys give access to which buildings within the site;
- (ix) Accept that the onus of proof of the provision of any service shall rest with the Contractor;

- (x) Ensure the Contractor's security personnel are in uniform and wear their security licences and company identification at all times whilst on duty unless written orders are placed to override this clause;
- (xi) Ensure the Contractor's security personnel, including Control Room personnel, are appropriately licensed under the Security Industry Act, 1997 and in addition carry the appropriate licences on their person at all times;
- (xii) Ensure all records of security operations are maintained by security staff using only report forms and occurrence log books approved by the Department of Education and Training;
- (xiii) Ensure all relevant information pertaining to security operations of the Department of Education and Training are recorded and adherence to a single standard when recording such information in all log books and report forms as per the directions given by the Department of Education and Training Representative;
- (xiv) The Contractor will surrender to the Department of Education and Training Representative completed security occurrence logs, reports and other records maintained by the Contractor's staff for the purposes of this contract. All security records will remain the property of the Department of Education and Training;
- (xv) Ensure that where an order is issued by the Department of Education and Training, the Contractor will perform the ordered duties until the time notified by the Department of Education and Training that the service is to cease;
- (xvi) Ensure that where any electronic security system is required to be used that the security officer is familiar with its operation; and
- (xvii) All union disputes involving security staff employed by the Contractor for the maintenance of the contract are the sole responsibility of the Contractor;
- (xviii) Ensure any property found on the school premises is to be secured within school buildings and notify the Department of Education and Training School Security Unit immediately.

4.2A KEYS AND PLANS

All site keys and plans in the custody or control of the Contractor remain the property of the Department of Education and Training at all times and may not be given to any person for any reason, other than with the written permission of the Department of Education and Training. Possession, and not ownership, of these items is given to the Contractor as the Department

of Education and Training sees fit, to facilitate operation of the terms of the contract.

Possession of the site keys does not in any way infer the currency of the contract and accordingly the Contractor will immediately hand over possession of any or all site keys and plans at any time, to the Department of Education and Training, pursuant to receiving the Department of Education and Training's written request to do so.

If the Contractor fails to comply with this request at any time, the Contractor is liable for any and all costs incurred by the Department of Education and Training, as a result of the Department of Education and Training changing security devices or lock fittings to sites, in respect of which site keys and plans have not been returned on the Department of Education and Training request.

The Contractor shall ensure the safe custody and safe conveyance of Department of Education and Training's site keys and plans and shall bear all costs incurred by the Department of Education and Training in respect of changing locks and keys whenever the Contractor or its security officers lose any keys or plans, as well as the cost of replacing the plans.

The security labour contractor is responsible for identifying the access points such as alarm key pads requiring key access and to ensure keys are obtained. Additional key sets may be duplicated, with the permission of the School Security Unit, although these duplicate key sets remain the property of the Department of School Education and must be returned on expiry of the contract.

4.2B ALARM RESPONSE

The Contractor shall:

- (a) Attend any School, listed in the attached Schedule of this contract, to which the Contractor is directed by the Department to attend:
 - (i) For the purpose of responding to the Department's alarm system; and
 - (ii) For the purpose of protecting the Department's property or persons lawfully using the Department's property.
- (b) Ensure that the Contractor's Security Officers attend the School immediately of receipt of a Departmental direction to attend the site.

**REQUEST FOR QUOTATION FOR PROVISION OF STATIC GUARD SERVICE FOR
DEPARTMENT OF EDUCATION AND TRAINING SYDNEY METRO AREAS
RFQ 0602411 / 0302682**

- (c) Ensure the Departmental Static Guard Log Sheet is completed in respect of each school visited at the time the Security Officer attends the School.
- (d) Ensure the Department's Central Monitoring Station is immediately notified by telephone by the Contractors Control Room at the time of the Contractor's Security Officer's arrival at the alarmed/breached area and the following information to be provided:
 - (i) any breach of security immediately detected by the Security Officer upon arrival at the School.
 - (ii) where available an access code may be entered to confirm the guard's arrival on site
- e) Ensure the Department's Central Monitoring Station is immediately notified by telephone by the Contractors Control Room prior to the Contractor's Security Officer's departure from the alarmed/breached area and the following information to be provided:
 - (i) the time of the Security Officer's arrival and proposed departure from the alarmed/breached area;
 - (ii) full details required by the Department concerning any breach of security detected by the Security Officer after the telephone call made;
 - (iii) any other details that the Department may require from time to time available from the Security Officer or Security Officer's log.
 - (iv) Security Officers full name.
- (g) Ensure that where an alarm is found to be caused by a person or group of persons, who are using the site lawfully, the alarm is disarmed by that person or group of persons prior to the Security Officer's departure from the site. If the person or group of persons are there lawfully but are not in possession of the key or alarm code for the alarm, the Security Officer will seek immediate instructions from the Department's Central Monitoring Station. If the person or groups of persons are on Departmental property unlawfully, they are to be dealt with according to law.
- (h) Ensure that the Contractor's security officer logs on or off the Departmental site via any electronic service monitoring system such as Global Positioning System (GPS), Bar-coding, or any

other device the Department of Education and Training require the Contractor to use from time to time.

- (i) The Department of Education and Training will issue a variation to the contractor if this system is introduced.

4.2B.1 Response of a Site

The Contractor will ensure that a Security Officer will undertake the following when completing a response.

- a. The Security officer will immediately conduct an examination on foot of the area in alarm or area directed to by Department of Education and Training Central Monitoring Station.
 - (i) When conducting an examination the security officer will specifically look for open/unlocked windows, open/unlocked doors, broken doors, broken/smashed or cracked windows, broken or cut padlocks, broken water taps/bubblers or pipes etc, signs of fire/malicious damage/theft or property damage, signs of substance or alcohol use and any person/s on the school site.
 - (ii) If the Security Officer finds an unsecured area or breach then the Security Officer will immediately inform the Contractors Control Room of their findings and await further instructions from Department of Education and Training Central Monitoring Station. The Security Officer is permitted to enter the buildings in the event of apprehending offenders. The Contractors Control Room will contact the Department of Education and Training Central Monitoring Station and seek instructions on the security officers' findings. In consultation with the Department of Education and Training Central Monitoring Station the security officer may enter the premises to endeavour to secure the premises. If the premises cannot be secured and the security officer deems the area to be a security risk then the security officer will remain onsite in the vicinity of the high risk area till the premises is secured unless otherwise instructed by Department of Education and Training Central Monitoring Station.
- b. If the area of the response is found to be secure then the security officer will conduct a full external inspection of the entire premises in accordance to Clause 4.2B.1 (c,i) In the event of finding an unsecured or breached area then the security officer is to refer to Clause 4.2B.1 (c, ii).

- c. If the cause of alarm is community users and or school staff onsite who have failed to disarm the alarm, then the security officer is to obtain details of the person in charge of the organisation/group on site. Details to be obtained are: name, address, organisation, and proof of identity. The security officer will then witness the disarming of the alarm system. If the alarm system cannot be disarmed the security officer will contact the Department of Education and Training Central Monitoring Station and seek further instructions.
- f. If the entire site is secure the security officer will return to the static guard posting.

4.2C STATIC GUARD SERVICE

The Contractor shall:

Attend a school under the contract to which the Contractor is directed by the Department of Education and Training to attend, for the purpose of protecting the Departments property or persons using the Departments property, and remain there for until the time notified by the Department to conclude the service;

Provide the service, upon request by the Department of Education and Training within one (1) hour of the service being requested, when the service is required immediately;

Ensure the Contractor's security officers complete the Department's Static Guard Log Sheet, at the time the service occurs, and forward a copy of the log in respect of each school guarded and each day the service occurs, to the Department of Education and Training Central Monitoring Station no later than 10.00 am on the next succeeding day, throughout the period of the guarding service. All Static Guard Log Sheets are to be forward to the Department of Education and Training Central Monitoring Station via Facsimile (02) 9622 5740;

Ensure the Contractor's security officers make available for inspection by Departmental of Education and Training representatives at any time during an onsite inspection of the service, all Static Guard Logs and provide any other information required from time to time by the Department of Education and Training representative to ensure compliance with this contract;

Immediately notify the Department of Education and Training Central Monitoring Station by telephone at the time each of the following occurrences:-

- (i) the security officer arrives at the school to commence the static guard service. Security officer to provide personal details and contact telephone details;
- (ii) at each shift changeover the relieving security officer provides personal details and contact telephone details;
- (iii) the security officer departs from the school on completion of the static guard service;

Ensure the Contractor's security officers do not leave the school being patrolled or guarded at any time prior to being relieved by another of the Contractor's security officers, or prior to the time notified by the Department of Education and Training School Security Unit representative that the service is to end;

Ensure the Contractor's security officers undertaking the duties has a mobile telephone that is operational and is capable of receiving and transmitting calls.

Ensure the Contractor's security officers conduct a foot patrol of the entire site on arrival and at least once every half hour throughout the period of the static guard placement. Unless otherwise instructed in the Departmental Order;

Regularly supervise the Contractor's security officers to ensure they remain at the school at all times throughout the static guard placement, and carry out the service required in accordance with the provisions of the contract;

Be bound by the particulars contained in the Department's order relating to the time of commencement and completion of the service, unless the Department cancels or extends the order prior to the service being completed by the Contractor;

Ensure that where an order is issued by the Department, the Contractor will perform the ordered duties;

Ensure that a representative from the Contractor attends the site prior to the order commencing to obtain a further brief of occurrences from the site manager or nominated person in authority, obtain key access to the site and alarm system codes, if required.

4.2D SUB-CONTRACTING

There are no provisions under this contract to utilise the service of Sub-Contracting or the use of Franchisee's.

**4.2E ARRANGEMENTS FOR PROVISION OF SERVICES
DIRECTLY WITH SCHOOLS**

The Contractor shall:-

- (i) Only take instructions in relation to the provision of services pursuant to the contract from officers of the Department of Education and Training, School Security Unit, or the authorised site representative;
- (ii) Accept that the Department is not liable for any costs or fees incurred as a result of the Contractor undertaking a service not authorised by the Department's School Security Unit;
- (iii) Accept that whilst the Contractor is free to make separate arrangements with schools in relation to the provision of extra static guard or patrol services which may be required by individual schools, the cost of providing such services will not be met by the Department of Education and Training, School Security Unit;
- (iv) Invoice schools directly for services arranged between the contractor and the school.
- (v) Notify the Department of Education and Training School Security Unit of all services to be performed outside the contract which has been arranged directly with the schools in accordance with Section 4.2C (i) (ii) (iii).

4.2F QUALITY ASSURANCE

- (i) The Contractor shall demonstrate that the company has implemented a quality assurance and or quality management system.
- (ii) The Contractor must provide written procedures relating to the management of staff in the implementation of all security duties including guard alarm response, patrolling, static guard and cash handling services.
- (iii) The Contractor must have systems and procedures in place that will provide adequate safety and management of staff in the course of all foreseeable duties and in the management of critical incidents.
- (iv) The Contractor must have systems and procedures in place that will minimise litigation against contractor's staff, company members and all related stakeholders including the Department of Education and Training

- (v) The Contractor must provide evidence that staffs are trained and there are internal procedures that manage all forcible critical incidents such as the use of issued weapons, knife or other weapon attack against a Security Officer or others, an assault against a Security Officer or others and first aid training in addition to providing evidence that this training is ongoing.

4.2G Driving on NSW Departmental of Education and Training Lands

Security Officers are not permitted to drive on non-paved areas on NSW Department of Education and Training sites. Maximum speed limit for Security Officers driving on NSW Department of Education and Training sites is (10) Ten kilometres per hour. Security Officers will exercise extreme caution whenever driving on NSW Department of Education and Training sites. They must be vigilant to avoid the possibility of hitting persons who may abruptly run out in front of the vehicle. Security Officers are not to drive over steps, curbs or gutters, whenever driving on NSW Department of Education and Training sites.

4.2H MOTOR VEHICLES

The Contractor will ensure that all motor vehicles used to perform the Services are at all times during the period of the Contract:

- (a) Clean and presentable;
- (b) A type and capacity fit for the purpose of use;
- (c) Mechanically maintained and in a safe and roadworthy state;

4.2I SIGNAGE

The Contractor is not permitted to display any company signage or advertising on Department of Education and Training premises. The only signage permissible by the contractor is on their patrol vehicles.

4.2J CONTRACT SECURITY STAFF

All persons the Contractor proposes to carry out work or perform duties under this Contract must at all times be authorised by the Principal under this clause to carry out that work or perform those duties.

At least (14) fourteen days prior to the commencement date the Contractor will supply to the Department of Education and Training Representative the following information of any person that will be employed for the purpose of this contract:

- (i) full names (including maiden name);
- (ii) current residential address;
- (iii) place and date of birth;
- (iv) Details of licences held and any accreditation in relation to the Security Industry Act 1997 and supply duplicates of all relevant licences;
- (v) any other details as needed by the Department of Education and Training Representatives to prove the identity of the Security Officer.

This requirement is to allow Department of Education and Training to facilitate a Police background check on the Contractor's staff if considered necessary by the Department of Education and Training Representative. Each person is also required to consent to the Department of Education and Training obtaining their Police record, if any. The Contractor will procure from each person proposed, permission for the Department of Education and Training to undertake a Criminal Records Check of the person and background checks for Child Protection.

Where the contractor wishes to employ any person as a security officer after the Commencement Date the Contractor must supply to the Department of Education and Training Representative the relevant information.

The Contractor must inform the Department of Education and Training Representative of any change or error in the information of any person provided.

The Department of Education and Training Representative may, at any time either verbally or in writing inform the Contractor that a particular person is not to be employed or used for any purposes in relation to this contract and the Contractor is not entitled to claim any loss or damage from the Department of Education and Training.

The Contractor shall ensure that only persons who are persons of good name and character and in particular have no criminal convictions or criminal proceedings pending are nominated or used in connection with this Contract.

The Principal shall notify the Contractor in writing of

- (a) The names of persons it authorises to carry out work or perform duties under this Contract (in this clause referred to as “authorised person”);
- (b) The names of all persons it refuses to authorise to carry out such work or perform such duties, and the Contractor shall sign a copy of that notice, and return it to the Principal as soon as possible, as acknowledgement of the contents of the document.

The Contractor shall advise the Principal promptly in writing of any change in the circumstances of an authorised person that, in the Contractor’s reasonable opinion, is likely to affect the Principal’s assessment of that person as an authorised person including where criminal proceedings are commenced against that person.

Where the Contractor employs any person as a Security Officer who will conduct services on NSW Department of Education and Training premises after the Commencement Date, the Contractor must supply to the Principal's Representative the information prescribed in this clause prior to commencement of such services.

The Contractor must inform the Principal's Representative of any change or error in the information of any person provided in accordance with this clause.

4.2K UNIFORMS AND EQUIPMENT

Security Officers are to wear a uniform as agreed between the NSW Department of Education and Training and the Contractor at all times that the Security Officers are performing duties under the Contract, unless written orders are placed to override this clause.

The Contractor will be required to supply the approved uniform and the necessary uniform replacements to all persons employed at the Contractor’s own cost to ensure that the highest standards of presentation are maintained.

The approved issued uniform is the only uniform to be worn. Part uniform is not acceptable.

The Contractor will supply and ensure all Security Officers have in their possession an approved numbered Security Officer Notebook, working pen and wristwatch when performing duties.

Whilst on the NSW Department of Education and Training property the Security Officer is to have in his/her possession:

- (a) A portable (2) two-way radio or mobile telephone that is operational and is capable of receiving and transmitting calls with the Contractors Control Room.

The Client may authorise, in writing:

- (a) Retractable batons to be carried, however, the Contractor must provide a statement of attainment for each Security Officer who has attended the appropriate training for batons prior to use.
- (b) Handcuffs to be carried, however, the Contractor must provide a statement of attainment for each Security Officer who has attended the appropriate training for handcuffs prior to use.

Security Officers are to carry an appropriate torch during any night duties and have spare batteries available to ensure the torch is in good working condition at all times. The torch is to be able to illuminate an area from five (5) metres away.

4.2L EMERGENCY SERVICES

In case of emergencies and where the Department of Education and Training Representative requests additional security staff, the Contractor will provide additional staff within sixty (60) minutes of any such request at the contract price for services.

4.2M AUTHORITY TO ORDER AND INSTRUCT

The Contractor shall:

- (a) only take instructions in relation to the provision of services pursuant to the contract from nominated officers of the Department of Education and Training School Security Unit; and
- (b) accept that the Department of Education and Training is not liable for any costs or fees incurred as a result of the Contractor undertaking a service not authorised by the Department of Education and Training School Security Unit.

4.2N CONTRACTORS REPRESENTATIVE

The Contractor shall nominate a responsible person to liaise directly with the Department of Education and Training's Representative in all matters relating to the Contract. The Contractor's designated representative officer will be required to represent the Contractor at monthly Meetings and be contactable on a twenty four (24) hour basis seven (7) days a week. DET shall be notified of any changes to the Companies representative in writing (48) forty-eight hours prior.

4.2O PAYMENT OF CLAIMS

The Contractor shall:

- (a) invoice the Department of Education and Training one (1) month in arrears along with the Declaration regarding workers' wages and conditions.
- (b) submit invoices on a monthly basis where applicable;
- (c) not knowingly make any statement on the Contractor's invoice which is false or misleading;
- (d) invoice for any service in accordance with the rates of fees set out in the Price Schedule.

The Department of Education and Training shall make payment for services provided within twenty-eight (28) days of receipt of invoice.

All services directly coordinated between the contractor and the School must be directed to the appropriate School.

4.2P CONTRACTOR BOUND TO ATTEND COURT

The Contractor shall ensure compliance with any subpoena served on the Contractor or any of the Contractor's security personnel in respect of any and all matters arising out of the Contractor's performance of the contract.

4.2Q COURT ATTENDANCE

The Department of Education and Training, School Security Unit shall:

- (a) reimburse the Contractor for the difference between the award hourly wage of the Contractor's security personnel and any witness expenses paid by the Court in respect of the Contractor's security personnel attendance at criminal proceedings arising out of the performance of the contract, providing the officer is subpoenaed to give evidence on behalf of the Crown; and
- (b) pay the reimbursement after the Contractor presents to the Department of Education and Training a copy of the subpoena in respect of which the Court appearance was made together with a copy of the security officers pay slip and a Statutory Declaration detailing witness expenses sought and any witness expenses granted by the court.

4.2R INDEPENDENCE OF THE CONTRACTOR

The Contractor shall at all times be an independent Contractor and not an employee, partner, agent or joint venturer of or with the Department of Education and Training.

4.2S NEGATION OF EMPLOYMENT

The Contractor shall:

- (a) ensure that the Contractor or the Contractor's security personnel in no way infer or hold out to any person that they are a Department of Education and Training officer or any employee of the Crown;
- (b) not advertise or promote in any fashion the relationship, which exists between the Department of Education and Training and the Contractor pursuant to the contract;
- (c) not use any word or group of words, emblem or other design or marking which individually or when coupled with any other word, group of words, emblem or other design or marking, may infer a relationship with the Department of Education and Training or the Government of New South Wales on any of the Contractor's stationery, vehicles or uniforms; and
- (d) ensure that the Contractor and the Contractor's security personnel do not under any circumstances intimate themselves as a member of the Police Force.

4.2T MANAGEMENT MEETING

The Contractor will attend and contribute to contract meetings with the NSW Department of Education and Training and Commerce.

The purpose of the contract meetings is to report, review and monitor performance of the Contract, contract management and compliance with the Contract. This will be in addition to the normal contract-monitoring matrix.

The aim of the operations meetings is to facilitate better management of the contract, focusing on the performance, management and contractual context.

Meeting particulars

Frequency	Every three (3) months for the duration of the contract
Location	To be agreed
Day	To be agreed
Time	To be agreed (approx. 2hrs duration)
Chair	NSW Department of Education and Training
Issues and actions list	Contractor to maintain
Minutes	NSW Department of Education and Training (received by the Contractor by the following Wednesday)

(a) Contractors representative attendance

Before the first contract meeting the Contractor will nominate at least two (2) key personnel for attendance, at least one (1) who will attend and one (1) as a standby.

The key personnel nominated must be employees of the Contractor who are authorised to make decisions and take actions relevant to all aspects of the Contract. They must have detailed knowledge of the management of the Contract (operational and commercial), performance results and issues.

The NSW Department of Education and Training may reject a nomination and the Contractor will nominate another key personnel in replacement. NSW Department of Education and Training may exercise this right at any time during the term of the Contract.

(b) Active participation

The Contractors' representative must actively and constructively participate in the operations meeting.

(c) Agenda

The standard agenda for each meeting is-

- (i) Tabling and acceptance of minutes of previous meeting
- (ii) Tabling and review of the previous monthly report
- (iii) Contractor and NSW Department of Education and Training performance issues
- (iv) Comments/discussion
- (v) Review of issues/actions list

The NSW Department of Education and Training may vary the agenda for a meeting at any time.

Contract Reporting Requirements

The Contractor will be required to provide the following reports for the School Education Area at the frequencies shown.

Contract Management Report

Report Format

The Contractor will provide to the NSW Department of Education and Training a written three monthly contract report (the "Report").

The Report will be provided (3) three days prior to the scheduled meeting date during the term of the Contract.

The objective of the Report will be to inform the NSW Department of Education and Training of the status, performance and effectiveness of the Services both in general terms and specific detail. Further, it will provide commentary on areas of concern and achievements.

The contents of the report will be based on information obtained routinely by the Contractor via periodic inspection, monitoring, employee meetings, communication and other appropriate sources.

Report Contents

Part A: Manager's Summary

The manager's summary will provide, in narrative form, an overall summary of the status, performance and effectiveness of the Services for the current month and in the context of the previous month.

Operational problems, industrial relations aspects, OH&S issues, NSW Department of Education and Training inspection faults and NSW

Department of Education and Training complaints will be highlighted and the corrective action taken to remedy the position reported.

Achievements made by the Contractor will also be highlighted.

Part B: Performance Report

The Contractor's performance will be reported in the following detail:

- (a) Attached copies of all Contractor Inspection Reports for the previous month.
- (b) Attached copy of Issues/ actions list from the previous contract meeting.

Part C: Security Response Report

The Contractor's management will provide a spreadsheet outlining

Date Security Contractor dispatched to site
Site Name
Dispatch time of Security Contractor
Arrival Time of Security Contractor
Attending Security Officers Findings /Narrative
Departure time of Security Contractor

Part D: Contract Management Report

The Contractor's contract management will be reported in the following detail:

Staff (employees)

- (i) changes in security guards employed on the Contract
- (ii) changes in other staff employed on the Contract and provide licence numbers

Industrial relations

- (i) comment on any possible industrial action
- (ii) number of hours lost due to industrial action for the period and cumulative to date.

OH&S (the contract services only)

- (i) number of hours lost due to work injury for the period and cumulative to date
- (ii) number of work accidents reported for the period and cumulative to date

- (ii) number of Workcover inspections

Complaints

- (i) number of NSW Department of Education and Training complaints (verbal or written) for the period and
- (ii) cumulative to date
- (iii) unanswered or unresolved complaints, comment on the issue and reason why outstanding.

Contractors QA inspections (performance monitoring)

results of monthly QA inspections for the period shown against cumulative QA inspection results.(results to be attached).

Financial

- (i) Base contract price
- (ii) Variations in scope of work including \$ value and description (list separately) where applicable
- (iii) Current revised contract price (including price variation where applicable)
- (iv) Whether any valuations are in dispute and if so a comment on the issue.

Contract payment

- (i) A list of invoiced amounts by monthly shown against corresponding payments received.
- (ii) Outstanding invoiced amounts
- (iii) Disputed invoiced amounts and a comment as to what is in dispute.
- (iv) A copy of the most recent invoice claimed for payment under the Contract.
- (v) Each Invoice to have a statutory declaration attached in regards to payment of wages and compliance with the Award

Licences and insurance for Principal Contractor

Table showing the following information for the Contractor :

Insurance

The following details for Public Liability and Workers Compensation, Name of Insurance Co, policy number, value insurance and the period insured.

Licence

Details of each class of Security Licence held, including the names in which they are held and period of the licence.

Operational Incident Report

The Contractor will be required to prepare a written incident report on any incident which affects or may affect the normal running of the NSW Department of Education and Training' premises, and/or could lead to a crisis occurring or a claim for damages against NSW Department of Education and Training. The contents of the report should generally address 'Who?, What?, When?, Why?, How?' in relation to the incident.

The written report may be used as supporting evidence and may be referred to senior NSW Department of Education and Training management. There may be situations when the report will need to be made available to the Police or made available for the information of a court of law. Care should be therefore taken in its compilation to ensure:

- (a) neatness of presentation
- (b) there are no errors
- (c) legibility of handwriting
- (d) correct use of punctuation
- (e) correctness of spelling
- (f) completeness of information and details

The completed report is to be available to NSW Department of Education and Training no later than twenty four (24) hours after an incident has concluded and provide a copy at the Monthly Management Meeting.

**INFORMATION TO BE PROVIDED BY TENDERERS
AND PRICING SCHEDULE**

Tenderers are required to provide the following details for the principal contractor.

5.0 TENDERER DETAILS

A. TRADING NAME

ACN NO.

B. REGISTERED BUSINESS ADDRESS

.....

C. POSTAL ADDRESS

.....

D. TELEPHONE

.....

E. FACSIMILE

.....

F. NAME OF KEY COMPANY CONTACT

.....

.....

.....

G. RESOURCES

- (i) Number of Employees currently employed in the provision of relevant support services

Full time

Part time

- (ii) Personnel Profile (Breakdown & Categorisation of Existing Employees)

Management	Administration	Personal
.....

H. FINANCIAL CONSIDERATIONS

GROSS ANNUAL TURNOVER OF OPERATIONS FOR THE PAST THREE (3) YEARS

.....

NOTE: A copy of the tenderer's latest annual company report or similar financial statement is to be attached to the response.

5.1 EXPERIENCE OF TENDERER

A. NUMBER OF YEARS IN BUSINESS

.....

B. SCOPE OF TENDERER'S ACTIVITIES

.....

.....

.....

C. PREVIOUS EXPERIENCE IN THE PROVISION OF SERVICES SIMILAR
TO THAT NOW REQUIRED

.....

.....

.....

.....

.....

.....

D. DETAILS OF LOCATIONS CURRENTLY SERVICED BY TENDERER
INCLUDING NAMES AND TELEPHONE NUMBERS OF PERSONS
WILLING TO ACT AS REFEREES TO THE TENDERER'S STANDARD OF
SERVICE AND PERFORMANCE OF CONTRACT

.....

.....

.....

.....

5.2 TENDERER OWNERSHIP DETAILS

A. IF TENDERER IS A COMPANY

- (i) Details of ownership i.e. Australian, Overseas, largest share holder,
paid up capital and other relevant details

.....

.....

.....

.....

B. IF TENDERER IS A PARTNERSHIP

- (i) List of partners and financial arrangements to be stated

.....

C. IF TENDERER IS A SOLE TRADER

- (i) State full number of tenderer

.....

.....

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: BANKSTOWN

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period in excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: BLACKTOWN

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: BONDI

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: CAMPBELLTOWN

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: CENTRAL COAST TUGGERAH

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4)hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4)hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: CENTRAL COAST BRISBANE WATERS

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: FAIRFIELD

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: GRANVILLE

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: HORNSBY

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: LAKE MACQUARIE

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: MT DRUITT

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: NORTHERN BEACHES

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: PARRAMATTA

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: PENRITH

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: PORT JACKSON

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: RYDE

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: ST GEORGE

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: SUTHERLAND

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: WINDSOR

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

5.3 PRICING SCHEDULE

CONTRACT SECURITY DISTRICT: WOLLONGONG

PRICING SCHEDULE

Company Name:

.....

- 5.3.1** Static Guard required for a predetermined ongoing period in excess of one calendar month with more than twenty four (24) hour notice.

\$/ per man-hour.

- 5.3.2** Static Guard required for a predetermined ongoing period on excess of three calendar months with more than twenty four (24) hours notice.

\$...../ per man-hour.

- 5.3.3** Static Guard required for a minimum of four (4) hours with less than one hour notice.

\$...../ per man-hour.

- 5.3.4** Static Guard required for a period in excess of twenty four hours with more than four (4) hours notice

\$/ per man-hour.

NOTE: Tenderers are required to tender a single rate which will apply for the provision of each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays). Flat rates must be tendered and tenders that offer varying rates will not be considered. GST inclusive.

- NOTE:
- (i) Tenderers are to complete separate schedules for each individual security area to the applicable security area
 - (ii) Tenderers are required to tender a single rate which will apply for the provision each of the above mentioned services twenty four (24) hours per day, seven days per week (including Saturdays, Sundays and Public Holidays).

5.4 SETTLEMENT DISCOUNTS

The net invoiced amounts are subject to a settlement discount of:-

- (a)%
for payment within 14 days from the date of receipt of claim or delivery of service, whichever date is the later.
- (b)%
for payment made during the month following that in which the service have been received or the account rendered, whichever date is the later.

NOTE: If this condition is not completed, the prices tendered will be deemed to be NETT.

5.5 VALIDITY

Tendered prices remain valid for acceptance within months from date of tender.

NOTE: A minimum validity period of 4 months is required.

5.6 LICENCES/APPROVALS

The tenderer is to detail below the relevant licences held/approvals obtained which are necessary to provide the Contracted Services.

5.7 SCHEDULE OF DEVIATIONS

(To be completed by the tenderer and returned with the tender).

Tenderers are required to submit below a positive statement as to whether or not the service offered fully conforms to this entire tender document. The tenderer shall enumerate below every point in which the

**REQUEST FOR QUOTATION FOR PROVISION OF STATIC GUARD SERVICE FOR
DEPARTMENT OF EDUCATION AND TRAINING SYDNEY METRO AREAS
RFQ 0602411 / 0302682**

supplies/services offered fail to comply with the Tender Document and shall sign the certificate at the foot of the page.

Do the offered services/goods fully comply with all of the Tender Document?

YES/NO (Delete whichever is not applicable)

If **NO** please list all deviations from specifications in the space below.

CLAUSE NO. / SPECIFICATION DETAIL

DEVIATION

I/We certify the foregoing to be a true and complete list of the deviations from the requirements of the Specifications and Tender, which I/We propose to incorporate in the services now offered.

SIGNATURE OF TENDERER:

.....

FOR AND ON BEHALF:

.....

POSITION:

.....

DATE: / /

NOTE: Failure to complete the Declaration may lead to rejection of the tender

5.8 DECLARATION BY TENDERER

The undersigned hereby tender and offer to supply goods and/or services tendered for herein at the prices tendered and upon and subject to the conditions set forth herein.

<p>Signature (To be signed by the tenderer personally. Except in cases of a Company when it may be executed under common seal or signed by the Manager or a Director or the Secretary of the Company).</p> <p>SIGNATURE _____</p> <p>PRINT NAME _____</p>		<p>Official Position Held (i.e. Manager, Director, Secretary)</p> <p>_____</p> <p>DATE: _____</p>
<p>Duly Authorised to Sign Tenders for and on Behalf of (State full name of Company or Firm or Trading name and if a Firm or Trading name state the full names of individual members)</p>		
<p>SIGNATURE OF WITNESS</p> <p>NAME OF WITNESS</p>		<p>ADDRESS OF WITNESS</p>

6.0 RESPONSE TO RFQ

1. Does the Contractor and Security Guards have a twenty four (24) hour manned Control Room

☐

YES

☐

NO

Please provide details:

2. If successful, would you provide copy of all relevant documentation required in the contract.

☐

YES

☐

NO

3. Does the Contractor and Security Guards meet all requirements as set out under the Security Industry Act 1997

☐

YES

☐

NO

Please provide details:

4. Provide names and contact details of three (3) referees at sites where the Contractor has previously provided services to government agencies.

☐ YES ☐ NO

Please provide details:

5. Provide details of company vehicle / vehicles to be used in providing all security services under this contract.

6. Vehicle must have company logo and insignia on it and shall be subject to Departmental Education and Training approval. Do you agree to comply with this requirement?

☐ YES ☐ NO

7. Will the Contractor provide a copy of the companies Standard Security Operating Procedures for their security personal.

☐ YES ☐ NO

Please provide details:

6.1 RESPONDENTS INFORMATION

Where multiple parties are involved in an offering all parties will provide the following details.

Name of Respondent

Company (Full Name)

Trading (If Applicable)
Name

ABN

Address of Respondent
(state registered office)

Business Postal Address

Website

Following details are for the
authorised officer completing
quote

Name

Official position

Telephone number

Facsimile

Email

Following details are for the
officer that will manage the
agreement and will be the point
of contact during the agreement

Name

Official position

Telephone number

Facsimile

Email

Name of the CEO

Contact number

Contact name for general
enquiries

Telephone Number

DEPARTMENT OF COMMERCE
GOVERNMENT SERVICES UNIT, STATE PROCUREMENT
APPLICATION FOR WORKING WITH CHILDREN / CRIMINAL RECORD CHECKS

Contact Officer: Teck Lee
Phone: (02) 9372 7577
Fax: (02) 9372 7552

DOC Ref:

Company Name: _____
Office: _____
Submitted by: _____
Date: _____
Ref. No: _____

Title	First Name	Middle Name	Surname	Former Name	Gender	DOB	Place of Birth	Address	Suburb	State	P/Code	Phone	Position	Paid Mandatory (Y/N)

In submitting these names I confirm that "Declaration" and "Consent" forms have been signed by the above applicant/s and are in the possession of the Company.

Signature

SCHOOL EDUCATION AREA	SCHOOL NAME
Bankstown	Banksia Road Public School
Bankstown	Bankstown Girls High School
Bankstown	Bankstown Hospital School
Bankstown	Bankstown North Public School
Bankstown	Bankstown Public School
Bankstown	Bankstown Senior College
Bankstown	Bankstown South Infants School
Bankstown	Bankstown West Public School
Bankstown	Bass High School
Bankstown	Bass Hill Public School
Bankstown	Beverly Hills Girls High School
Bankstown	Beverly Hills North Public School
Bankstown	Broderick Gillawarna School
Bankstown	Caroline Chisholm School
Bankstown	Chullora Public School
Bankstown	Condell Park High School
Bankstown	Condell Park Public School
Bankstown	East Hills Boys High School
Bankstown	East Hills Girls High School
Bankstown	East Hills Public School
Bankstown	Georges Hall Public School
Bankstown	Greenacre Public School
Bankstown	Hannans Road Public School
Bankstown	Milperra Public School
Bankstown	Mount Lewis Infants School
Bankstown	Narwee Public School
Bankstown	Padstow Heights Public School
Bankstown	Padstow North Public School
Bankstown	Padstow Park Public School
Bankstown	Panania North Public School
Bankstown	Panania Public School
Bankstown	Picnic Point High School
Bankstown	Picnic Point Public School
Bankstown	Punchbowl Boys High School
Bankstown	Revesby Public School
Bankstown	Revesby South Public School
Bankstown	Riverwood Public School
Bankstown	Sir Joseph Banks High School
Bankstown	Tower Street Public School
Bankstown	Villawood East Public School
Bankstown	Wattawa Heights Public School
Bankstown	Yagoona Public School
Blacktown	Barnier Public School
Blacktown	Beaumont Hills Public School
Blacktown	Bert Oldfield Public School
Blacktown	Blacktown Boys High School
Blacktown	Blacktown Girls High School
Blacktown	Blacktown North Public School
Blacktown	Blacktown South Public School
Blacktown	Blacktown West Public School
Blacktown	Caddies Creek Public School

Blacktown	Casuarina School
Blacktown	Coreen School
Blacktown	Evans High School
Blacktown	Glenwood High School
Blacktown	Hambledon Public School
Blacktown	Ironbark Ridge Public School
Blacktown	Kellyville High School
Blacktown	Kellyville Public School
Blacktown	Kellyville Ridge Public School
Blacktown	Kings Langley Public School
Blacktown	Lalor Park Public School
Blacktown	Lynwood Park Public School
Blacktown	Marayong Heights Public School
Blacktown	Marayong Public School
Blacktown	Marsden Park Public School
Blacktown	Mitchell High School
Blacktown	Parklea Public School
Blacktown	Quakers Hill East Public School
Blacktown	Quakers Hill High School
Blacktown	Quakers Hill Public School
Blacktown	Riverstone High School
Blacktown	Riverstone Public School
Blacktown	Rouse Hill Public School
Blacktown	Schofields Public School
Blacktown	Seven Hills High School
Blacktown	Seven Hills North Public School
Blacktown	Seven Hills Public School
Blacktown	Seven Hills West Public School
Blacktown	Shelley Public School
Blacktown	Sherwood Ridge Public School
Blacktown	Tallowood School
Blacktown	Vardys Road Public School
Blacktown	Walters Road Public School
Blacktown	William Rose School
Blacktown	Wyndham College
Bondi	Banksmeadow Public School
Bondi	Bellevue Hill Public School
Bondi	Bondi Beach Public School
Bondi	Bondi Public School
Bondi	Botany Public School
Bondi	Bourke Street Public School
Bondi	Bronte Public School
Bondi	Centennial Park School
Bondi	Chifley Public School
Bondi	Clovelly Public School
Bondi	Conservatorium High School
Bondi	Coogee Public School
Bondi	Crown Street Public School
Bondi	Daceyville Public School
Bondi	Darlinghurst Public School
Bondi	Double Bay Public School
Bondi	Eastlakes Public School

Bondi	Fort Street Public School
Bondi	Gardeners Road Public School
Bondi	Glenmore Road Public School
Bondi	J J Cahill Memorial High School
Bondi	Kensington Public School
Bondi	La Perouse Public School
Bondi	Malabar Public School
Bondi	Maroubra Bay Public School
Bondi	Maroubra Junction Public School
Bondi	Mascot Public School
Bondi	Matraville Public School
Bondi	Matraville Soldiers Settlement Public School
Bondi	Matraville Sports High School
Bondi	Observatory Hill Environmental Education Centre
Bondi	Open High School
Bondi	Paddington Public School
Bondi	Pagewood Public School
Bondi	Plunkett Street Public School
Bondi	Rainbow Street Public School
Bondi	Randwick Boys High School
Bondi	Randwick Girls High School
Bondi	Randwick Public School
Bondi	Rose Bay Public School
Bondi	Rose Bay Secondary College
Bondi	South Coogee Public School
Bondi	South Sydney High School
Bondi	Sydney Boys High School
Bondi	Sydney Childrens Hospital School
Bondi	Sydney Distance Education High School
Bondi	Sydney Girls High School
Bondi	Vaucluse Public School
Bondi	Wairoa School
Bondi	Waverley Public School
Bondi	Woollahra Public School
Campbelltown	Airds High School
Campbelltown	Ambarvale High School
Campbelltown	Ambarvale Public School
Campbelltown	Appin Public School
Campbelltown	Bargo Public School
Campbelltown	Beverley Park School
Campbelltown	Blairmount Public School
Campbelltown	Bradbury Public School
Campbelltown	Briar Road Public School
Campbelltown	Bringelly Public School
Campbelltown	Buxton Public School
Campbelltown	Camden High School
Campbelltown	Camden Park Environmental Education Centre
Campbelltown	Camden Public School
Campbelltown	Camden South Public School
Campbelltown	Campbellfield Public School
Campbelltown	Campbelltown East Public School
Campbelltown	Campbelltown High School

Campbelltown	Campbelltown North Public School
Campbelltown	Campbelltown Public School
Campbelltown	Cawdor Public School
Campbelltown	Claymore Public School
Campbelltown	Cobbitty Public School
Campbelltown	Currans Hill Public School
Campbelltown	Dorchester School
Campbelltown	Douglas Park Public School
Campbelltown	Eagle Vale High School
Campbelltown	Elderslie High School
Campbelltown	Elizabeth Macarthur High School
Campbelltown	Eschol Park Public School
Campbelltown	Harrington Park Public School
Campbelltown	John Warby Public School
Campbelltown	Kearns Public School
Campbelltown	Kentlyn Public School
Campbelltown	Leppington Public School
Campbelltown	Leumeah High School
Campbelltown	Leumeah Public School
Campbelltown	Lomandra School
Campbelltown	Mary Brooksbank School
Campbelltown	Mawarra Public School
Campbelltown	Minto Public School
Campbelltown	Mount Annan High School
Campbelltown	Mount Annan Public School
Campbelltown	Mount Hunter Public School
Campbelltown	Narellan Public School
Campbelltown	Narellan Vale Public School
Campbelltown	Oakdale Public School
Campbelltown	Passfield Park School
Campbelltown	Picton High School
Campbelltown	Picton Public School
Campbelltown	Robert Townson High School
Campbelltown	Robert Townson Public School
Campbelltown	Rosemeadow Public School
Campbelltown	Rossmore Public School
Campbelltown	Ruse Public School
Campbelltown	Sarah Redfern High School
Campbelltown	Sarah Redfern Public School
Campbelltown	St Andrews Public School
Campbelltown	St Helens Park Public School
Campbelltown	Tahmoor Public School
Campbelltown	The Grange Public School
Campbelltown	The Oaks Public School
Campbelltown	Thirlmere Public School
Campbelltown	Thomas Acres Public School
Campbelltown	Thomas Reddall High School
Campbelltown	Warragamba Public School
Campbelltown	Woodland Road Public School
Campbelltown	Wooglemai Environmental Education Centre
Campbelltown	Yanderra Public School
Central Coast - Brisbane Water	Avoca Beach Public School

Central Coast - Brisbane Water	Brisbane Water Secondary College Umina Campus
Central Coast - Brisbane Water	Brisbane Water Secondary College Woy Woy Campus
Central Coast - Brisbane Water	Brisbania Public School
Central Coast - Brisbane Water	Central Mangrove Public School
Central Coast - Brisbane Water	Chertsey Primary School
Central Coast - Brisbane Water	Copacabana Public School
Central Coast - Brisbane Water	Empire Bay Public School
Central Coast - Brisbane Water	Erina Heights Public School
Central Coast - Brisbane Water	Erina High School
Central Coast - Brisbane Water	Ettalong Public School
Central Coast - Brisbane Water	George Anderson Walpole School
Central Coast - Brisbane Water	Girrakool School
Central Coast - Brisbane Water	Glenvale School
Central Coast - Brisbane Water	Gosford East Public School
Central Coast - Brisbane Water	Gosford High School
Central Coast - Brisbane Water	Gosford Public School
Central Coast - Brisbane Water	Henry Kendall High School
Central Coast - Brisbane Water	Holgate Public School
Central Coast - Brisbane Water	Kariong Public School
Central Coast - Brisbane Water	Kincumber High School
Central Coast - Brisbane Water	Kincumber Public School
Central Coast - Brisbane Water	Kulnura Public School
Central Coast - Brisbane Water	Lisarow High School
Central Coast - Brisbane Water	Lisarow Public School
Central Coast - Brisbane Water	Mooney Mooney Public School
Central Coast - Brisbane Water	Narara Public School
Central Coast - Brisbane Water	Narara Valley High School
Central Coast - Brisbane Water	Niagara Park Public School
Central Coast - Brisbane Water	Peats Ridge Public School
Central Coast - Brisbane Water	Point Clare Public School
Central Coast - Brisbane Water	Pretty Beach Public School
Central Coast - Brisbane Water	Rumbalara Environmental Education Centre
Central Coast - Brisbane Water	Somersby Public School
Central Coast - Brisbane Water	Spencer Public School
Central Coast - Brisbane Water	Terrigal High School
Central Coast - Brisbane Water	Terrigal Public School
Central Coast - Brisbane Water	Umina Public School
Central Coast - Brisbane Water	Valley View Public School
Central Coast - Brisbane Water	Wamberal Public School
Central Coast - Brisbane Water	Woodport Public School
Central Coast - Brisbane Water	Woy Woy Public School
Central Coast - Brisbane Water	Woy Woy South Public School
Central Coast - Brisbane Water	Wyoming Public School
Central Coast - Tuggerah Lakes	Bateau Bay Public School
Central Coast - Tuggerah Lakes	Berkeley Vale Public School
Central Coast - Tuggerah Lakes	Blue Haven Public School
Central Coast - Tuggerah Lakes	Brooke Avenue Public School
Central Coast - Tuggerah Lakes	Budgewoi Public School
Central Coast - Tuggerah Lakes	Chittaway Bay Public School
Central Coast - Tuggerah Lakes	Dooralong Public School
Central Coast - Tuggerah Lakes	Gorokan High School
Central Coast - Tuggerah Lakes	Gorokan Public School

Central Coast - Tuggerah Lakes	Gwandalan Public School
Central Coast - Tuggerah Lakes	HopeTown School
Central Coast - Tuggerah Lakes	Jilliby Public School
Central Coast - Tuggerah Lakes	Kanwal Public School
Central Coast - Tuggerah Lakes	Killarney Vale Public School
Central Coast - Tuggerah Lakes	Lake Munmorah High School
Central Coast - Tuggerah Lakes	Lake Munmorah Public School
Central Coast - Tuggerah Lakes	Mannering Park Public School
Central Coast - Tuggerah Lakes	Northlakes High School
Central Coast - Tuggerah Lakes	Northlakes Public School
Central Coast - Tuggerah Lakes	Ourimbah Public School
Central Coast - Tuggerah Lakes	Tacoma Public School
Central Coast - Tuggerah Lakes	The Entrance Public School
Central Coast - Tuggerah Lakes	Toukley Public School
Central Coast - Tuggerah Lakes	Tuggerah lakes Secondary College Berkeley Vale Campus
Central Coast - Tuggerah Lakes	Tuggerah Lakes Secondary College The Entrance Campus
Central Coast - Tuggerah Lakes	Tuggerah Lakes Secondary College Tumby Umbi Campus
Central Coast - Tuggerah Lakes	Tuggerah Public School
Central Coast - Tuggerah Lakes	Tuggerawong Public School
Central Coast - Tuggerah Lakes	Wadalba Community School
Central Coast - Tuggerah Lakes	Warnervale Public School
Central Coast - Tuggerah Lakes	Woongarra Public School
Central Coast - Tuggerah Lakes	Wyong Creek Public School
Central Coast - Tuggerah Lakes	Wyong Grove Public School
Central Coast - Tuggerah Lakes	Wyong High School
Central Coast - Tuggerah Lakes	Wyong Public School
Central Coast - Tuggerah Lakes	Yarramalong Public School
Fairfield	Bonnyrigg High School
Fairfield	Bonnyrigg Public School
Fairfield	Bossley Park High School
Fairfield	Bossley Park Public School
Fairfield	Cabramatta High School
Fairfield	Cabramatta Public School
Fairfield	Cabramatta West Public School
Fairfield	Canley Heights Public School
Fairfield	Canley Vale High School
Fairfield	Canley Vale Public School
Fairfield	Carramar Public School
Fairfield	Chester Hill High School
Fairfield	Chester Hill North Public School
Fairfield	Chester Hill Public School
Fairfield	Edensor Park Public School
Fairfield	Fairfield Heights Public School
Fairfield	Fairfield High School
Fairfield	Fairfield Public School
Fairfield	Fairfield West Public School
Fairfield	Fairvale High School
Fairfield	Fairvale Public School
Fairfield	Fowler Road School
Fairfield	Governor Philip King Public School
Fairfield	Harrington Street Public School
Fairfield	Holroyd High School

Fairfield	Holroyd School
Fairfield	Horsley Park Public School
Fairfield	King Park Public School
Fairfield	Lansvale East Public School
Fairfield	Lansvale Public School
Fairfield	Merrylands East Public School
Fairfield	Merrylands High School
Fairfield	Merrylands Public School
Fairfield	Prairievale Public School
Fairfield	Prairiewood High School
Fairfield	Ringrose Public School
Fairfield	Sefton High School
Fairfield	Sefton Infants School
Fairfield	Sherwood Grange Public School
Fairfield	Smithfield Public School
Fairfield	Smithfield West Public School
Fairfield	St Johns Park High School
Fairfield	St Johns Park Public School
Fairfield	Verona School
Fairfield	Villawood North Public School
Fairfield	Westfields Sports High School
Fairfield	Widemere Public School
Fairfield	William Stimson Public School
Fairfield	Yennora Public School
Granville	Auburn Girls High School
Granville	Auburn North Public School
Granville	Auburn Public School
Granville	Auburn West Public School
Granville	Belmore Boys High School
Granville	Belmore North Public School
Granville	Belmore South Public School
Granville	Berala Public School
Granville	Birrong Boys High School
Granville	Birrong Girls High School
Granville	Birrong Public School
Granville	Blaxcell Street Public School
Granville	Burwood Public School
Granville	Campsie Public School
Granville	Chalmers Road School
Granville	Concord High School
Granville	Concord Public School
Granville	Concord West Public School
Granville	Enfield Public School
Granville	Granville Boys High School
Granville	Granville East Public School
Granville	Granville Public School
Granville	Granville South High School
Granville	Granville South Public School
Granville	Guildford Public School
Granville	Guildford West Public School
Granville	Hampden Park Public School
Granville	Harcourt Public School

Granville	Homebush Boys High School
Granville	Homebush Public School
Granville	Homebush West Public School
Granville	Karringul School
Granville	Lakemba Public School
Granville	Lidcombe Public School
Granville	Lucas Gardens School
Granville	Mortlake Public School
Granville	Newington Public School
Granville	Old Guildford Public School
Granville	Punchbowl Public School
Granville	Regents Park Public School
Granville	Rivendell School
Granville	Strathfield Girls High School
Granville	Strathfield North Public School
Granville	Strathfield South High School
Granville	Strathfield South Public School
Granville	Sunning Hill School
Granville	Wangee Park School
Granville	Wiley Park Girls High School
Granville	Wiley Park Public School
Hornsby	Annangrove Public School
Hornsby	Arcadia Public School
Hornsby	Asquith Boys High School
Hornsby	Asquith Girls High School
Hornsby	Asquith Public School
Hornsby	Baulkham Hills North Public School
Hornsby	Beecroft Public School
Hornsby	Berowra Public School
Hornsby	Brooklyn Public School
Hornsby	Carlingford High School
Hornsby	Castle Hill High School
Hornsby	Castle Hill Public School
Hornsby	Cheltenham Girls High School
Hornsby	Cherrybrook Public School
Hornsby	Cherrybrook Technology High School
Hornsby	Clarke Road School
Hornsby	Cowan Public School
Hornsby	Dural Public School
Hornsby	Epping Boys High School
Hornsby	Epping Heights Public School
Hornsby	Epping North Public School
Hornsby	Epping Public School
Hornsby	Epping West Public School
Hornsby	Galston High School
Hornsby	Galston Public School
Hornsby	Gibberagong Environmental Education Centre
Hornsby	Glenhaven Public School
Hornsby	Glenorie Public School
Hornsby	Hillside Public School
Hornsby	Hornsby Girls High School
Hornsby	Hornsby Heights Public School

Hornsby	Hornsby North Public School
Hornsby	Hornsby South Public School
Hornsby	John Purchase Public School
Hornsby	Karonga School
Hornsby	Kenthurst Public School
Hornsby	Middle Dural Public School
Hornsby	Mount Colah Public School
Hornsby	Mount Kuring-gai Public School
Hornsby	Muirfield High School
Hornsby	Murray Farm Public School
Hornsby	Normanhurst Boys High School
Hornsby	Normanhurst Public School
Hornsby	Normanhurst West Public School
Hornsby	North Rocks Public School
Hornsby	Oakhill Drive Public School
Hornsby	Pennant Hills High School
Hornsby	Pennant Hills Public School
Hornsby	Roselea Public School
Hornsby	Samuel Gilbert Public School
Hornsby	Thornleigh West Public School
Hornsby	Waitara Public School
Hornsby	West Pennant Hills Public School
Hornsby	Wideview Public School
Lake Macquarie	Arcadia Vale Public School
Lake Macquarie	Argenton Public School
Lake Macquarie	Awaba Public School
Lake Macquarie	Barnsley Public School
Lake Macquarie	Belmont High School
Lake Macquarie	Belmont North Public School
Lake Macquarie	Belmont Public School
Lake Macquarie	Biddabah Public School
Lake Macquarie	Biraban Public School
Lake Macquarie	Blackalls Park Public School
Lake Macquarie	Blacksmiths Public School
Lake Macquarie	Bonnells Bay Public School
Lake Macquarie	Boolaroo Public School
Lake Macquarie	Booragul Public School
Lake Macquarie	Cardiff North Public School
Lake Macquarie	Caves Beach Public School
Lake Macquarie	Coal Point Public School
Lake Macquarie	Cooranbong Public School
Lake Macquarie	Dora Creek Public School
Lake Macquarie	Edgeworth Heights Public School
Lake Macquarie	Edgeworth Public School
Lake Macquarie	Eleebana Public School
Lake Macquarie	Elernmore Vale Public School
Lake Macquarie	Eraring Public School
Lake Macquarie	Fassifern Public School
Lake Macquarie	Fennell Bay Public School
Lake Macquarie	Floraville Public School
Lake Macquarie	Gateshead Public School
Lake Macquarie	Gateshead West Public School

Lake Macquarie	Glendale East Public School
Lake Macquarie	Glendale High School
Lake Macquarie	Hunter Sports High School
Lake Macquarie	Jewells Primary School
Lake Macquarie	Lake Macquarie High School
Lake Macquarie	Lakeside School
Lake Macquarie	Marks Point Public School
Lake Macquarie	Morisset High School
Lake Macquarie	Morisset Public School
Lake Macquarie	Mount Hutton Public School
Lake Macquarie	Nords Wharf Public School
Lake Macquarie	Pelican Flat Public School
Lake Macquarie	Rathmines Public School
Lake Macquarie	Speers Point Public School
Lake Macquarie	Swansea High School
Lake Macquarie	Swansea Public School
Lake Macquarie	Teralba Public School
Lake Macquarie	Toronto High School
Lake Macquarie	Toronto Public School
Lake Macquarie	Valentine Public School
Lake Macquarie	Wakefield School
Lake Macquarie	Wangi Wangi Public School
Lake Macquarie	Warners Bay High School
Lake Macquarie	Warners Bay Public School
Lake Macquarie	West Wallsend High School
Lake Macquarie	West Wallsend Public School
Lake Macquarie	Windale Public School
Lake Macquarie	Wyee Public School
Liverpool	Ajuga School
Liverpool	Ashcroft High School
Liverpool	Ashcroft Public School
Liverpool	Austral Public School
Liverpool	Badgerys Creek Public School
Liverpool	Bonnyrigg Heights Public School
Liverpool	Busby Public School
Liverpool	Busby West Public School
Liverpool	Campbell House School
Liverpool	Cartwright Public School
Liverpool	Casula High School
Liverpool	Casula Public School
Liverpool	Cecil Hills High School
Liverpool	Cecil Hills Public School
Liverpool	Chipping Norton Public School
Liverpool	Curran Public School
Liverpool	Dalmeny Public School
Liverpool	Georges River Environmental Education Centre
Liverpool	Glenfield Park School
Liverpool	Glenfield Public School
Liverpool	Glenwood Public School
Liverpool	Green Valley Public School
Liverpool	Greenway Park Public School
Liverpool	Guise Public School

Liverpool	Hammondville Public School
Liverpool	Heckenberg Public School
Liverpool	Hinchinbrook Public School
Liverpool	Holsworthy High School
Liverpool	Holsworthy Public School
Liverpool	Hoxton Park High School
Liverpool	Hoxton Park Public School
Liverpool	Hurlstone Agricultural High School
Liverpool	Ingleburn High School
Liverpool	Ingleburn North Public School
Liverpool	Ingleburn Public School
Liverpool	James Busby High School
Liverpool	James Meehan High School
Liverpool	John Edmondson High School
Liverpool	Kemps Creek Public School
Liverpool	Lawrence Hargrave School
Liverpool	Les Powell School
Liverpool	Liverpool Boys High School
Liverpool	Liverpool Girls High School
Liverpool	Liverpool Hospital School
Liverpool	Liverpool Public School
Liverpool	Liverpool West Public School
Liverpool	Lurnea High School
Liverpool	Lurnea Public School
Liverpool	Macquarie Fields High School
Liverpool	Macquarie Fields Public School
Liverpool	Mainsbridge School
Liverpool	Marsden Road Public School
Liverpool	Miller High School
Liverpool	Miller Public School
Liverpool	Moorebank High School
Liverpool	Mount Pritchard East Public School
Liverpool	Mount Pritchard Public School
Liverpool	Newbridge Heights Public School
Liverpool	Nuwarra Public School
Liverpool	Prestons Public School
Liverpool	Sackville Street Public School
Liverpool	Sadleir Public School
Liverpool	Warwick Farm Public School
Liverpool	Wattle Grove Public School
Mount Druitt	Banks Public School
Mount Druitt	Bennett Road Public School
Mount Druitt	Bidwill Public School
Mount Druitt	Blackett Public School
Mount Druitt	Blackwell Public School
Mount Druitt	Chifley College Bidwill Campus
Mount Druitt	Chifley College Dunheved Campus
Mount Druitt	Chifley College Mount Druitt Campus
Mount Druitt	Chifley College Senior Campus
Mount Druitt	Chifley College Shalvey Campus
Mount Druitt	Clairgate Public School
Mount Druitt	Colyton High School

Mount Druitt	Colyton Public School
Mount Druitt	Crawford Public School
Mount Druitt	Dawson Public School
Mount Druitt	Doonside High School
Mount Druitt	Doonside Public School
Mount Druitt	Eastern Creek Public School
Mount Druitt	Emerton Public School
Mount Druitt	Erskine Park High School
Mount Druitt	Glendenning Public School
Mount Druitt	Halinda School
Mount Druitt	Hassall Grove Public School
Mount Druitt	Hebersham Public School
Mount Druitt	James Erskine Public School
Mount Druitt	Lethbridge Park Public School
Mount Druitt	Madang Avenue Public School
Mount Druitt	Marayong South Public School
Mount Druitt	Minchinbury Public School
Mount Druitt	Mount Druitt Public School
Mount Druitt	Niland School
Mount Druitt	Noumea Public School
Mount Druitt	Oxley Park Public School
Mount Druitt	Plumpton High School
Mount Druitt	Plumpton House School
Mount Druitt	Plumpton Public School
Mount Druitt	Rooty Hill High School
Mount Druitt	Rooty Hill Public School
Mount Druitt	Shalvey Public School
Mount Druitt	St Clair High School
Mount Druitt	St Clair Public School
Mount Druitt	St Marys North Public School
Mount Druitt	St Marys Public School
Mount Druitt	St Marys Senior High School
Mount Druitt	St Marys South Public School
Mount Druitt	Tregear Public School
Mount Druitt	Whalan Public School
Mount Druitt	William Dean Public School
Mount Druitt	Willmot Public School
Northern Beaches	Allambie Heights Public School
Northern Beaches	Arranounbai School
Northern Beaches	Artarmon Public School
Northern Beaches	Avalon Public School
Northern Beaches	Balgowlah Heights Public School
Northern Beaches	Balgowlah North Public School
Northern Beaches	Barrenjoey High School
Northern Beaches	Beacon Hill Public School
Northern Beaches	Beauty Point Public School
Northern Beaches	Belrose Public School
Northern Beaches	Bilgola Plateau Public School
Northern Beaches	Brookvale Public School
Northern Beaches	Cammeray Public School
Northern Beaches	Collaroy Plateau Public School
Northern Beaches	Cromer Public School

Northern Beaches	Curl Curl North Public School
Northern Beaches	Davidson High School
Northern Beaches	Dee Why Public School
Northern Beaches	Elanora Heights Public School
Northern Beaches	Fisher Road School
Northern Beaches	Forestville Public School
Northern Beaches	Frenchs Forest Public School
Northern Beaches	Harbord Public School
Northern Beaches	Kambora Public School
Northern Beaches	Killarney Heights High School
Northern Beaches	Killarney Heights Public School
Northern Beaches	Manly Vale Public School
Northern Beaches	Manly Village Public School
Northern Beaches	Manly West Public School
Northern Beaches	Middle Harbour Public School
Northern Beaches	Mimosa Public School
Northern Beaches	Mona Vale Public School
Northern Beaches	Mosman High School
Northern Beaches	Mosman Public School
Northern Beaches	Narrabeen Lakes Public School
Northern Beaches	Narrabeen North Public School
Northern Beaches	Narrabeen Sports High School
Northern Beaches	Narraweena Public School
Northern Beaches	Neutral Bay Public School
Northern Beaches	Newport Public School
Northern Beaches	Northbridge Public School
Northern Beaches	Northern Beaches Secondary College Balgowlah Boys Campus
Northern Beaches	Northern Beaches Secondary College Cromer Campus
Northern Beaches	Northern Beaches Secondary College Freshwater Campus
Northern Beaches	Northern Beaches Secondary College Mackellar Girls Campus
Northern Beaches	Northern Beaches Secondary College Manly Campus
Northern Beaches	Palm Avenue School
Northern Beaches	Pittwater High School
Northern Beaches	Royal Far West School
Northern Beaches	Seaforth Public School
Northern Beaches	Stewart House School
Northern Beaches	Terrey Hills Public School
Northern Beaches	The Beach School
Northern Beaches	The Forest High School
Northern Beaches	Wakehurst Public School
Northern Beaches	Wheeler Heights Public School
Northern Beaches	Willoughby Girls High School
Northern Beaches	Willoughby Public School
Parramatta	Arthur Phillip High School
Parramatta	Baulkham Hills High School
Parramatta	Beresford Road Public School
Parramatta	Burnside Public School
Parramatta	Carlingford Public School
Parramatta	Carlingford West Public School
Parramatta	Crestwood High School
Parramatta	Crestwood Public School
Parramatta	Cumberland High School

Parramatta	Darcy Road Public School
Parramatta	Dundas Public School
Parramatta	Ermington West Public School
Parramatta	Excelsior Public School
Parramatta	Girraween High School
Parramatta	Girraween Public School
Parramatta	Greystanes High School
Parramatta	Greystanes Public School
Parramatta	Hilltop Road Public School
Parramatta	James Ruse Agricultural High School
Parramatta	Jasper Road Public School
Parramatta	Macarthur Girls High School
Parramatta	Macquarie Boys High School
Parramatta	Matthew Pearce Public School
Parramatta	Metella Road Public School
Parramatta	Model Farms High School
Parramatta	Northmead High School
Parramatta	Northmead Public School
Parramatta	Oatlands Public School
Parramatta	Parramatta East Public School
Parramatta	Parramatta High School
Parramatta	Parramatta North Public School
Parramatta	Parramatta Public School
Parramatta	Parramatta West Public School
Parramatta	Pendle Hill High School
Parramatta	Pendle Hill Public School
Parramatta	Redbank School
Parramatta	Rosehill Public School
Parramatta	Rowland Hassall School
Parramatta	Rydalmere East Public School
Parramatta	Rydalmere Public School
Parramatta	Telopea Public School
Parramatta	The Childrens Hospital School
Parramatta	The Hills School
Parramatta	The Hills Sports High School
Parramatta	The Meadows Public School
Parramatta	Toongabbie East Public School
Parramatta	Toongabbie Public School
Parramatta	Toongabbie West Public School
Parramatta	Wentworthville Public School
Parramatta	Westmead Public School
Parramatta	Winston Heights Public School
Parramatta	Winston Hills Public School
Parramatta	Yates Avenue Public School
Penrith	Blackheath Public School
Penrith	Blaxland East Public School
Penrith	Blaxland High School
Penrith	Blaxland Public School
Penrith	Braddock Public School
Penrith	Cambridge Gardens Public School
Penrith	Cambridge Park High School
Penrith	Cambridge Park Public School

Penrith	Claremont Meadows Public School
Penrith	Cranebrook High School
Penrith	Ellison Public School
Penrith	Emu Heights Public School
Penrith	Emu Plains Public School
Penrith	Faulconbridge Public School
Penrith	Glenbrook Public School
Penrith	Glenmore Park High School
Penrith	Glenmore Park Public School
Penrith	Hazelbrook Public School
Penrith	Henry Fulton Public School
Penrith	Jamison High School
Penrith	Jamisontown Public School
Penrith	Katoomba High School
Penrith	Katoomba North Public School
Penrith	Katoomba Public School
Penrith	Kingswood High School
Penrith	Kingswood Park Public School
Penrith	Kingswood Public School
Penrith	Kingswood South Public School
Penrith	Kurrambee School
Penrith	Lapstone Public School
Penrith	Lawson Public School
Penrith	Leonay Public School
Penrith	Leura Public School
Penrith	Luddenham Public School
Penrith	Megalong Public School
Penrith	Mount Riverview Public School
Penrith	Mount Victoria Public School
Penrith	Mulgoa Public School
Penrith	Nepean High School
Penrith	Orchard Hills Public School
Penrith	Penrith High School
Penrith	Penrith Lakes Environmental Education Centre
Penrith	Penrith Public School
Penrith	Penrith South Public School
Penrith	Putland School
Penrith	Regentville Public School
Penrith	Samuel Terry Public School
Penrith	Springwood High School
Penrith	Springwood Public School
Penrith	Surveyors Creek Public School
Penrith	Wallacia Public School
Penrith	Warrimoo Public School
Penrith	Wentworth Falls Public School
Penrith	Werrington County Public School
Penrith	Werrington Public School
Penrith	Winmalee High School
Penrith	Winmalee Public School
Penrith	York Public School
Port Jackson	Abbotsford Public School
Port Jackson	Alexandria Park Community School

Port Jackson	Annandale North Public School
Port Jackson	Annandale Public School
Port Jackson	Ashfield Boys High School
Port Jackson	Ashfield Public School
Port Jackson	Australia Street Infants School
Port Jackson	Balmain Public School
Port Jackson	Birchgrove Public School
Port Jackson	Bridge Road School
Port Jackson	Burwood Girls High School
Port Jackson	Camdenville Public School
Port Jackson	Cleveland Street Intensive English High School
Port Jackson	Croydon Park Public School
Port Jackson	Croydon Public School
Port Jackson	Darlington Public School
Port Jackson	Dobroyd Point Public School
Port Jackson	Drummoyne Public School
Port Jackson	Dulwich High School of Visual Arts and Design
Port Jackson	Dulwich Hill Public School
Port Jackson	Edgeware School
Port Jackson	Erskineville Public School
Port Jackson	Ferncourt Public School
Port Jackson	Five Dock Public School
Port Jackson	Forest Lodge Public School
Port Jackson	Fort Street High School
Port Jackson	Glebe Public School
Port Jackson	Green Square School
Port Jackson	Haberfield Public School
Port Jackson	Kegworth Public School
Port Jackson	Leichhardt Public School
Port Jackson	Lewisham Public School
Port Jackson	Marrickville High School
Port Jackson	Marrickville Public School
Port Jackson	Marrickville West Public School
Port Jackson	Newtown High School of Performing Arts
Port Jackson	Newtown North Public School
Port Jackson	Newtown Public School
Port Jackson	Nicholson Street Public School
Port Jackson	Orange Grove Public School
Port Jackson	Petersham Public School
Port Jackson	Royal Prince Alfred Hospital School
Port Jackson	Rozelle Public School
Port Jackson	Russell Lea Infants School
Port Jackson	St Peters Public School
Port Jackson	Stanmore Public School
Port Jackson	Summer Hill Public School
Port Jackson	Sydney Distance Education Primary School
Port Jackson	Sydney Secondary College Balmain Campus
Port Jackson	Sydney Secondary College Blackwattle Bay Campus
Port Jackson	Sydney Secondary College Leichhardt Campus
Port Jackson	Taverners Hill Infants School
Port Jackson	Tempe High School
Port Jackson	Tempe Public School

Port Jackson	Ultimo Public School
Port Jackson	Wilkins Public School
Ryde	Arndell School
Ryde	Beaumont Road Public School
Ryde	Boronia Park Public School
Ryde	Bradfield College
Ryde	Castle Cove Public School
Ryde	Chatswood High School
Ryde	Chatswood Public School
Ryde	Cromehurst School
Ryde	Denistone East Public School
Ryde	Eastwood Heights Public School
Ryde	Eastwood Public School
Ryde	Ermington Public School
Ryde	Field of Mars Environmental Education Centre
Ryde	Gladesville Public School
Ryde	Gordon East Public School
Ryde	Gordon West Public School
Ryde	Greenwich Public School
Ryde	Hunters Hill High School
Ryde	Hunters Hill Public School
Ryde	Kent Road Public School
Ryde	Killara High School
Ryde	Killara Public School
Ryde	Ku-ring-gai High School
Ryde	Lane Cove Public School
Ryde	Lane Cove West Public School
Ryde	Lindfield East Public School
Ryde	Lindfield Public School
Ryde	Marsden High School
Ryde	Meadowbank Public School
Ryde	Melrose Park Public School
Ryde	Mowbray Public School
Ryde	Naremburn School
Ryde	North Ryde Public School
Ryde	North Sydney Boys High School
Ryde	North Sydney Girls High School
Ryde	North Sydney Public School
Ryde	Putney Public School
Ryde	Pymble Public School
Ryde	Riverside Girls High School
Ryde	Roseville Public School
Ryde	Royal North Shore Hospital School
Ryde	Ryde East Public School
Ryde	Ryde Public School
Ryde	Ryde Secondary College
Ryde	Sir Eric Woodward Memorial School
Ryde	St Ives High School
Ryde	St Ives North Public School
Ryde	St Ives Park Public School
Ryde	St Ives Public School
Ryde	Truscott Street Public School

Ryde	Turramurra High School
Ryde	Turramurra North Public School
Ryde	Turramurra Public School
Ryde	Wahroonga Public School
Ryde	Warrawee Public School
Ryde	West Pymble Public School
Ryde	West Ryde Public School
St George	Arncliffe Public School
St George	Arncliffe West Infants School
St George	Ashbury Public School
St George	Athelstane Public School
St George	Bald Face Public School
St George	Bardwell Park Infants School
St George	Beverly Hills Public School
St George	Bexley North Public School
St George	Bexley Public School
St George	Blakehurst High School
St George	Blakehurst Public School
St George	Brighton-Le-Sands Public School
St George	Cairnsfoot School
St George	Canterbury Boys High School
St George	Canterbury Girls High School
St George	Canterbury Public School
St George	Canterbury South Public School
St George	Carinya School
St George	Carlton Public School
St George	Carlton South Public School
St George	Clemton Park Public School
St George	Connells Point Public School
St George	Earlwood Public School
St George	Georges River College Hurstville Boys Campus
St George	Georges River College Oatley Senior Campus
St George	Georges River College Peakhurst Campus
St George	Georges River College Penshurst Girls Campus
St George	Hurstville Grove Infants School
St George	Hurstville Public School
St George	Hurstville South Public School
St George	James Cook Boys High School
St George	Kingsgrove High School
St George	Kingsgrove North High School
St George	Kingsgrove Public School
St George	Kogarah High School
St George	Kogarah Public School
St George	Kyeemagh Infants School
St George	Lugarno Public School
St George	McCallums Hill Public School
St George	Moorefield Girls High School
St George	Mortdale Public School
St George	Oatley Public School
St George	Oatley West Public School
St George	Peakhurst Public School
St George	Peakhurst South Public School

St George	Peakhurst West Public School
St George	Penshurst Public School
St George	Penshurst West Public School
St George	Ramsgate Public School
St George	Rockdale Public School
St George	Sans Souci Public School
St George	St George Girls High School
St George	St George Hospital School
St George	St George School
St George	Sydney Technical High School
St George	Undercliffe Public School
St George	Woniora Road School
St George	Yeo Park Infants School
Sutherland	Alfords Point Public School
Sutherland	Bangor Public School
Sutherland	Bates Drive School
Sutherland	Bonnet Bay Public School
Sutherland	Botany Bay Environmental Education Centre
Sutherland	Bundeena Public School
Sutherland	Burraneer Bay Public School
Sutherland	Caringbah High School
Sutherland	Caringbah North Public School
Sutherland	Caringbah Public School
Sutherland	Como Public School
Sutherland	Como West Public School
Sutherland	Cook School
Sutherland	Cronulla High School
Sutherland	Cronulla Public School
Sutherland	Cronulla South Public School
Sutherland	Endeavour Sports High School
Sutherland	Engadine High School
Sutherland	Engadine Public School
Sutherland	Engadine West Public School
Sutherland	Grays Point Public School
Sutherland	Gymea Bay Public School
Sutherland	Gymea High School
Sutherland	Gymea North Public School
Sutherland	Heathcote East Public School
Sutherland	Heathcote High School
Sutherland	Heathcote Public School
Sutherland	Illawong Public School
Sutherland	Jannali East Public School
Sutherland	Jannali Public School
Sutherland	Kareela Public School
Sutherland	Kirrawee High School
Sutherland	Kirrawee Public School
Sutherland	Kurnell Public School
Sutherland	Laguna Street Public School
Sutherland	Lilli Pilli Public School
Sutherland	Loftus Public School
Sutherland	Lucas Heights Community School
Sutherland	Marton Public School

Sutherland	Menai High School
Sutherland	Menai Public School
Sutherland	Minerva School
Sutherland	Miranda North Public School
Sutherland	Miranda Public School
Sutherland	Oyster Bay Public School
Sutherland	Port Hacking High School
Sutherland	Royal National Park Environmental Education Centre
Sutherland	Sutherland Hospital School
Sutherland	Sutherland North Public School
Sutherland	Sutherland Public School
Sutherland	Sylvania Heights Public School
Sutherland	Sylvania High School
Sutherland	Sylvania Public School
Sutherland	Taren Point Public School
Sutherland	Tharawal Public School
Sutherland	The Jannali High School
Sutherland	Waterfall Public School
Sutherland	Woolooware High School
Sutherland	Woolooware Public School
Sutherland	Woronora River Public School
Sutherland	Yarrawarra Public School
Sutherland	Yowie Bay Public School
Windsor	Bilpin Public School
Windsor	Bligh Park Public School
Windsor	Brewongle Environmental Education Centre
Windsor	Castlereagh Public School
Windsor	Cattai Public School
Windsor	Colo Heights Public School
Windsor	Colo High School
Windsor	Comleroy Road Public School
Windsor	Ebenezer Public School
Windsor	Freemans Reach Public School
Windsor	Glossodia Public School
Windsor	Grose View Public School
Windsor	Hawkesbury High School
Windsor	Hobartville Public School
Windsor	Kurmond Public School
Windsor	Kurrajong East Public School
Windsor	Kurrajong North Public School
Windsor	Kurrajong Public School
Windsor	Llandilo Public School
Windsor	Londonderry Public School
Windsor	Longneck Lagoon Environmental Education Centre
Windsor	Macdonald Valley Public School
Windsor	Maraylya Public School
Windsor	Maroota Public School
Windsor	Oakville Public School
Windsor	Pitt Town Public School
Windsor	Richmond High School
Windsor	Richmond North Public School
Windsor	Richmond Public School

Windsor	Vineyard Public School
Windsor	Wilberforce Public School
Windsor	Windsor High School
Windsor	Windsor Park Public School
Windsor	Windsor Public School
Windsor	Windsor South Public School
Windsor	Wisemans Ferry Public School
Wollongong	Austinmer Public School
Wollongong	Balgownie Public School
Wollongong	Bellambi Public School
Wollongong	Berkeley Public School
Wollongong	Berkeley South Public School
Wollongong	Berkeley West Public School
Wollongong	Bulli High School
Wollongong	Bulli Public School
Wollongong	Coledale Public School
Wollongong	Coniston Public School
Wollongong	Corrimal East Public School
Wollongong	Corrimal High School
Wollongong	Corrimal Public School
Wollongong	Cringila Public School
Wollongong	Dapto High School
Wollongong	Dapto Public School
Wollongong	Fairy Meadow Public School
Wollongong	Farmborough Road Public School
Wollongong	Figtree Heights Public School
Wollongong	Figtree High School
Wollongong	Figtree Public School
Wollongong	Gwynneville Public School
Wollongong	Hayes Park Public School
Wollongong	Helensburgh Public School
Wollongong	Illawarra Hospital School
Wollongong	Illawarra Senior College
Wollongong	Illawarra Sports High School
Wollongong	Kanahooka High School
Wollongong	Keira High School
Wollongong	Keiraville Public School
Wollongong	Kemblawarra Public School
Wollongong	Koonawarra Public School
Wollongong	Lake Heights Public School
Wollongong	Lakelands Public School
Wollongong	Lindsay Park Public School
Wollongong	Mount Brown Public School
Wollongong	Mount Keira Public School
Wollongong	Mount Kembla Public School
Wollongong	Mount Ousley Public School
Wollongong	Mount St Thomas Public School
Wollongong	Nareena Hills Public School
Wollongong	Otford Public School
Wollongong	Para Meadows School
Wollongong	Pleasant Heights Public School
Wollongong	Port Kembla Public School

Wollongong	Russell Vale Public School
Wollongong	Scarborough Public School
Wollongong	Smiths Hill High School
Wollongong	Stanwell Park Public School
Wollongong	Tarrawanna Public School
Wollongong	Thirroul Public School
Wollongong	Towradgi Public School
Wollongong	Unanderra Public School
Wollongong	Waniora Public School
Wollongong	Warrawong High School
Wollongong	Warrawong Public School
Wollongong	Wollongong High School of the Performing Arts
Wollongong	Wollongong Public School
Wollongong	Wollongong West Public School
Wollongong	Woonona East Public School
Wollongong	Woonona High School
Wollongong	Woonona Public School

ADDRESS	SUBURB	POSTCODE
65 Banksia Rd	Greenacre	2190
Mona St	Bankstown	2200
Paediatric Unit, Gallipoli St	Bankstown	2200
322 Hume Hwy	Bankstown	2200
Restwell St	Bankstown	2200
Antwerp St	Bankstown	2200
Stacey St	Bankstown	2200
William St	Bankstown West	2200
Hume Hwy & Arundle Rd	Bass Hill	2197
611 Hume Hwy	Bass Hill	2197
Broadarrow & King Georges Rds	Beverly Hills	2209
Shorter Ave & King Georges Rd	Beverly Hills	2209
36-48 Victoria St	Revesby	2212
Napoli St	Padstow	2211
Norfolk & Waterloo Rds	Greenacre	2190
Third Ave	Condell Park	2200
Augusta St	Bankstown	2200
Lucas Rd	Panania	2213
Lucas Rd	Panania	2213
Lucas Rd	Panania	2213
Pennington Ave	Georges Hall	2198
Waterloo Rd	Greenacre	2190
Hannans Rd	Riverwood	2210
Pozieres Ave	Milperra	2214
Noble Ave	Greenacre	2190
Broadarrow Rd	Narwee	2209
Chamberlain Rd	Padstow	2211
Halcyon Ave & Watson Rd	Padstow	2211
Segers Ave	Padstow	2211
Bransgrove Rd	Panania	2213
Lawler St	Panania	2213
Kennedy St	Panania	2213
Prince & Thomas Sts	Picnic Point	2213
Kelly St	Punchbowl	2196
Victoria St	Revesby	2212
Mars St	Revesby	2212
Union St	Riverwood	2210
Turvey St	Revesby	2212
74 Tower St	Panania	2213
Lowana St	Villawood	2163
The Avenue	Bankstown	2200
425 Hume Hwy	Yagoona	2199
Barnier Drive	Quakers Hill	2763
The Parkway	Beaumont Hills	2155
Oldfield Rd	Seven Hills	2147
Sunnyholt Rd & Fifth Ave	Blacktown	2148
Fifth Ave	Blacktown	2148
1 Bessemer St	Blacktown	2148
183 Flushcombe Rd	Blacktown	2148
Lancaster St	Blacktown	2148
Currawong St & Glenwood Park Dr	Glenwood	2768

Garfield Rd East & Piccadilly St	Riverstone	2765
Hereward Hwy	Blacktown	2148
Walters Rd	Blacktown	2148
Forman Ave & Glenwood Park Dr	Glenwood	2768
Bali Drive	Quakers Hill	2763
Withers Rd	Kellyville	2155
York Rd	Kellyville	2155
Windsor Rd	Kellyville	2155
Cnr Singleton Ave & Greenwich St	Kellyville Ridge	2155
68 Isaac Smith Pde	Kings Langley	2147
Heffron Rd	Lalor Park	2147
Turner St	Blacktown	2148
Guerie St	Marayong	2148
Davis Rd	Blacktown	2148
Garfield Rd West	Marsden Park	2765
Keyworth Drive	Blacktown	2148
Glenwood Park Drive	Glenwood Park	2768
14 Chase Drive	Acacia Gardens	2763
Lalor Rd	Quakers Hill	2763
Medlow Drive	Quakers Hill	2763
McCulloch St	Riverstone	2765
Elizabeth St	Riverstone	2765
Clower Ave	Rouse Hill	2155
St Albans Rd	Schofields	2762
Johnson Ave	Seven Hills	2147
45 Beethoven St	Seven Hills	2147
2A Lucas Rd	Seven Hills	2147
Lucas Rd & Sackville St	Seven Hills	2147
Hadrian Ave	Blacktown	2148
Rosebery Rd	Kellyville	2155
44-68 Redden Dr	Kellyville	2155
Vardys Rd	Seven Hills	2147
Walters Rd	Blacktown	2148
Cnr Morris St & Lucas Rd	Seven Hills	2147
Nirimba Precinct Eastern Rd	Quakers Hill	2763
Trevelyan & Wiggins Sts	Botany	2019
Victoria Rd	Bellevue Hill	2023
Campbell Pde	Bondi Beach	2026
Wellington St	Bondi	2026
1076 Botany Rd	Botany	2019
590 Bourke St	Surry Hills	2010
Hewlett St	Bronte	2024
Level 1/78 Avoca Street	Randwick	2031
Mitchell St	Chifley	2036
Arden St	Waverley	2024
Macquarie St	Sydney	2000
Byron St & Coogee Bay Rd	Coogee	2034
356 Crown Street	Surry Hills	2010
Joffre Cres	Daceyville	2032
Womerah Ave	Potts Point	2011
William St	Double Bay	2028
Florence Ave	Eastlakes	2018

Observatory Hill	Sydney	2000
Gardeners Rd	Rosebery	2018
Glenmore Rd	Paddington	2021
Sutherland St	Rosebery	2018
Doncaster Ave	Kensington	2033
Yarra Rd	La Perouse	2036
Franklin St	Malabar	2036
Duncan St	Maroubra	2035
Storey St	Maroubra	2035
King St	Mascot	2020
310 Bunnerong Rd	Matraville	2036
Menin Rd	Matraville	2036
Anzac Pde	Chifley	2036
Upper Fort St Observatory Hill	Millers Point	2000
78 Avoca St	Randwick	2031
Oxford St	Paddington	2021
Page St	Botany	2019
Forbes St	Woolloomooloo	2011
Rainbow St	Randwick	2031
Rainbow & Avoca Sts	Randwick	2031
Barker St	Randwick	2031
Cowper St	Randwick	2031
Albemarle Ave	Rose Bay	2029
Hardy St	Dover Heights	2030
Moverly Rd	South Coogee	2034
Paine St	Maroubra	2035
Moore Park	Surry Hills	2010
Level 0, High St	Randwick	2031
Forbes St	Woolloomooloo	2011
Moore Park	Surry Hills	2010
Cambridge Ave	Vaucluse	2030
Brighton Blvd	Bondi Beach	2026
Bronte Rd	Waverley	2024
Forth St	Woollahra	2025
Briar Rd	Campbelltown South	2560
Thomas Rose Drive	Rosemeadow	2560
Copperfield Drive	Ambarvale	2560
Main Rd	Appin	2560
Southern Rd	Bargo	2574
Beverley Rd	Campbelltown	2560
Badgally Rd	Blairmount	2559
Jacaranda Ave	Bradbury	2560
Briar Rd	Campbelltown South	2560
Northern Rd	Bringelly	2171
Hassall Rd	Buxton	2571
300 Cawdor Rd	Camden	2570
Finns Rd & Remembrance Drive	Menangle	2568
John St	Camden	2570
Hume Hwy	Camden	2570
Townson Ave	Minto	2566
Waminda Ave	Campbelltown	2560
Beverley Rd	Campbelltown	2560

Thomas St & Rudd Rd	Campbelltown	2560
Lithgow St	Campbelltown	2560
865 Cawdor Rd	Camden	2570
Dobell Rd	Claymore	2559
Cobbitty Rd	Cobbitty	2570
Tramway Drive	Currans Hill	2567
Briar Rd	Campbelltown	2560
111 Camden Rd	Douglas Park	2569
Drysdale Rd	Eagle Vale	2558
Hilder St	Narellan	2567
Waterworth Drive	Narellan	2567
Eschol Park Drive	Eschol Park	2558
2 Sir Warwick Fairfax Drive	Harrington Park	2567
Deans Rd	Airds	2560
St Lawrence Ave	Kearns	2558
Georges River Rd	Campbelltown	2560
Rickard Rd	Leppington	2171
Junction Rd	Leumeah	2560
Burrendong Rd	Leumeah	2560
Beverley Rd	Campbelltown	2560
Anthony & Cleopatra Drives	Rosemeadow	2560
Macarthur Rd	Camden East	2570
Pembroke & Redfern Rds	Minto	2566
248 Welling Drive	Mount Annan	2567
Stenhouse Drive	Mount Annan	2567
165 Burragorang Rd	Camden	2570
Hume Hwy	Narellan	2567
Waterworth Drive	Narellan Vale	2567
Burragorang Rd	Oakdale	2570
Guernsey Ave & Moss Glen Ave	Minto	2566
480 Argyle St	Picton	2571
Lumsdaine St	Picton	2571
Thunderbolt Drive	Raby	2566
Shuttleworth Ave	Raby	2566
Anthony & Copperfield Drives	Rosemeadow	2560
Bringelly Rd	Rossmore	2171
Junction Rd	Ruse	2560
Pembroke Rd	Minto	2566
Stafford St & Guernsey Rd	Minto	2566
Ballantrae Drive	St Andrews	2566
Kellerman Drive	St Helens Park	2560
Bronzewing St	Tahmoor	2573
Benham Rd	Minto	2566
Burragorang St	The Oaks	2570
Oaks Rd	Thirlmere	2572
Crisparkle Drive	Ambarvale	2560
Cnr Woodhouse Drive & Jagers Place	Ambarvale	2560
Civic Centre	Warragamba	2752
Woodland Rd	Campbelltown South	2560
Sheehys Creek Rd	Oakdale	2570
16 Yanderra Rd	Yanderra	2574
The Round Drive	Avoca Beach	2260

Veron Rd	Umina	2257
Edward St	Woy Woy	2256
High St	Saratoga	2251
142 Wisemans Ferry Rd	Central Mangrove	2251
Willow Rd	Springfield	2250
Pueblo St	Copacabana	2251
Empire Bay Drive	Empire Bay	2256
Serpentine Rd	Erina Heights	2260
152 The Entrance Rd	Erina	2250
Karingi St	Ettalong Beach	2257
Juvenile Justice Centre Pacific Hwy	Kariong	2250
Pacific Hwy	Kariong	2250
Narara Creek Rd	Narara	2250
York & Webb Sts	Gosford East	2250
Racecourse Rd	Gosford	2250
Mann St	Gosford	2250
Faunce St	Gosford	2250
RMB 5255 Wattle Tree Rd	Holgate	2250
Langford Drive	Kariong	2250
Bungoona Rd	Kincumber	2251
Avoca Drive	Kincumber	2251
9 Williams Rd	Kulnura	2250
Chamberlain Rd	Lisarow	2250
McDonalds Rd	Lisarow	2250
Point Rd	Mooney Mooney	2083
Newling St	Lisarow	2250
Cnr Fountains & Pandala Rds	Narara	2250
Narara Valley Drive	Niagara Park	2250
660 Peats Ridge Road	Peats Ridge	2250
Takari Ave	Point Clare	2250
Pretty Beach Rd	Wagstaff	2256
Donnison St	Gosford	2250
Wisemans Ferry Rd	Gosford	2250
Wisemans Ferry Rd	Spencer	2775
Charles Kay Drive	Terrigal	2260
Havenview Rd	Terrigal	2260
Sydney Ave	Umina Beach	2257
Chamberlain Rd	Wyoming	2250
Lea Ave	Wamberal	2260
The Entrance Rd	Erina	2250
Blackwall & Park Rds	Woy Woy	2256
The School Mall	Woy Woy	2256
Maidens Brush Rd	Wyoming	2250
Waratah St	Bateau Bay	2261
Pindarri Ave	Berkeley Vale	2259
37 Colorado Drive	Blue Haven	2262
Brooke Ave	Killarney Vale East	2261
Woolana Ave	Budgewoi	2262
Chittaway Rd	Chittaway Bay	2259
RMB 860 Dooralong Rd	Wyang	2259
Goobarabah Ave	Gorokan	2263
Dudley St	Gorokan	2263

Kanangra Drive	Gwandalan	2259
177 Pollock Ave	Wyong	2259
Jilliby Rd	Wyong	2259
Craigie Ave	Kanwal	2259
Hendricks Rd	Killarney Vale	2261
Carters Rd	Lake Munmorah	2259
Carters Road	Lake Munmorah	2259
Vales Rd	Manning Park	2259
Brava Ave	San Remo	2262
Goorama Ave	San Remo	2262
121 Pacific Hwy	Ourimbah	2258
Hillcrest Ave	Tacoma	2259
Oakland Ave	The Entrance	2261
Main Rd	Toukley	2263
Berkeley Rd	Berkeley Vale	2261
The Entrance Rd	Long Jetty	2261
Bellevue Rd	Tumbi Umbi	2261
63 Pacific Hwy	Tuggerah	2259
Tuggerawong Rd	Tuggerawong	2259
Orchid Way	Wadalba	2259
Warnervale Rd	Warnervale	2259
63-73 Mataram Rd	Woongarra	2259
RMB 1145 Yarramalong Rd	Wyong	2259
North Rd	Wyong	2259
Alison Rd	Wyong	2259
Cutler Drive	Wyong	2259
RMB 1320 Yarramalong Rd	Wyong	2259
Elizabeth Drive	Bonnyrigg	2177
Tarlington Pde	Bonnyrigg	2177
Prairievale Rd	Bossley Park	2176
Marconi Rd	Bossley Park	2176
Aladore Ave	Cabramatta	2166
Levuka St	Cabramatta	2166
Broad St	Cabramatta	2166
Cambridge St	Canley Heights	2166
Prospect Rd	Canley Vale	2166
Canley Vale Rd	Canley Vale	2166
The Horsley Drive	Carramar	2163
Kenward Ave	Chester Hill	2162
Campbell Hill Rd	Chester Hill	2162
Proctor Pde	Chester Hill	2162
Swan & Gwandalan Rds	Edensor Park	2176
Station St	Fairfield	2165
The Horsley Drive	Fairfield	2165
68-82 Smart St	Fairfield	2165
Palmerston Rd	Fairfield West	2165
Thorney Rd & Maude St	Fairfield West	2165
Wolseley St	Fairfield	2165
Cnr Fowler Road & Matthew Street	Merrylands	2160
Allambie Rd	Edensor Park	2176
Harrington St	Cabramatta	2166
7 Cumberland Rd	Greystanes	2145

Willara Ave	Merrylands	2160
The Horsley Drive	Horsley Park	2164
Humphries Rd	St Johns Park	2176
Riverside Rd	Cabramatta	2166
Chancery St	Canley Vale	2166
Myee St	Merrylands	2160
Bristol St	Merrylands	2160
Fowler Rd	Merrylands	2160
Prairievale & Mimosa Rds	Bossley Park	2176
Prairievale Rd	Wetherill Park	2164
Ringrose Ave	Greystanes	2145
Munro & Hector Sts	Sefton	2162
180-194 Rodd St	Sefton	2162
Bruce St	Merrylands	2160
O Connell St	Smithfield	2164
Wetherill St	Wetherill Park	2164
Mimosa Rd	St Johns Park	2176
Sandringham St	St Johns Park	2176
135B Fairfield St	Fairfield East	2165
Bligh St	Fairfield East	2165
Hamilton Rd	Fairfield West	2165
Nemesia St	Greystanes	2145
Lily St	Wetherill Park	2164
Ellis Pde	Yennora	2161
Hunter St & Braemar Ave	Auburn	2144
100 Adderley St	Auburn	2144
Auburn Rd & Beatrice St	Auburn	2144
Chiswick Rd	Auburn	2144
Burwood Rd	Belmore	2192
Burwood Rd	Belmore	2192
Nelson Ave & Canterbury Rd	Belmore	2192
Harrow Rd	Berala	2141
Rodd St	Birrong	2143
Cooper Rd	Birrong	2143
132 Auburn Rd	Birrong	2143
Blaxcell St	Granville	2142
Conder St	Burwood	2134
Harold St	Campsie	2194
Chalmers Rd	Strathfield	2135
Stanley St	Concord	2137
Burwood Rd	Concord	2137
Concord Rd	Concord West	2138
Beaumaris St	Enfield	2136
14 Mary St	Granville	2142
210 The Trongate	Granville	2142
Lena St	Granville	2142
Rowley Rd	Guildford	2161
Woodville Rd	Guildford	2161
Apia St	Guildford	2161
Palmer St	Guildford West	2161
Hampden Rd	Lakemba	2195
First Ave	Campsie	2194

Bridge Rd	Homebush	2140
Rochester St	Homebush	2140
Exeter Rd	Homebush West	2140
1A Auburn Rd	Regents Park	2143
Alice St	Lakemba	2195
Mills Street	Lidcombe	2141
Walker St	Canada Bay	2046
Brays Rd	Concord	2137
Newington Boulevarde	Newington	2127
Woodville Rd	Guildford	2161
Canterbury Rd	Punchbowl	2196
1 Auburn Rd	Regents Park	2143
Thomas Walker Est, Hospital Rd	Concord West	2138
Albert Rd	Strathfield	2135
Concord Rd	North Strathfield	2137
Hedges Ave	Enfield	2136
457 Liverpool Rd	Enfield	2136
169 Joseph St	Lidcombe	2141
14-16 Wangee Rd	Lakemba	2195
The Boulevarde	Punchbowl	2196
Denman Ave	Wiley Park	2195
Annangrove Rd	Annangrove	2156
Arcadia Rd	Arcadia	2159
Jersey St	Asquith	2077
Stokes Ave	Asquith	2077
Dudley St	Asquith	2077
2A Girralong Ave	Baulkham Hills	2153
98 Beecroft Rd	Beecroft	2119
Hillcrest Rd	Berowra	2081
106 Brooklyn Rd	Brooklyn	2083
North Rocks Rd	Carlingford	2118
Castle St	Castle Hill	2154
Les Shore Place	Castle Hill	2154
Beecroft Rd & The Promenade	Beecroft	2119
131 New Line Rd	Cherrybrook	2126
28-44 Purchase Rd	Cherrybrook	2126
Clarke Rd	Hornsby South	2077
Chandler Ave	Cowan	2081
622 Old Northern Rd	Dural	2158
213 Vimiera Rd	Eastwood	2122
Kent St	Epping	2121
Boundary Rd	North Epping	2121
Norfolk Rd	Epping	2121
96 Carlingford Rd	Epping	2121
403 Galston Rd	Galston	2159
School Rd	Galston	2159
c/- Ku-ring-gai Chase National Park	Bobbin Head	2077
Glenhaven Rd	Glenhaven	2156
Old Northern Rd	Glenorie	2157
Cattai Ridge Rd	Glenorie	2157
Edgeworth David Ave	Hornsby	2077
Somerville Rd	Hornsby	2077

Ida St	Hornsby	2077
Clarke Rd	Hornsby	2077
Purchase Rd	Cherrybrook	2126
Karonga Close (via Dent St)	Epping	2121
Kenthurst Rd	Kenthurst	2156
Old Northern Rd	Middle Dural	2158
Telopea St	Mount Colah	2079
Leeming St	Mount Kuring-gai	2080
Barclay Rd	North Rocks	2150
Tracey Ave	Carlingford	2118
Pennant Hills Rd	Normanhurst	2076
Normanhurst Rd	Normanhurst	2076
Dartford Rd	Thornleigh	2120
359 North Rocks Rd	North Rocks	2151
Oakhill Drive	Castle Hill	2154
Laurence St	Pennant Hills	2120
Ramsay & Weemala Rds	Pennant Hills	2120
North Rocks Rd	Carlingford	2118
Ridgecrop Drive	Castle Hill	2154
Giblett Ave	Thornleigh	2120
Edgeworth David Ave	Wahroonga	2077
Church St	West Pennant Hills	2125
Wideview Rd	Berowra Heights	2082
Glade St	Arcadia Vale	2283
Montgomery St	Argenton	2284
Mulbring St	Awaba	2283
Cliffbrook St	Barnsley	2278
424 Pacific Highway	Belmont	2280
Nikkin & Darling Sts	Belmont	2280
Livingstone St	Belmont	2280
Medcalf St	Warners Bay	2282
Beckley St	Toronto	2283
Charles St	Blackalls Park	2283
Amaroo St	Blacksmiths	2281
Morriset Park Rd	Bonnells Bay	2264
Main Rd & Second St	Boolaroo	2284
Aspinall St	Booragul	2284
Wansbeck Valley Rd	Cardiff	2285
Park Ave	Caves Beach	2281
Coal Point Rd	Coal Point	2283
Government Rd	Cooranbong	2265
Cooranbong Rd	Dora Creek	2264
Ridley St	Edgeworth	2285
Minmi Rd	Edgeworth	2285
	Eleebana	2282
Jubilee Rd	Wallsend	2287
5 Point Piper Rd	Eraring	2264
Fassifern Rd	Fassifern	2283
Bay Rd	Fennell Bay	2283
Floraville Rd	Belmont	2280
Pacific Hwy	Gateshead	2290
Coral Cres	Gateshead	2290

8 Margot Ave	Glendale	2285
2A Oaklands St	Glendale	2285
Pacific Hwy	Gateshead	2290
Lepton Pde	Jewells	2280
Marmong St	Booragul	2284
Pacific Hwy	Gateshead	2290
Findon St	Marks Point	2280
Bridge St	Morisset	2264
Terrigal St	Morisset	2264
12 Dunkley Pde	Mount Hutton	2290
33 Marine Pde	Nords Wharf	2281
Karog St	Pelican Flat	2281
Secret Corner Rd	Rathmines	2283
Main Rd	Speers Point	2284
Park Ave	Caves Beach	2281
Rawson St	Swansea	2281
York St	Teralba	2284
Field Ave	Toronto	2283
Renwick St	Toronto	2283
Tallawalla Rd	Valentine	2280
School Rd	Wakefield	2278
Dobell Drive	Wangi Wangi	2267
1 Myles Ave	Warners Bay	2282
Mills St	Warners Bay	2282
2 Appletree Rd	West Wallsend	2286
Brown St	West Wallsend	2286
Kilfera St	Windale	2306
Wyee St	Wyee	2259
Roy Watts Rd	Glenfield	2167
Maxwells Ave	Ashcroft	2168
Sheriff St	Ashcroft	2168
Edmondson Ave	Austral	2171
Badgerys Creek Rd	Badgerys Creek	2171
Wilson Rd	Bonnyrigg Heights	2177
South Liverpool Rd	Busby	2168
Starling St	Green Valley	2168
Roy Watts Rd	Glenfield	2167
Willan Drive	Cartwright	2168
Myall Rd	Casula	2170
De Meyrick Ave	Casula	2170
Spencer Rd	Cecil Hills	2171
Leopold Place	Cecil Hills	2171
Central Ave	Chipping Norton	2170
Melaleuca Drive	Macquarie Fields	2564
Dalmeny Drive	Prestons	2170
Central Ave	Chipping Norton	2170
Roy Watts Rd	Glenfield	2167
Railway Pde	Glenfield	2167
Belmont Rd	Glenfield	2167
Green Valley Rd	Green Valley	2168
Wyattville Drive	Carnes Hill	2171
Eucalyptus Drive	Macquarie Fields	2564

Walder Rd	Hammondville	2170
Jindabyne St	Heckenberg	2168
Cnr Hinchinbrook Dr & Keppel Circuit	Hinchinbrook	2168
Huon Cres	Holsworthy	2173
Infantry Pde	Holsworthy	2173
40 Wilson Rd	Hinchinbrook	2168
Pacific Palms Circuit	Hoxton Park	2171
Roy Watts Rd	Glenfield	2167
Oxford Rd	Ingleburn	2565
Macdonald Rd	Ingleburn	2565
Oxford Rd	Ingleburn	2565
Brolga Cresc	Green Valley	2168
Harold St	Macquarie Fields	2564
Horningsea Park Dr	Horningsea Park	2171
100 Cross St	Kemps Creek	2171
Station St	Warwick Farm	2170
Townview & Hoff Sts	Mount Pritchard	2170
Forbes St	Liverpool	2170
Forbes St	Liverpool	2170
Elizabeth St	Liverpool	2170
Railway St	Liverpool	2170
79-81 Hoxton Park Rd	Liverpool	2170
Hillview Pde	Lurnea	2170
West & Reilly Sts	Lurnea	2170
2 Harold St	Macquarie Fields	2564
Fields Rd	Macquarie Fields	2564
Flowerdale Rd	Liverpool	2170
Marsden Rd	Liverpool	2170
Cabramatta Ave	Miller	2168
Miller Rd & Shropshire St	Miller	2168
Bangalow Ave	Moorebank	2170
Townview Rd	Mount Pritchard	2170
Meadows Rd	Mount Pritchard	2170
Lewin & Magree Cres	Moorebank	2170
McKay Ave	Moorebank	2170
Kurrajong & Box Rds	Prestons	2170
Sackville & Bradley Sts	Ingleburn	2565
Insignia St	Sadleir	2168
Lawrence Hargrave Rd	Warwick Farm	2170
Cressbrook Drive	Wattle Grove	2173
Banks Drive	St Clair	2759
100-114 Bennett Rd	Colyton	2760
Bunya Rd	Bidwill	2770
Boldrewood Rd	Blackett	2770
Blackwell Ave	St Clair	2759
Bunya Rd	Bidwill	2770
Maple Rd	St Marys North	2760
Stuart St	Mount Druitt	2770
North Pde	Mount Druitt	2770
Noumea St	Shalvey	2770
Colorado Drive	St Clair	2759
Carpenter St	St Marys	2760

Nelson St	Mount Druitt	2770
Power St	Doonside	2767
Stuart Rd	Dharruk	2770
Power St	Doonside	2767
Kildare St	Doonside	2767
Rooty Hill Rd South	Eastern Creek	2766
Hindemith Ave	Emerton	2770
Swallow Drive	Erskine Park	2759
Armitage Drive	Glendenning	2761
Karangi Rd	Whalan	2770
Buckwell Drive	Hassall Grove	2761
Andover Cres	Hebersham	2770
Peppertree Drive	Erskine Park	2759
Copeland Rd	Lethbridge Park	2770
Mimika Ave	Whalan	2770
McClellan St	Blacktown	2148
McFarlane Drive	Minchinbury	2770
Belmore Ave	Mount Druitt	2770
Niland Cres	Blackett	2770
Noumea St	Shalvey	2770
Adelaide St	St Marys	2760
Hyatts Rd	Plumpton	2761
327 Rooty Hill Road North	Plumpton	2761
Bottles Rd	Plumpton	2761
North Pde	Rooty Hill	2766
Rooty Hill Rd North	Rooty Hill	2766
Laver St	Shalvey	2770
Endeavour Ave	St Clair	2759
Timesweep Drive	St Clair	2759
Willow Rd	St Marys	2760
Princess Mary St	St Marys	2760
Kalang Ave	St Marys	2760
Monfarville St	St Marys	2760
Wilkes Cres	Tregear	2770
Karangi Rd	Whalan	2770
Yarramundi Drive	Dean Park	2761
Discovery Ave	Willmot	2770
Allambie Rd	Allambie Heights	2100
5 Aquatic Drive	Frenchs Forest	2086
McMillan Rd	Artarmon	2064
Old Barrenjoey Rd	Avalon Beach	2107
Lewis St	Balgowlah	2093
10 Manning St	Balgowlah North	2093
Coonanga Road	Avalon	2107
Tristram Rd	Beacon Hill	2100
17 Medusa St	Mosman	2088
Ralston Ave	Belrose	2085
Plateau Rd	Bilgola Plateau	2107
Old Pittwater Rd	Brookvale	2100
Palmer St	Cammeray	2062
Plateau Rd	Collaroy Plateau	2097
Carcoola Rd	Cromer	2099

Playfair Rd	North Curl Curl	2099
Mimosa St	Frenchs Forest	2086
Regent St	Dee Why	2099
43 Elanora Road	Elanora Heights	2101
115 Fisher Rd	Dee Why	2099
Melwood Ave	Forestville	2087
Ann St	Frenchs Forest	2086
Oliver St	Harbord	2096
Woolrych Ave	Davidson	2085
Starkey St	Killarney Heights	2087
Tralee Ave	Killarney Heights	2087
Sunshine St	Manly Vale	2093
Darley Rd	Manly	2095
Griffith St	Balgowlah	2093
8 Hale Rd	Mosman	2088
Blackbutts Rd & Mimosa St	Frenchs Forest	2086
Waratah St	Mona Vale	2103
Military Rd	Mosman	2088
27 Belmont Rd	Mosman	2088
1299 Pittwater Rd	Narrabeen	2101
Namona St	Narrabeen North	2101
10 Namona St	Narrabeen North	2101
McIntosh Rd	Dee Why	2099
Ben Boyd Rd	Neutral Bay	2089
Stuart St	Newport	2106
Sailors Bay Rd	Northbridge	2063
Maretimo St	Balgowlah	2093
South Creek Rd	Cromer	2099
Harbord Rd	Harbord	2096
Campbell Pde & Quirk Rd	Manly Vale	2093
138 Abbott Rd	North Curl Curl	2099
21 Dalwood Ave	Seaforth	2092
Pittwater Rd & Mona St	Mona Vale	2103
Wentworth St	Manly	2095
37 Kempbridge Avenue	Seaforth	2092
22 Ellen St	Harbord	2096
Cooyong Rd	Terrey Hills	2084
Malinya Rd	Allambie	2100
135 Frenchs Forest Rd	Frenchs Forest	2086
Glen St	Belrose	2085
Veterans Pde	Collaroy Plateau	2097
Mowbray Rd	Willoughby	2068
Oakville Rd	Willoughby	2068
Smith St	Parramatta	2150
Windsor Rd	Baulkham Hills	2153
Beresford Rd	Greystanes	2145
1 Masons Drive	North Parramatta	2151
Rickard St	Carlingford	2118
Felton Rd	Carlingford	2118
17 Chapel Lane	Baulkham Hills	2153
38 Peel Rd	Baulkham Hills	2153
183 Pennant Hills Rd	Carlingford	2118

Darcy Rd	Wentworthville	2145
Kissing Point Rd	Dundas	2117
Vignes St	Ermington	2115
Rondelay Drive	Castle Hill	2154
Gilba Rd	Girraween	2145
Bando Rd	Girraween	2145
Beresford Rd	Greystanes	2145
Merrylands Rd	Greystanes	2145
Hilltop Rd	Merrylands	2160
Felton Rd	Carlingford	2118
Jasper Rd	Baulkham Hills	2153
Macarthur St	Parramatta	2150
James Ruse Drive	Parramatta North	2151
Astoria Park Rd	Baulkham Hills	2153
Metella Rd	Toongabbie	2146
Gooden Drive	Baulkham Hills	2153
Campbell St	Northmead	2152
Moxhams Rd	Northmead	2152
Belmore St East	Oatlands	2117
Brabyn St	Parramatta	2150
Great Western Hwy & Pitt St	Parramatta	2150
Albert St	Parramatta North	2151
Macquarie St	Parramatta	2150
Auburn & Young Sts	Parramatta	2150
Knox St	Wentworthville	2145
Pendle Way	Wentworthville	2145
Institute Rd	Westmead	2145
Prospect St	Rosehill	2142
Hassall St	Parramatta	2150
Spurway St	Ermington	2115
Victoria Rd	Rydalmere	2116
Sturt St	Telopea	2117
Hawkesbury Rd & Hainsworth St	Westmead	2145
Mary St	Northmead	2152
Best Rd	Seven Hills	2147
Fuller St	Seven Hills	2147
Harris Rd	Wentworthville	2145
Fitzwilliam Rd	Toongabbie	2146
Ballandella Rd	Toongabbie	2146
Cnr Station St & Fullagar Rd	Wentworthville	2145
Hawkesbury Rd	Westmead	2145
Buckley Rd	Winston Hills	2153
Hillcrest Rd	Winston Hills	2153
Yates Ave	Dundas	2117
Leichhardt St	Blackheath	2785
Old Bathurst Rd	Blaxland	2774
Coughlan Rd	Blaxland	2774
Great Western Hwy	Blaxland	2774
Laycock St	Cranebrook	2749
Trinity Drive	Cambridge Park	2747
Harrow Rd	Cambridge Park	2747
Oxford St	Cambridge Park	2747

Sunflower Drive	Claremont Meadows	2747
Hosking St	Cranebrook	2749
Ellison Rd	Springwood	2777
Wedmore Rd	Emu Plains	2750
Emerald St	Emu Plains	2750
Grose Rd	Faulconbridge	2776
Woodville St	Glenbrook	2773
Glenmore Parkway	Glenmore Park	2745
33-41 The Lakes Drive	Glenmore Park	2745
Great Western Hwy	Hazelbrook	2779
Vincent Rd	Cranebrook	2749
Maxwell & Evan Sts	Penrith South	2750
Thurwood Ave	Penrith South	2750
Martin St	Katoomba	2780
Barton St	Katoomba	2780
Merriwa St	Katoomba	2780
Bringelly Rd	Kingswood	2747
Caloola Ave	Kingswood Park	2750
Second Ave	Kingswood	2747
Smith St	Kingswood	2747
Werrington Rd	Werrington	2747
Explorers Rd	Glenbrook	2773
Wilson St	Lawson	2783
Buring Ave	Emu Plains	2750
Bathurst Rd	Leura	2780
24 Jamieson St	Luddenham	2745
Megalong Valley	Megalong	2785
Rusden Rd	Blaxland	2774
Great Western Hwy	Mount Victoria	2786
Mulgoa Rd	Mulgoa	2750
Great Western Hwy	Emu Plains	2750
79-101 Kingswood Rd	Orchard Hills	2748
High St	Penrith	2750
Castlereagh Rd	Cranebrook	2750
51 High St	Penrith	2750
Jamison Rd	Penrith	2750
Cnr Gt Western Hwy & Water St	Werrington	2760
28-34 Schoolhouse Rd	Regentville	2745
Grays Lane	Cranebrook	2749
Grose Rd	Springwood	2777
Burns Rd	Springwood	2777
St Andrews Drive	Glenmore Park	2745
171 Mulgoa Rd	Wallacia	2745
Florabella St	Warrimoo	2774
Falls Rd	Wentworth Falls	2782
John Batman Ave	Werrington	2747
Heavey St	Werrington	2747
High School Drive	Winmalee	2777
Leslie St	Winmalee	2777
Evan St	Penrith South	2750
350 Great North Rd	Abbotsford	2046
Park Rd	Alexandria	2015

206 Johnston St	Annandale	2038
25 Johnston St	Annandale	2038
117 Liverpool Rd	Ashfield	2131
Liverpool Rd	Ashfield	2131
Australia St	Newtown	2042
Eaton St	Balmain	2041
Birchgrove Rd	Balmain	2041
127 Parramatta Rd	Camperdown	2050
Queen St	Croydon	2132
Laura St	Newtown	2042
Cnr Chalmers & Cleveland Sts	Surry Hills	2010
Georges River Rd	Croydon Park	2133
39 Young St	Croydon	2132
Golden Grove St	Chippendale	2008
Waratah St	Haberfield	2045
Rawson Ave	Drummoyne	2047
Seaview St	Dulwich Hill	2203
Kintore St	Dulwich Hill	2203
Burnett St & Tennett Pde	Hurlstone Park	2193
Swanson St	Erskineville	2043
Premier St	Marrickville	2204
Henry St	Five Dock	2046
Bridge Rd	Forest Lodge	2037
Parramatta Rd	Petersham	2049
Derwent St	Glebe	2037
237 Botany Rd	Waterloo	2017
Denman Ave	Haberfield	2045
60 Tebbutt St	Leichhardt	2040
Marion St	Leichhardt	2040
The Boulevarde	Lewisham	2049
Northcote St	Marrickville	2204
Chapel St	Marrickville	2204
Livingstone Rd	Marrickville	2204
King St	Newtown	2042
Carillon Ave	Newtown	2042
Norfolk St	Newtown	2042
Nicholson St	Balmain East	2041
Perry St	Leichhardt	2040
25 Hunter St	Petersham	2049
Lvl 9 Page Pavilion, Missenden Rd	Camperdown	2050
Darling St	Rozelle	2039
Lithgow St	Five Dock	2046
Church St	St Peters	2044
Cnr Cambridge and Holt St	Stanmore	2048
Moonbie St	Summer Hill	2130
Cnr Cambridge & Holt Sts	Stanmore	2048
Terry St	Rozelle	2039
Taylor St	Glebe	2037
Balmain Rd	Leichhardt	2040
Elswick St	Petersham	2049
Unwins Bridge Rd	Tempe	2044
Unwins Bridge Rd	Tempe	2044

Quarry St	Ultimo	2007
Park Rd	Marrickville	2204
Badajoz Rd	North Ryde	2113
17 Beaumont Road	Killara	2071
Pittwater Rd	Gladesville	2111
192 Pacific Hwy	Crows Nest	2065
Kendall Rd	Castle Cove	2069
24 Centennial Ave	Chatswood	2067
5 Centennial Ave	Chatswood	2067
8 Nelson Rd	Lindfield	2070
Lovell Rd	Eastwood	2122
Lincoln St	Eastwood	2122
Rowe St	Eastwood	2122
Winbourne St	West Ryde	2114
Pittwater Rd	East Ryde	2111
Victoria Rd	Gladesville	2111
Rosedale Rd	Gordon	2072
Ryde Rd	Pymble	2073
32 Kingslangley Rd	Crows Nest	2065
Reiby Rd	Hunters Hill	2110
17 Alexandra St	Hunters Hill	2110
Kent & Herring Rds	Eastwood	2122
Koola Ave	Killara	2071
Ridgeland Ave	Killara	2071
Bobbin Head Rd	Turramurra North	2074
Austin St & Longueville Rd	Lane Cove	2066
Avalon Ave	Lane Cove	2066
Tryon Rd	East Lindfield	2070
Pacific Hwy	Lindfield	2070
22a Winbourne St	West Ryde	2114
Thistle St	Ryde	2112
110 Wharf Rd	West Ryde	2114
Mowbray Rd West	Lane Cove	2066
250 Willoughby Rd	Naremburn	2065
Coxs Rd	North Ryde	2113
Falcon St	Crows Nest	2065
Pacific Hwy	Crows Nest	2065
Bay Rd	Waverton	2060
Morrison Rd	Ryde	2112
Rushall St	Pymble	2073
Huntleys Point Rd	Gladesville	2111
Archbold Rd	Roseville	2069
Child Ward Lev 5 Bld 53 Pacific Hwy	St Leonards	2065
12 Twin Rd	North Ryde	2113
Pope St	Ryde	2112
Malvina St	Ryde	2112
Ayres & Acron Rds	St Ives	2075
Yarrabung Rd	St Ives	2075
87 Memorial Ave	St Ives	2075
Woodbury & Acron Rds	St Ives	2075
Horace St	St Ives	2075
Truscott St	North Ryde	2113

Maxwell St	Turramurra South	2074
237 Bobbin Head Rd	North Turramurra	2074
Kissing Point Rd	Turramurra	2074
71 Burns Rd	Wahroonga	2076
Pacific Hwy	Turramurra	2074
Apollo Ave	West Pymble	2073
Endeavour St	West Ryde	2114
Princes Hwy	Arncliffe	2205
Loftus St	Arncliffe	2205
Trevenar St	Ashbury	2193
Athelstane Ave	Arncliffe	2205
Stuart St	Blakehurst	2221
4 Crewe Lane	Bardwell Park	2207
Stoney Creek & King Georges Rds	Beverly Hills	2209
Kingsland Rd	Bexley	2207
Forest Rd	Bexley	2207
Woniora Rd	Blakehurst	2221
Dewrang St	Blakehurst	2221
Crawford Rd	Rockdale	2216
22 Loftus St	Arncliffe	2205
Holden St	Canterbury	2193
Church St	Canterbury	2193
Church St	Canterbury	2193
High St	Canterbury	2193
Colebourne Ave	Mortdale	2223
60 Cameron St	Bexley	2207
Jubilee Ave	Carlton	2218
185 Bexley Rd	Earlwood	2206
Riverview Ave	Hurstville South	2221
Homer St	Earlwood	2206
Kenwyn St	Hurstville	2220
Oatley Ave & Hurstville Rd	Oatley	2223
Samuel & Rona Sts	Peakhurst	2210
2 Austral St	Penshurst	2222
81 Landsdowne St	Penshurst	2222
Forest Rd	Hurstville	2220
Maher St	Hurstville	2220
Princes Hwy	Kogarah	2217
Kingsgrove Rd	Kingsgrove	2208
St Albans Rd	Kingsgrove	2208
Kingsgrove Rd	Kingsgrove	2208
Gladstone St	Kogarah	2217
Gladstone St	Kogarah	2217
Beehag St	Rockdale	2216
Old Forest Rd	Lugarno	2210
McCallum St	Roselands	2196
Princes Hwy	Kogarah	2217
Colebourne Ave	Mortdale	2223
Letitia St	Oatley	2223
Oatley Park Ave	Oatley	2223
Bonds Rd	Peakhurst	2210
Pindari Rd	Peakhurst	2210

Ogilvy St	Peakhurst	2210
Arcadia St	Penshurst	2222
Forest Rd & Scott St	Mortdale	2223
Chuter Ave	Ramsgate	2217
Lord St	Rockdale	2216
Rocky Point Rd	Sans Souci	2219
Victoria St	Kogarah	2217
Paediatric Ward, Lv1 East, Gray St	Kogarah	2217
Marshall St	Kogarah	2217
Forest Rd	Bexley	2207
Bayview Ave	Earlwood	2206
83-85 Woniora Rd	Hurstville	2220
Victoria St	Ashfield	2131
Brushwood Drive	Alfords Point	2234
Menai Rd	Bangor	2234
Bates Drive	Kareela	2232
Tudar Rd	Bonnet Bay	2226
Botany Bay National Park	Kurnell	2231
Scarborough St	Bundeena	2230
161-165 Burraneer Bay Rd	Cronulla	2230
111-129 Willarong Rd	Caringbah	2229
125 Cawarra Rd	Caringbah	2229
Port Hacking Rd	Caringbah	2229
Genoa St	Como	2226
Wolger & Warraba Sts	Como	2226
Rawson Ave	Loftus	2232
Captain Cook Drive	Cronulla	2230
18-24 Burraneer Bay Rd	Cronulla	2230
Ewos Pde	Cronulla	2230
Taren Pt Rd & The Boulevard	Caringbah	2229
Porter Rd	Engadine	2233
Waratah Rd	Engadine	2233
Woronora Rd	Engadine	2233
109 Angle Rd	Grays Point	2232
Gymea Bay Rd	Gymea Bay	2227
Hotham Rd & Princes Hwy	Gymea	2227
Ruby Rd	Gymea	2227
Mimosa St	Heathcote	2233
Wilson Pde	Heathcote	2233
Oliver St	Heathcote	2233
Fowler Rd	Illawong	2234
Box Rd	Jannali	2226
Sutherland Rd	Jannali	2226
Freya St	Kareela	2232
21-29 Hunter St	Kirrawee	2232
Bath Rd	Kirrawee	2232
Dampier & Torres Sts	Kurnell	2231
204 Caringbah Road	Caringbah	2229
Lilli Pilli Point Rd	Lilli Pilli	2229
Tenth Ave	Loftus	2232
132 Old Illawarra Rd	Barden Ridge	2234
107 Kingswood Rd	Engadine	2233

Gerald Rd	Menai	2234
4R Hall Drive	Menai	2234
Eton St	Sutherland	2232
162B The Boulevarde	Miranda	2228
Kingsway	Miranda	2228
Short St	Oyster Bay	2225
Kingsway	Miranda	2228
Farnell Ave	Audley Heights	2232
Child Adolescent Unit Lev3 Kingsway	Caringbah	2229
Auburn St	Sutherland	2232
Eton St	Sutherland	2232
Lisbon St	Sylvania Heights	2224
Bellingara Rd	Sylvania	2224
Princes Hwy	Sylvania	2224
Woodlands Rd	Taren Point	2229
Gerald Rd	Menai	2234
Sutherland Rd	Jannali	2226
McKell Ave	Waterfall	2233
Woolooware Rd North	Woolooware	2230
Wills Rd	Cronulla	2230
Prices Circuit	Woronora River	2232
Old Bush Rd	Engadine	2233
Wonga Rd	Yowie Bay	2228
Bells Line of Road	Bilpin	2758
Alexander St	Bligh Park	2756
Sackville Rd	Sackville North	2756
Post Office Rd	Castlereagh	2750
487 Cattai Rd	Cattai	2756
Singleton Rd	Colo Heights	2756
218 Bells Line of Road	Richmond North	2754
McMahons Rd	Kurrajong	2758
531 Sackville Rd	Ebenezer	2756
Kurmond Rd	Freemans Reach	2756
Golden Valley Drive	Glossodia	2756
Grose Wold Rd	Grose Vale	2753
1 Hibberts Lane	Freemans Reach	2756
Valder Ave	Hobartville	2753
494 Bells Line of Road	Kurmond	2757
East Kurrajong Rd	Kurrajong East	2758
Bells Line of Road	Kurrajong Hills	2758
1111 Grose Vale Rd	Kurrajong	2758
Seventh Ave	Llandilo	2760
Londonderry Rd	Londonderry	2753
Whitmore Rd	Maraylya	2765
St Albans Rd	Wisemans Ferry	2775
Neich Rd	Maraylya	2765
Old Northern Rd	Maroota	2756
Oakville Rd	Oakville	2765
Buckingham St	Pitt Town	2756
Lennox St	Richmond	2753
Grose Vale Rd	Richmond North	2754
Windsor St	Richmond	2753

4 Bandon Rd	Vineyard	2765
Macquarie Rd	Wilberforce	2756
Mulgrave & Windsor Rds	McGraths Hill	2756
Rifle Range Rd	South Windsor	2756
Dight St	Windsor	2756
Church St	Windsor South	2756
Old Northern Rd	Wisemans Ferry	2775
90 Lawrence Hargrave Drive	Austinmer	2515
Balgownie Rd	Balgownie	2519
Owen Park Rd	Bellambi	2518
George St	Berkeley	2506
Essex St	Berkeley	2506
Nolan St	Berkeley	2506
Ursula Rd	Bulli	2516
Haig Rd	Bulli	2516
Lawrence Hargrave Drive	Coledale	2515
Auburn St	Coniston	2500
Duff Pde	Corrimal	2518
Murray Rd	Corrimal	2518
Princes Hwy	Corrimal	2518
Sheffield St	Cringila	2502
Cleveland Rd	Dapto	2530
Sierra Drive	Horsley	2530
Princes Hwy	Fairy Meadow	2519
Farmborough Rd	Unanderra	2526
St Georges Ave	Figtree	2525
Gibsons Rd	Figtree	2525
Gibsons Rd	Figtree	2525
10 Acacia St	Gwynneville	2500
Kanahooka Rd	Dapto	2530
Lukin St	Helensburgh	2508
Crown St West	Wollongong	2500
Military Rd	Port Kembla	2505
Gura St	Berkeley	2506
Thirroul & Roberts Sts	Kanahooka	2530
Lysaght St	Fairy Meadow	2519
Gipps Rd	Keiraville	2500
Shellharbour Rd	Port Kembla	2505
Byamee St	Dapto	2530
Northcliffe Drive	Lake Heights	2502
Lakelands Drive	Dapto	2530
Thames St	Wollongong	2500
Mount Brown Rd	Dapto	2530
255 Mount Keira Rd	Mount Keira	2500
Cordeaux Rd	Mount Kembla	2526
McGrath St	Fairy Meadow	2519
Taronga Ave	Wollongong	2500
Jacaranda Ave	Figtree	2525
Station Rd	Otford	2508
56 Porter St	North Wollongong	2500
Alvan Pde	Mount Pleasant	2519
Gloucester Boulevard	Port Kembla	2505

Terania St	Russell Vale	2517
Lawrence Hargrave Drive	Scarborough	2515
Gipps St	Wollongong	2500
Stanwell Ave	Stanwell Park	2508
Kendall St	Tarrawanna	2518
Roxburgh Ave	Thirroul	2515
Carters Lane	Fairy Meadow	2519
Derribong Drive	Cordeaux Heights	2526
Ursula Rd	Bulli	2516
Cowper St	Warrawong	2502
Cowper St	Warrawong	2502
Lysaght St	Fairy Meadow	2519
Church St	Wollongong	2500
Crown St West	Wollongong	2500
Royal Cres	Woonona	2517
Nicholson Lane	Woonona	2517
Gray St	Woonona	2517

Statutory Declaration

Oaths Act (NSW) Ninth Schedule

Definitions

The Principal is: The State Contracts Control Board of New South Wales.

The Contractor is: »
ACN/ABN »

The Contract: The contract between the Principal and the Contractor

Contract Title: »

Contract Number: »

Dated: » (Date of Contract) between the party identified as the Principal and the party identified as the Contractor.

1 Declaration

Full name: I, »

Address: of »
»

do hereby solemnly declare and affirm that:

- .1 I am the representative of the Contractor in the Office Bearer capacity of:
»

Insert position title of the Declarant.

- .2 I am in a position to make this statutory declaration about the facts attested to.

Remuneration of Contractor's employees engaged to carry out work in connection with the Contract

- .3 All remuneration payable to the Contractor's relevant employees for work done in connection with the Contract to the date of this statutory declaration has been paid and the Contractor has made provision for all other benefits accrued in respect of the employees.

Relevant employees are those engaged in carrying out the work done in connection with the Contract.

Remuneration means remuneration or other amounts payable to relevant employees by legislation, or under an industrial instrument, in connection with work done by the employees [s127(6) of the Industrial Relations Act 1996].

- .4 The Contractor *is / is not** a principal contractor for the work done in connection with the Contract, as defined in section 127 of the Industrial Relations Act 1996.

** Delete the words in italics that are not applicable.*

- .5 Where the Contractor is also a principal contractor for work done in connection with the Contract, the Contractor has been given a written statement in its capacity of principal contractor under section 127(2) of the Industrial Relations Act 1996 by each subcontractor in connection with that work stating that all remuneration payable by each subcontractor to the subcontractor's relevant employees for work done in connection with the Contract to the date of this

declaration has been paid, and each subcontractor has made provision for all other benefits accrued in respect of each subcontractor's employees.

- .6 I am aware that the Industrial Relations Act 1996 requires any written statement provided by subcontractors must be retained for at least 6 years after it was given and declare that the Contractor has accordingly made arrangements for the secure retention of the written statements.

Workers Compensation Insurance of the Contractor's workers

- .7 All workers compensation insurance premiums payable by the Contractor to the date of this statutory declaration in respect of the work done in connection with the Contract have been paid. This statutory declaration is accompanied by a copy of any relevant certificate of currency in respect of that insurance.

Workers Compensation Insurance for workers of Subcontractors

- .8 The Contractor *is / is not** a principal contractor for work done in connection with the Contract, as defined in section 175B of the Workers Compensation Act 1987.

** Delete the words in italics that are not applicable.*

- .9 Where the Contractor is also a principal contractor for work done in connection with the Contract, the Contractor has been given a written statement under section 175B of the Workers Compensation Act 1987 in the capacity of principal contractor in connection with that work to the intent that all workers compensation insurance premiums payable by each subcontractor in respect of that work done to the date of this statutory declaration have been paid, accompanied by a copy of any relevant certificate of currency in respect of that insurance.
- .10 I am aware that the Workers Compensation Act 1987 requires any written statement provided by subcontractors and any related certificate of currency must be retained for at least 7 years after it was given and declare that the Contractor has accordingly made arrangements for the secure retention of the written statements.

Employer under the Pay-roll Tax Act

- .11 The Contractor *is registered as / is not required to be registered** as an employer under the Pay-roll Tax Act 1971.

** Delete the words in italics that are not applicable.*

- .12 All pay roll tax payable by the Contractor in respect of wages paid or payable to the relevant employees for work done in connection with the Contract to the date of this statutory declaration has been paid.
- .13 The Contractor *is / is not** a principal contractor for work done in connection with the Contract as defined in section 31G of the Pay-roll Tax Act 1971.

** Delete the words in italics that are not applicable.*

- .14 Where the Contractor is also a principal contractor for work done in connection with the Contract, the Contractor has been given a written statement under section 31H of the Pay-roll Tax Act 1971 in the capacity of principal contractor in connection with that work to the intent that all pay roll tax payable by each subcontractor in respect of the wages paid or payable to the relevant employees for that work done to the date of this statutory declaration has been paid.
- .15 I am aware that the Pay-roll Tax Act requires any written statement provided by subcontractors must be retained for at least 5 years after it was given and declare that the Contractor has accordingly made arrangements for the secure retention of the written statements.

Payments to Subcontractors

- .16 The Contractor has paid every Subcontractor, Supplier and Consultant all amounts payable to each of them by the Contractor as at the date of this statutory declaration with respect to engagement of each of them for the

performance of work or the supply of materials for or in connection with the Contract.

- .17 The provisions of clause "Subcontractor relationships", if included in the Contract, have been complied with by the Contractor.
- .18 The Contractor has been informed by each Subcontractor and Consultant to the Contractor (except for Subcontracts and agreements not exceeding \$25,000 at their commencement) by written statement in equivalent terms to this declaration (made no earlier than the date 14 days before the date of this declaration):
- .1 that their sub-contracts with their subcontractors, consultants and suppliers comply with the requirements of clause "Subcontractor relationships" if included in the Contract as they apply to them; and
 - .2 that all of their employees, subcontractors, consultants and suppliers, as at the date of the making of such a statement have been paid all remuneration and benefits due and payable to them by, and had accrued to their account all benefits to which they are entitled from, the Subcontractor or Consultant of the Contractor or from any other of their subcontractors or consultants (except for subcontracts and agreements not exceeding \$25,000 at their commencement) in respect of any work for or in connection with the Contract.
- .19 I am not aware of anything to the contrary of any statutory declaration referred to in paragraph 18 of this declaration and on the basis of the statements provided, I believe the matters set out in paragraph 18 to be true.
- .20 And I make this solemn declaration, as to the matters aforesaid, according to the law in this behalf made, and subject to the punishment by law provided for any wilfully false statement in any such declaration.

Signature of Declarant: »

declared at:

Place: »

Date: on »
.....

before me:

Signature of legally
authorised person* before
whom the declaration is
made: »

Name and title of person*
before whom the declaration
is made: »

Notes

1. In this declaration:

1. the words "principal contractor", "employee", "employees" and "relevant employees" have the meanings applicable under the relevant Acts;
2. the word "subcontractor" in paragraphs 5, 6, 9, 10, 14 and 15 has the meaning applicable under the relevant Act; and
3. otherwise the words "Contractor", "Subcontractor", "Supplier", "Consultant", "subcontractor", "supplier" and "consultant" have the meanings given in or applicable under the Contract.

2. * The declaration must be made before one of the following persons:

1. where the declaration is sworn within the State of New South Wales:
 - (i) a justice of the peace of the State of New South Wales;
 - (ii) a solicitor of the Supreme Court of New South Wales with a current practising certificate;
 - (iii) a notary public; or
 - (iv) another prescribed person legally authorised to administer an oath under the

Oaths Act (NSW), or.

2. *where the declaration is sworn in a place outside the State of New South Wales:*
 - (i) *a notary public; or*
 - (ii) *any person having authority to administer an oath in that place.*