

**PART D**

---

**Description of the  
Works or Services**

## PART D

### CONTENTS

D1.	NATURE OF CONTRACT .....	1
D2.	NOTICE FOR OPTIONAL EXTENSION .....	1
D3.	PAYMENT .....	1
D4.	DAMAGE .....	1
D5.	REQUIREMENTS FOR THE ACCOMMODATION .....	2
D5.1	General .....	2
D5.2	Room Requirements .....	2
D5.3	Room Facilities Required .....	2
D5.4	Room Exclusions .....	3
D5.5	Environment .....	3
D6.	ACCOMMODATION REQUIREMENTS .....	5
D7.	COMMENCEMENT AND EXPIRY DATE .....	5

**D1. NATURE OF CONTRACT**

The Contract shall be Fixed Price per room (not subject to Rise and Fall) for the initial twelve (12) months period of the Contract.

The Contract will be for an initial period of twelve (12) months, which may be extended for up to a further Four (4) twelve (12) month periods at the discretion of RailCorp trading as CountryLink.

**D2. NOTICE FOR OPTIONAL EXTENSION**

Ninety (90) days before the end of the Contract, RailCorp will review the Performance of the Services and upon satisfactory completion, notice of extension will be given to the Contractor, in the case of each optional extension.

**D3. PAYMENT**

Invoices shall be submitted monthly in accordance with the General Conditions of Contract.

Telephone calls and/or items used from bar fridges, meals etc are not chargeable to RailCorp. The Contractor must arrange collection of such monies before the train crew member vacates the room. RailCorp will not held liable for and/or responsible for collections of such outstanding monies.

**D4. DAMAGE**

RailCorp will not be liable for damage to accommodation or property caused by the train crew members. Such liability rests with the train crew member responsible for the damage.

## **D5. REQUIREMENTS FOR THE ACCOMMODATION**

### **D5.1 General**

The accommodation (Motel/Hotel) shall have a minimum three (3) star rating accredited by Australian Automobile Association or NRMA equivalent.

### **D5.2 Room Requirements**

- D5.2.1 The accommodation required under the Contract is for the provision of room(s) only. Meals and beverages are excluded from the Contract.
- D5.2.2 The allocated and agreed room(s) must be guaranteed for the duration of the Contract.
- D5.2.3 The same agreed room(s) will be available at the specified times and must be held in the event of late running of trains.
- D5.2.4 Accommodation will be provided on the basis of one person per room.
- D5.2.5 Rooms will be cleaned and serviced daily and/or after use accordingly to an agreed scheduled times as not to disturb the crews.
- D5.2.6 Bedroom to offer Total Blackout during daylight hours.
- D5.2.7 Provision for "Wake up calls" if required

### **D5.3 Room Facilities Required**

- D5.3.1 Each room is required to have a minimum of:
  - a) cooking facility (micro-wave and toaster, stove) or access to cooking facilities 24hrs/7 days a week
  - b) crockery and cutlery, cooking utensils or access to cooking to utensils
  - c) reverse cycle air conditioning (24hr)
  - d) en-suite bathroom
  - e) tea/coffee making facilities
  - f) table and chairs
  - g) fitted carpet
  - h) radio alarm/remote TV
  - i) wardrobe
  - j) blinds or drapes to offer **Total Blackout** of bedroom during daylight hours
  - k) key security
  - l) refrigerator
  - k) direct dial telephone

- l) lock on pay per view TV
- m) clothes drying facility

D5.3.2 Each bathroom is required to have a minimum of:

- a) ensuite bathroom/toilet
- b) Clean towels daily after each use (bath, hand and floor mat)
- c) hot and cold water
- d) sanitary disposal unit
- e) lighted mirror
- f) power points (include shaver)

D5.3.3 The bed shall include:

- a) A double size ensemble bed (minimum)
- b) fresh clean linen after each use
- c) spare pillow and blanket in each room
- d) electric blanket

#### **D5.4 Room Exclusions**

- a) mini bar contents

#### **D5.5 Environment**

D5.5.1 Accommodation is required to be in close proximity and within a walking distance from Central Railway Station,

OR

alternatively, courtesy transport (bus/taxi) to be provided to the train crew members free of charge if the accommodation is beyond the walking distance of **500 metres** from Central railway station.

In the event that the Contractor does have to provide a courtesy vehicle(s), transportation will be required to and from the accommodation and Central railway station. The vehicle (s) must have the capability of transporting all the train crew at one time either in one or more vehicles as required. It may be necessary for numerous trips to be made as the crew have different sign off and sign on times. The following means of transportation may be provided:

- a) registered Taxi(s)
- b) registered mini bus or bus
- c) passenger vehicle(s) registered and insured for business purposes and which meets the approval of RailCorp

- D5.5.2 The room should be at an acceptable temperature (22 – 24°C) before the RailCorp staff arrives.
- D5.5.3 The rooms must be situated in a quiet environment, free from noise or any other factor likely to disturb sleep. All crew rooms allocated should be on the same level away from elevators

**D6. ACCOMMODATION REQUIREMENTS**

The minimum number of CountryLink train crew requiring accommodation shall be **nineteen (19) persons each in their own room, 365 days a year**, at the times stated in the table below. Note: Additional numbers are subject to change.

Driver & On Board Staff Arrival and Departure Times

<b>Train</b>	<b>Crew</b>	<b>Depot</b>	<b>Arrival/Departure</b>
ST24	On Board x 5	Albury	2030pm / 0600am Daily
ST24	Driver x 1	Junee	2100pm / 0500am
ST22	Driver x 1	Junee	0800am / 1800pm
NT34	On Board x 5	Grafton	0730am / 1530pm Daily
NT32	Driver x 1	Taree	2215pm / 0630am Daily
NP24	Crew x 1	Werris Creek	1930pm / 0830am
NP24	Driver x 1	Werris Creek	1930pm / 0730am Daily
WT28	On Board x 4	Dubbo	2115pm / 0630am Daily
WT28	Driver x 1	Dubbo	2115pm / 0600am Daily
WP46	Driver x 1	Dubbo	2230pm/0645am Tues Night Only
SP32	Driver x 1	Goulburn	1115am / 0530am
SP36	Driver x 1	Goulburn	2215pm / 1130am

**D7. COMMENCEMENT AND EXPIRY DATE**

The Commencement Date for the Contract will be given in the Letter of Acceptance.

Expiry Date will be twelve (12) months from the Commencement Date.

The Contract may be extended for a further four (4) periods of up to twelve (12) months each, at the sole discretion of RailCorp.